



APPLICATION NO.

APPLICATION: **APPROVED / DECLINED**

Affix APPROVED stamp here

APPLICATION FOR CROSSOVER

The crossover is the vehicle access point in the kerbing.
(Smooth section of concrete between the road and start of footpath that replaces the kerb).

DETAILS OF APPLICANT (Please print clearly)

Applicant Name:

Company Name:
(if applicable)

Postal Address:

Contact Details: Phone (BH) Mobile

Phone (AH) Email

REASON FOR CROSSOVER (Please tick appropriate box)

- No Existing Crossover to Property
- Additional Crossover Required
- Extension of Existing Crossover Required
- Location of Crossover to be Changed & Existing Crossover to be Reinstated

PLEASE NOTE:

There may be a cost involved for crossover work. Refer to the terms & conditions for further details.

LOCATION OF CROSSOVER (Property Address)

.....
(Please indicate the street address of the property where the crossover is to be constructed)

Please note:-

It is beneficial to Council if you could please mark the kerb with texta or paint to identify the location where the kerb needs to be cut to allow for the crossover.

ADDITIONAL INFORMATION

.....

SITE PLAN

Please provide a sketch showing the location where the crossover is to be constructed in relation to the property, street/road, position of street trees etc.

APPLICANT DECLARATION

I, the applicant confirm that I have read and understood the information provided and accept Council's terms and conditions as stated within this application.

I also understand that I as the applicant am responsible for any cost that may be associated with the construction of the crossover as described within this application (Please read terms and conditions for clarification on associated costs).

SIGNATURE: DATE:

COUNCIL USE ONLY (To be completed by Council)

APPROVAL SECTION

Approval of this application is subject to the applicant's acceptance of Council's terms and conditions stated within this application.

This crossover application has been:-

APPROVED / DECLINED

(please circle one)

If application has been declined please state reason below:-

.....

APPROVED BY: APPLICATION NO:

SIGNATURE: DATE APPROVED:

APPLICABLE CHARGES

TOTAL COST QUOTED: \$ COSTING DONE BY:
(Council Officer's Name)

COST TO BE COVERED BY:

APPLICANT

PRIVATE WORKS ORDER NO:
(If applicable)

COUNCIL

COMPLETION OF WORK

WORK COMPLETED BY: SIGNATURE:
(Council Officer's Name)

DATE WORK WAS EXECUTED:

TERMS & CONDITIONS

1. LODGEMENT OF APPLICATION

Applications must be submitted at least 7 days prior to the requested commencement date of work to allow Council adequate time to assess and approve the application.

If applications are not received 7 days prior, approval of the application may be delayed.

2. CONSTRUCTION OF CROSSOVERS

Crossovers can only be constructed in the built up areas of Port Pirie Regional Council where concrete kerbing exists.

Only Council or their approved delegate can construct new crossovers and make alterations to existing kerbing. The applicant cannot carry out this work themselves or engage a contractor to do so on their behalf.

3. ADDITIONAL CROSSOVERS

Requests for additional crossovers will be assessed by Council to determine suitability and approval will be subject to Council's decision subsequent to this assessment.

4. TIMEFRAME FOR EXECUTION OF WORKS

Once an application has been approved, the work will be executed at Council's earliest convenience. There may however be a delay of any length of time, depending on work schedules.

5. COUNCIL REQUIREMENTS

Council provides one (1) standard vehicle access point per rateable property at no cost to the owner. This means that if a crossover is being constructed because there is no existing vehicle access to the property, then Council will construct this crossover at no cost to the owner ("high back" kerb only).

If a crossover is required where "rollover" kerb is present, the cost is to be borne by the applicant, as "rollover" kerb is deemed as an adequate vehicle crossing point.

Refer to definitions for further clarification.

6. WORKS TO BE PAID BY OWNER

The following works require the full cost to be covered by the applicant:-

- Additional crossover
- Alterations to existing crossover
- Extensions of existing crossover
- Location of crossover to be changed and existing crossover reinstated
- Crossover to be constructed where "rollover" kerb is present

Prices can be obtained by viewing Council's Fees & Charges Schedule or by contacting the Port Pirie Regional Council on (08) 8633 9777.

7. PAYMENT OF WORKS

If the applicant is required to pay the cost of the specified crossover work, an invoice will be sent to the applicant upon completion of the work which will need to be paid at Council's Administration Centre, 115 Ellen Street, Port Pirie within the specified timeframe.

DEFINITIONS

High Back Kerb

“High Back” refers to straight edge kerb that you cannot drive over.

Rollover Kerb

“Rollover” refers to angled kerb that allows vehicles to drive over it.

Vehicle Access Point

A vehicle access point is defined as a location that allows vehicles to enter a property from the road without kerb obstruction.

This means that “Rollover” kerb is deemed as a vehicle access point.

Standard Vehicle Access Point

A standard vehicle access point shall not exceed **3.5m** in width.

Rateable Property

A “rateable property” is defined as a property that pays 1 set of rates.

This means that if you own two (2) or more properties (which are commonly situated adjacent to each other) but they are rated together, meaning you only pay one set of rates for both properties, all the properties that are rated together are classed as one “rateable property”.

If adjacent properties are rated separately then each property is classed as a separate “rateable property”.