

SELECTION OF DEPUTY MAYOR, CHAIRPERSON OR DEPUTY CHAIRPERSON

Type	Governance
Category	Corporate & Community
Responsible Officer	Director Corporate & Community
First Issued / Adopted	2023
Review Period	4 years
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Applicable Legislation	Section 41 Committees, and Section 51 Principal Member of Council of the Local Government Act 1999.
Related Documents	Nil
Public Consultation Required	No
File Reference	7.73.1.2

1. INTRODUCTION

The Local Government Act 1999 outlines the statutory requirements that the Council will follow in regard to the election of Presiding Officers in particular Section 41 Committees, and Section 51 Principal Member of Council.

2. OVERVIEW

The selection for the positions of Deputy Mayor, Committee Chairs and Deputy Committee Chairs (where applicable) be committed to policy to ensure a consistent process.

3. POLICY

By resolution of Council the procedure for choosing a Deputy Mayor / Chairperson / Deputy Chairperson by secret ballot will be as follows:

Nominations will be invited by the Chief Executive Officer or Presiding Member from amongst the members, nominations do not have to be in writing, nor do they have to be seconded. Nomination will be achieved simply by indicating "I nominate council member _____". A member may nominate themselves for a position.

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The Chief Executive Officer or Presiding member will then enquire as to whether the person nominated is prepared to accept the nomination. If a member is absent from the meeting this would not preclude them from being nominated. They would need to have advised the Chief Executive Officer or Presiding member prior to the meeting as to whether they are prepared to accept the nomination.

1. The term of office for the position of Deputy Mayor/Chairperson/Deputy Chairperson for the _____(Council/Committee) be _____(months/years).
2. Council determines that the method of choosing a Deputy Mayor/Chairperson/Deputy Chairperson be by an election process.
3. The method of election be by secret ballot.
4. Council adopts a first past the post method of voting.
5. The Chief Executive Officer/Director be appointed Returning Officer for the election.
6. If at any stage during the process, there is an equal number of votes the Returning Officer will decide the issue by the drawing of lots. The name of the candidate drawn will be the one excluded from the ballot.
7. On completion of the election, the Returning Officer be authorised to declare the successful candidate elected to the position of Deputy Mayor/Chairperson/Deputy Chairperson.
8. On the declaration of the Returning Officer the candidate is appointed to the position of Deputy Mayor/Chairperson/Deputy Chairperson for the term of office determined by this resolution.

4. REVIEW AND EVALUATION

This Policy will be reviewed by the Council following each Periodic Election or as otherwise determined by the Council.

5. FURTHER INFORMATION

This policy will be available to be downloaded, free of charge, from Council's internet site: www.pirie.sa.gov.au

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