

ORDINARY COUNCIL MEETING 27 September 2023



Members of Council

His Worship the Mayor L Stephens
Councillors:

J Connor, A Gulin, M Hopgood, K Jackson, J Joyce
J Keain, G Petagna, L Peters, A Zubrinich

Notice of Meeting

Notice is hereby given that that an Ordinary meeting of Council will be held in the Council Chambers, Port Pirie Regional Council Administration Centre, 115 Ellen Street, Port Pirie on

**Wednesday, 27 September 2023
commencing at 6.00pm**

The business to be considered at the above-mentioned meeting is set out in the attached Agenda.

Port Pirie
Regional Council

Peter Ackland
Chief Executive Officer
22/09/2023



Our Organisation – Our Values

Every Port Pirie Regional Council employee carries the responsibility of working towards achieving a continuing, measurable improvement in our workplace culture.

This will be achieved through upholding Port Pirie Regional Council values by:

Doing the Right Thing

Accountability

Council acts on behalf of the communities of Port Pirie Regional Council and accepts accountability for its decisions and actions.

Honesty, Integrity and Transparency

Council will strive to be valued and trusted by the community through its actions and open and honest communication.

Ethical Behaviour and Good Governance

Council values ethical conduct and employs principles of good governance

Deliver Services that Meet the Needs of our Community

Service Delivery Excellence

Council will ensure that its services meet quality, cost and efficiency standards; are accessible and are responsive to the needs of the community.

Together we Achieve More

Team Work and Professionalism

Council values a cohesive team approach with the administration and elected members working together to lead the region forward with appropriate skills, knowledge and experience.

Inclusivity

Council acts on behalf of all residents and ratepayers. We value the community and will treat all people with dignity, respect and equity.

AGENDA



Acknowledgement of Country

'We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon here today.'

1. PRESENT:

2. APOLOGIES:

3. MINUTES – CONFIRMATION OF:

3.1	Ordinary Meeting of Council 23 August 2023	8
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3.2	Special Council Meeting 4 September 2023	29
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3.3	Special Council Meeting 13 September 2023	
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4. MATTERS ARISING:

5. DECLARATION OF INTERESTS:

6. MEMBERS' REPORTS:

6.1	Mayoral Report	31
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6.2	Members' Reports	34
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7. QUESTIONS WITH NOTICE:

7.1	Public Question Time: Nil	
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7.2	Questions with Notice: Nil	
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8. QUESTIONS WITHOUT NOTICE:

9. DELEGATIONS: Nil

10. NOTICE OF MOTION: Nil

11. MOTION WITHOUT NOTICE:



12. COUNCIL COMMITTEES:

- 12.1 Asset Management Committee Meeting held 12 September 2023 **43**
MOVED SECONDED
That the Minutes of the Asset Management Committee meeting held on 12 September 2023 be received.

Unsealed Roads Renewal and Maintenance

- MOVED SECONDED**
That Council endorse the Asset Management Committee's recommendation that additional funds of \$2,028,000 be made available via loan funding to deliver the unsealed road construction program for 2023/24.
-

- 12.2 Public Arts & Culture Advisory Committee Meeting held 13 September 2023
MOVED SECONDED
That the Minutes of the Public Arts & Culture Advisory Committee meeting held on 13 September 2023 be received.

Redhill Public Art - Mortimer Park Mural

- MOVED SECONDED**
That Council grant consent for the proposed mural design.
-

13. PETITIONS: Nil

14. MATTERS LAYING ON THE TABLE: Nil

15. RECOMMENDATION REPORTS:

15.1 CHIEF EXECUTIVE OFFICER

- 15.1.1 Royal Port Pirie Yacht Club and Port Pirie Rowing Club – Proposed Expression of Interest **45**
15.1.2 Council Representation – Port Pirie Health Service Advisory Council **94**
15.1.3 Community Loan Application Renewal – Port Pirie & Districts Hockey Association **98**
15.1.4 Audit & Risk Management Committee – Independent Member
15.1.5 Delegations Update – New Powers and Functions
15.1.6 Elected Member Email Access
-

15.2 DEVELOPMENT & REGULATION

Nil reports.

15.3 INFRASTRUCTURE

- 15.3.1 Invitation to Host SANFL Country Championships **101**
15.3.2 Woodward Park BBQ and Shelter **109**
15.3.3 Repairs to Children's Pool at Crystal Brook **112**
15.3.4 Fisherman's Jetty Public Consultation **123**
15.3.5 Black Spot Program – Pelham Road Intersection Upgrade **129**
15.3.6 Solomontown Boat Ramp Pontoon Repair
-

15.	RECOMMENDATION REPORTS: (Cont'd)	
15.4	CORPORATE & COMMUNITY	
15.4.1	Monthly Financial Report to 31 August 2023	135
15.4.2	Consideration – Discretionary Rebate	
15.4.3	Port Pirie Christmas Pageant Committee Inc – Proposed Funding Agreement	
15.4.4	Pirie and Districts Automotive Restorers Club – Show and Shine Event proposed for April 2024	
15.4.5	Community Assistance Fund	

16.	INFORMATION REPORTS:	
16.1	CAPITAL PROJECTS STATUS REPORT	141

16.2	CHIEF EXECUTIVE OFFICER	
16.2.1	Mayor and CEO Credit Card Expenditure – August 2023	174

16.3	DEVELOPMENT & REGULATION	
16.3.1	Transition to Food Organics Garden Organics	
16.3.2	Prescribed Burn – Nelshaby Reservoir	
16.3.3	Development Applications and Statistics	176

16.4	INFRASTRUCTURE	
16.4.1	Riverbank Precinct Master Plan Stage 1 Works – Update	

16.5	CORPORATE & COMMUNITY	
	Nil reports.	

17. ITEMS FOR CONSIDERATION AS TO CONFIDENTIALITY:

17.1 SusTech Update
Pursuant to Section 90(3)(h)&(i)
MOVED **SECONDED**
Pursuant to Section 90(2) and 3(h)&(i) of the Local Government Act 1999 the Council orders that the public, with the exception of P Ackland, CEO; C Davey, Director Development & Regulation; K Johnson, Director Infrastructure and K Carmody, Executive Assistant, be excluded from attendance at that part of the meeting relating to Agenda Item 17.1 SusTech Update to enable the Council to consider item 17.1 in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those person listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Agenda Item 17.1 being legal advice from Council's lawyers and information relating to litigation that the Council believes on reasonable grounds will take place involving the Council.

Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

17. ITEMS FOR CONSIDERATION AS TO CONFIDENTIALITY: (Cont'd)

17.1 SusTech Update (Cont'd)

Section 91(7) Order

MOVED Cr

SECONDED Cr

Pursuant to Section 91(7) of the Local Government Act 1999, the Council orders that agenda reports, related attachments, discussion and minutes relating to Agenda Item 17.1 SusTech Update shall be kept confidential being documents relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(h)&(i) of the Act on the grounds that the documents relate to legal advice from Council's lawyers and information concerning reasonably anticipated litigation involving the Council.

This order shall operate until a further order has been made and be reviewed every twelve (12) months.

Pursuant to Section 91(9)(c) of the Local Government Act 1999, the Council delegates to the Chief Executive Officer the power to revoke this order in whole or part.

17.2 Expression of Interest Land Developments – Initial Research Response and Proposal to Retain Commercial Support

Pursuant to Section 90(3)(d)

MOVED Cr

SECONDED Cr

Pursuant to Section 90(2) and 3(d) of the Local Government Act 1999, the Council orders that the public, with the exception of P Ackland, Chief Executive Officer; C Davey, Director Development & Regulation; K Johnson, Director Infrastructure and K Carmody, Executive Assistant, be excluded from attendance at that part of this meeting relating to Agenda Item 17.2 Expression of Interest Land Developments – Initial Research Response and Proposal to Retain Commercial Support to enable the Council to consider Item 17.2 in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons noted above) in order to receive, discuss or consider in confidence the following information or matter relating to Item 17.2 being commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information or confer a commercial advantage on a third party and which would, on balance, be contrary to the public interest being.

Accordingly, on this basis, the principle that the meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

Section 91(7) Order

MOVED Cr

SECONDED Cr

Pursuant to Section 91(7) of the Local Government Act 1999, the Council orders that agenda reports, related attachments, discussion and minutes relating to Agenda Item 17.2 Expression of Interest Land Developments – Initial Research Response and Proposal to Retain Commercial Support shall be kept confidential, being documents relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(d) of the Act.

18. **NEXT MEETING:** 25 October 2023

19. **CLOSE:**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON WEDNESDAY 23 AUGUST 2023 AT 6.00PM IN THE COUNCIL CHAMBERS, PORT PIRIE REGIONAL COUNCIL ADMINISTRATION CENTRE, 115 ELLEN STREET, PORT PIRIE.



Acknowledgement of Country

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon here today.

1.0 PRESENT: Deputy Mayor Cr K Jackson and Crs A Zubrinich, J Connor, A Gulin, L Peters, M Hopgood, J Keain and J Joyce

P Ackland, Chief Executive officer; K Johnson, Director Infrastructure and R Jones, Personal Assistant (minutes).

Media: 1 Gallery: 2

2.0 APOLOGIES: His Worship the Mayor L Stephens and Cr G Petagna

In the absence of the Mayor, Deputy Mayor Cr K Jackson presided over the meeting.

C Davey, Director Development & Regulation

3.0 MINUTES – CONFIRMATION OF:

3.1 Ordinary Meeting of Council held on 26 July 2023

OM348/23 **MOVED Cr Joyce** **SECONDED Cr Hopgood**

That the Minutes of the Ordinary meeting of Council held on 26 July 2023 be received and confirmed.

CARRIED

3.2 Special Council Meeting held on 9 August 2023

OM349/23 **MOVED Cr Keain** **SECONDED Cr Peters**

That the Minutes of the Special Council meeting held on 9 August 2023 be received and confirmed.

CARRIED

4.0 MATTERS ARISING: Nil

5.0 DECLARATION OF INTERESTS:

5.1 Cr Keain declared a general interest in item 15.3.1 Wandearah Memorial Institute Toilets in that he is Chair of the Broughton Plains Heritage Society which share the Wandearah Institute site and occasionally use the Wandearah Institute toilets. Cr Keain will stay in the meeting while this matter is discussed and resolved and will vote on the matter as he and the Broughton Plains Heritage Society members have not been involved in any of the planning or discussions relating to the construction of, or issues with, the Wandearah Institute toilets. They appreciate the facilities which they will continue to use whether the walls are tiled or not. He sees no benefit to himself or Heritage members if this motion succeeds or fails.

6.0 MEMBERS' REPORTS: (Cont'd)

6.1

Mayoral Report (Cont'd)

Saturday 5 August

- Attended and spoke at the SALA Winter Festival event, Memorial Park

Monday 7 August

- Meeting re Southwest drainage – Adelaide

Tuesday 8 August

- Meeting with Friends of the Port Pirie Regional Art Gallery group

Wednesday 9 August

- Special Council Meeting
- Council Strategic Workshop

Thursday 10 August

- St Mark's College Musical "School of Rock" opening night, Northern Festival Centre

Monday 14 August

- Asset Management Committee Meeting

Tuesday 15 August

- Upper Spencer Gulf Workforce Summit – Pt Augusta

Wednesday 16 August

- Attended the official opening of the Port Pirie Lifeline Connect Centre
- Global Maintenance Upper Spencer Gulf Conference & Trade Expo – Pt Augusta
- Meeting with the Department of Home Affairs representatives Okke Velzeboer, Assistant Director SA Business, Industry and Regional Outreach and Jen Gillis, Business, Industry and Regional Outreach Officer re Skills Migration Options – Pt Augusta

6.2

Members' Reports**MOVED Cr Connor****SECONDED Cr Peters****OM351/23**

That the Members' written Reports contained in the agenda be received, the contents noted and the attendance of the Members at meetings and functions be endorsed.

CARRIEDCr Jackson

25/06/23 HAC Zoom with Dementia Australia – planning next Community Health Forum October 17, 2023

26/07/23 Ordinary Meeting of Port Pirie Regional Council (PPRC)

27/07/23 Meeting with RSL & Artist Sam Brooks re: Mural at Aerodrome

31/07/23 Woodward Park Meeting to discuss toilet location with Cr Connor, Cr Joyce & Director Johnson

02/08/23 CEO Review Committee Meeting

04/08/23 Port Pirie Winter Festival Official Opening

05/08/23 Port Pirie Winter Festival

09/08/23 PPRC Strategic Workshop

12/08/23 Crystal Brook Show

14/08/23 PACAC Issues Meeting

15/08/23 Study Adelaide Event at Function Centre

6.0 MEMBERS' REPORTS: (Cont'd)

6.2

Members' Reports (Cont'd)Cr Jackson (Cont'd)

- 18/08/23 Vietnam Vets Day Service & Luncheon at RSL
- 23/08/23 Port Pirie Regional Council Ordinary Meeting – chaired

Cr Connor

- 26/07/23 Christmas Carols Meeting
- 31/07/23 Woodward Park - toilet works inspection
- 05/08/23 Winter Festival Event – Port Pirie
- 09/08/23 Port Pirie Regional Council Strategic Workshop
- 14/08/23 Port Pirie Regional Council Asset Management Meeting
- 23/08/23 Port Pirie Regional Council Ordinary Meeting

Cr Hopgood

- 04/08/23 SALA Opening
- 09/08/23 Special Meeting of Council
- 09/08/23 Port Pirie Regional Council Strategic Workshop
- 14/08/23 Asset Management Committee Meeting
- 23/08/23 Port Pirie Regional Council Ordinary Meeting

Cr Joyce

- 26/07/23 PACAC Meeting
- 26/07/23 Port Pirie Regional Council (PPRC) Ordinary Meeting
- 31/07/23 Meet with Director Johnson to discuss Woodward Park Toilets
- 03/08/23 Attend Tracey Crisp – Pearls Launch @ Art Gallery
- 04/08/23 Attend workshop with Writers SA @ Library
- 04/08/23 Opening of 'Salty Forest' SALA Winter Festival
- 04/08/23 Attended 'Euphoria' at Northern Festival Centre
- 05/08/23 SALA Winter Festival attended with family day and night
- 09/08/23 Special Council Meeting
- 09/08/23 PPRC Workshop
- 10/08/23 Paint and Sip @ the Art Gallery
- 14/08/23 Meeting at Library Conference Room – Re PACAC

Cr Keain

- 27/07/23 Smelters Picnic Meeting
- 02/08/23 Domestic Violence Action Group 30th Birthday Celebration
- 02/08/23 Community Disaster Planning Session
- 05/08/23 Port Pirie Winter Festival
- 07/08/23 Koolunga Development Association Meeting
- 08/08/23 Meeting with Mayor, CEO & PPRAG Friends Committee
- 09/08/23 PPRC Special Meeting
- 09/08/23 PPRC Strategic Workshop
- 10/08/23 Port Pirie Smelters Picnic Meeting
- 14/08/23 PPRC Asset Management Meeting
- 15/08/23 Redhill Development Association AGM
- 17/08/23 PPRC Ordinary Meeting
- 21/08/23 Smelters Picnic Meeting

Cr Petagna

- 26/07/23 Port Pirie Regional Council (PPRC) Ordinary Meeting
- 04/08/23 Opening SALA Winter Festival
- 06/08/23 PPRC Free Dump Day

6.0 MEMBERS' REPORTS: (Cont'd)

6.2 Members' Reports (Cont'd)Cr Petagna

09/08/23 PPRC Special Meeting

09/08/23 PPRC Strategic Workshop

Cr Peters

26/07/23 Port Pirie Regional Council Ordinary Meeting

02/08/23 CEO Performance Review Committee

09/08/23 Strategic Workshop

Cr Zubrinich

26/07/23 Ordinary Meeting PPRC

27/07/23 Meeting Pirie Waste Transfer Station

28/07/23 Spoke to Recorder regarding Disability Reference Group

31/07/23 Pirie & District Development Meeting at Wandearah

02/08/23 Chaired CEO Performance Review Committee

04/08/23 Attended Opening SALA Winter Festival

05/08/23 Attended SALA Winter Festival

09/08/23 LGA/Legatus - Meeting re CCTV for Rural Areas

09/08/23 Special General Meeting PPRC

09/08/23 Strategic Workshop PPRC

23/08/23 Ordinary Meeting PPRC

7.0 QUESTIONS WITH NOTICE:

7.1 Public Question Time: Nil7.2 Questions with Notice: Nil

8.0 QUESTIONS WITHOUT NOTICE: Nil

9.0 DELEGATIONS/INTERVIEWS:

9.1 Port Pirie Harness Racing Club

Dean Elliott, CEO Harness Racing SA and Mick Darling, President Port Pirie Harness Racing Club presented to Council regarding the Club, its plans and opportunities in support of their request for assistance from Council (Dean Elliott attended via Zoom).

10.0 NOTICE OF MOTION: Nil

11.0 MOTION WITHOUT NOTICE: Nil

12.0 COUNCIL COMMITTEES:

12.1 Public Art & Culture Committee Meeting held 26 July 2023**MOVED Cr Gulin** **SECONDED Cr Zubrinich**

OM352/23 That the Minutes of the Public Art & Culture Committee Meeting held 26 July 2023 be received.

CARRIED

12.0 COUNCIL COMMITTEES: (Cont'd)

12.2 Asset Management Committee Meeting held 14 August 2023
MOVED Cr Keain **SECONDED Cr Hopgood**
 OM353/23 That the Minutes of the Asset Management Committee meeting held on 14 August 2023 be received.

MOVED Cr Keain **SECONDED Cr Peters**
 OM354/23 That Council considers all options prior to any action being taken in relation to resolution AM30/23 (Redhill Council Depot explosive magazine hut).

CARRIED

Duplicate Road Names
MOVED Cr Hopgood **SECONDED Cr Zubrinich**
 OM355/23 That Council:

- review the duplicate roads in Port Pirie and approve which road segments they wish to change as per the list of road names contained in the Asset Management Committee meeting agenda, Appendix A; and
- that Council approve the road name change of Eyre Extension Road to Eyre Road Extension.

CARRIED

Draft Cemetery Strategy
MOVED Cr Hopgood **SECONDED Cr Connor**
 OM356/23 That:

- the draft Cemetery Strategy be released for public consultation; and
- a further report be brought back to Council after the conclusion of the public consultation for adoption of the draft Cemetery Strategy.

CARRIED

Public Lighting Guidelines
MOVED Cr Hopgood **SECONDED Cr Joyce**
 OM357/23 That:

- the Draft Public Lighting Guidelines be released for public consultation; and
- a further report be brought back to Council after the conclusion of the public consultation for adoption of the Draft Public Lighting Guidelines.

CARRIED

OM358/23 **MOVED Cr Hopgood** **SECONDED Cr Gulin**
 That item 15.3.2 Request for Support from Port Pirie Harness racing Club be brought forward for at this point of the meeting.

CARRIED

15.3.2 Request for Support from Port Pirie Harness Racing Club
MOVED Cr Hopgood **SECONDED Cr Keain**
 OM359/23 That Council:

- acknowledge the presentation provided by the Port Pirie Harness Racing Club and Harness Racing SA in support of the request; and

- 15.3.2 Request for Support from Port Pirie Harness Racing Club (Cont'd)
- **endorse the request for support of up to \$4,000 for Council labour and plant for resurfacing of the racing track at Phoenix Park.**

CARRIED

13.0 PETITIONS: Nil

14.0 MATTERS LAYING ON THE TABLE:

- 14.1 Item 15.3.1 from the July 2023 Ordinary Meeting: Wandearah Memorial Institute Toilets.
-

15.0 OFFICERS' RECOMMENDATION REPORTS:

15.1 CHIEF EXECUTIVE OFFICER

OM360/23 **MOVED Cr Hopgood** **SECONDED Cr Gulin**

That the Chief Executive Officer's recommendation reports be received.

CARRIED

15.1.1 By-Law Review

OM361/23 **MOVED Cr Connor** **SECONDED Cr Hopgood**

That Council adopt By-laws one to seven inclusive as contained in the agenda for the purpose of consultation, subject to the following amendments:

- **in relation to By-law 6 (Cats), removal of relevant clauses in reference to the requirement to register cats.**

Further, that Council authorise the Chief Executive Officer to:

- **place the draft By-laws on consultation as required consistent with Council's Community Engagement Policy; and**
- **forward the draft Dog By-law and draft Cat By-law to the Dog and Cat Management Board for comment.**

CARRIED

15.1.2 Uni Hub Spencer Gulf - Lease Fee

OM362/23 **MOVED Cr Zubrinich** **SECONDED Cr Gulin**

That Council agree to waive part of the lease fee of Uni Hub Spencer Gulf to the value of \$6,000 (plus GST) applicable to the period 1 July 2022 to 31 December 2022 for the reasons set out in the agenda report.

CARRIED

15.1.3 Review of Delegation – Community Assistance Fund – Facility and Equipment Hire

OM363/23 **MOVED Cr Peters** **SECONDED Cr Hopgood**

That Council amend section 12 of its Community Assistance Policy by:

- **deletion of reference to the delegation to the Chief Executive Officer of no more than \$2,500 per annum, and**
- **allowing delegation to the Chief Executive Officer of up to \$1,000 per application, constrained at all times by the available budget for in-kind Community Assistance.**

CARRIED

- 15.0 OFFICERS' RECOMMENDATION REPORTS: (Cont'd)
 15.2 DEVELOPMENT & REGULATION (Cont'd)
 Nil reports.
-

- 15.3 INFRASTRUCTURE
MOVED Cr Keain **SECONDED Cr Peters**
OM364/23 That the Director Infrastructure's recommendation reports be received.
CARRIED

Cr Keain declared a general interest in item 15.3.1 Wandearah Memorial Institute Toilets in that he is Chair of the Broughton Plains Heritage Society which share the Wandearah Institute site and occasionally use the Wandearah Institute toilets. Cr Keain will stay in the meeting while this matter is discussed and resolved and will vote on the matter as he and the Broughton Plains Heritage Society members have not been involved in any of the planning or discussions relating to the construction of, or issues with, the Wandearah Institute toilets. They appreciate the facilities which they will continue to use whether the walls are tiled or not. He sees no benefit to himself or Heritage members if this motion succeeds or fails.

- 15.3.1 Wandearah Memorial Institute Toilets
MOVED Cr Gulin **SECONDED Cr Peters**
OM365/23 That Item 15.3.1 from the July Ordinary Meeting: Wandearah Memorial Institute Toilets, be raised off the table for consideration by Council.
CARRIED

- MOVED Cr Gulin** **SECONDED Cr Peters**
OM366/23 That Council authorise up to \$15,000 to address the hairline cracking of cement sheet in the Wandearah Memorial Institute toilets.

That the Chief Executive Officer be delegated authority to negotiate and agree the required treatment with the Wandearah Memorial Institute Committee including the basis for shared costs.

That a condition of Council's contribution be an acknowledgment from the Wandearah Memorial Institute Committee that upon the agreed treatment being completed, the maintenance of the toilets revert entirely to the Committee.

That Council acknowledge this funding is currently unbudgeted and that the funding of this contribution be considered by Council at the next budget review process.

CARRIED

Cr Keain voted against the motion.

The majority of members entitled to vote voted for the motion.

CEO P Ackland left the meeting at 7.11pm and returned at 7.12pm.

- 15.3.2 Request for Support from Port Pirie Harness Racing Club
 This item was brought forward to an earlier point in the meeting being after Item 12 Council Committees.

15.0 OFFICERS' RECOMMENDATION REPORTS: (Cont'd)

15.3 INFRASTRUCTURE (Cont'd)15.3.3 Boundary Road Realignment – Revocation of Community Land Classification (Road Reserve)**MOVED Cr Connor SECONDED Cr Zubrinich****OM367/23****That Council:**

- note that no submissions were received in response to community consultation undertaken to revoke the community land classification on a portion of Allotment 72 Spencer Highway, Solomontown (Reserve) contained in Certificate of Title; Volume 6030, Folio 677, required for the realignment of Boundary Road, Solomontown; and
- Pursuant to section 194 (3) of the Local Government Act 1999, Council resolves to submit the proposal seeking revocation of the community land status of the said land to the Minister, together with all documentation relevant to the revocation process.

CARRIED15.3.4 Warnertown Cemetery Land Lease**MOVED Cr Hopgood SECONDED Cr Peters****OM368/23****That Council:**

- acknowledge the expressions of interest received in response to community consultation, to enter into a lease agreement with Council for the cultivation of Lot 385 Farruges Drive, Warnertown; Certificate of Title, Volume 556, Folio 63, and Lot 386 Farruges Drive, Warnertown; Crown Record, Volume 5757 Folio 448;
- note the withdrawal of interest in the said land, received from Mr Anthony North and Mr Paul Tyler, based on the permitted use of the land being cultivation; and
- offer a five (5) year lease agreement over the said land to Mr Gavin Ferme and Mrs Linda Ferme, as the remaining expression of interest in the land for the purpose of cultivation, to be issued in accordance with Council's Lease and Licence Policy, subject to the lease fee assigned by Councils Fees and Charges Register.
- note that the time required by Council to determine this matter has resulted in the inability to sow a crop for this season, and further that the land now needs to be sprayed, and that in recognition of these occurrences Council offer to waive the lease fee for the current year.

CARRIED15.3.5 Memorial Park Toilets**MOVED Cr Zubrinich SECONDED Cr Joyce****OM369/23****That Council:**

- acknowledge that due to the redesign and alternate location, the toilet facility will not be delivered by the end of December 2023 which is required by resolution OM59/23;
- endorse the redesign of the toilet facility to have a minimum of 5 cubicles with a mix of unisex ambulant toilet cubicles, at least one disability toilet and a storage area;

15.0 OFFICERS' RECOMMENDATION REPORTS: (Cont'd)

15.3 INFRASTRUCTURE (Cont'd)15.3.5 Memorial Park Toilets (Cont'd)

- delegate authority to the Director Infrastructure to finalise the design of the toilet facility in consultation with Councillors Keain & Jackson.
- endorse the tendering for construction of the style of toilet facility generally indicated in the design provided by the Copper Coast Council;
- endorse the engagement of a Services Engineer to carry out investigations into the most efficient availability of sewer and electricity supply;
- require a report be brought back to Council expected at the November 2023 Ordinary Meeting seeking Council approval for the construction of the toilet facility, providing information regarding the connection to sewer and electricity supply and any over budget cost impact.

CARRIED

15.4 CORPORATE & COMMUNITYOM370/23 **MOVED Cr Peters** **SECONDED Cr Zubrinich**

That the Director Corporate & Community's recommendation report be received.

CARRIED

15.4.1 Monthly Financial Report to 31 July 2023OM371/23 **MOVED Cr Hopgood** **SECONDED Cr Gulin**

That Council note the current year to date performance in comparison to the current budget is within acceptable limits, or there is a valid reason for a position that is outside of the expected year to date limits:

- Operating income 69%
- Operating expenses 7%
- Capital income 8%
- Capital expenses 0%

CARRIED

16. INFORMATION REPORTS:

16.1 CAPITAL PROJECTS STATUS REPORTOM372/23 **MOVED Cr Zubrinich** **SECONDED Cr Joyce**

That the Capital Projects Status information report be received and the contents noted.

CARRIED

16.2 CHIEF EXECUTIVE OFFICEROM373/23 **MOVED Cr Connor** **SECONDED Cr Peters**

That the Chief Executive Officer's information reports be received.

CARRIED

16.2.1 Mayor and CEO Credit Card Expenditure – July 2023

16.2.2 Notice of Resignation – Michele Bennetts – Audit & Risk Management Committee

16. INFORMATION REPORTS: (Cont'd)
- 16.3 DEVELOPMENT & REGULATION
MOVED Cr Zubrinich SECONDED Cr Joyce
OM374/23 That the Director Development & Regulation's information report be received.
- CARRIED**
- 16.3.1 Development Applications and Statistics
-
- 16.4 INFRASTRUCTURE
 Nil reports.
-
- 16.5 CORPORATE & COMMUNITY
 Nil reports.

Cr Hopgood left the meeting at 7.24pm.

- 17.0 ITEMS FOR CONSIDERATION AS TO CONFIDENTIALITY:
- 17.1 SusTech Update
Pursuant to Section 90(3)(h)&(i)
MOVED Cr Connor SECONDED Cr Joyce
OM375/23 Pursuant to Section 90(2) and 3(h)&(i) of the Local Government Act 1999 the Council orders that the public, with the exception of P Ackland, CEO; K Johnson, Director Infrastructure and R Jones, Personal Assistant, be excluded from attendance at that part of the meeting relating to Agenda Item 17.1 SusTech Update to enable the Council to consider item 17.1 in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those person listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Agenda Item 17.1 being legal advice from Council's lawyers and information relating to litigation that the Council believes on reasonable grounds will take place involving the Council.
- CARRIED**
- OM376/23 CONFIDENTIAL**
- Section 91(7) Order
MOVED Cr Gulin SECONDED Cr Joyce
OM377/23 Pursuant to Section 91(7) of the Local Government Act 1999, the Council orders that agenda reports, related attachments, discussion and minutes relating to Agenda Item 17.1 SusTech Update shall be kept confidential being documents relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(h)&(i) of the Act on the grounds that the documents relate to legal advice from Council's lawyers and information concerning reasonably anticipated litigation involving the Council.

17.0 ITEMS FOR CONSIDERATION AS TO CONFIDENTIALITY: (Cont'd)

17.1 SusTech Update (Cont'd)Section 91(7) Order (Cont'd)

This order shall operate until further order of the Council or until the matter has been finalised.

In accordance with Section 91(9)(c) of the Local Government Act 1999, the Chief Executive Officer is delegated the power to revoke this order in whole or part.

Council notes, in accordance with Section 91(9)(a) of the Local Government Act 1999, this order will be reviewed at least once in every year.

CARRIED

17.2 Notice of Claim - UpdatePursuant to Section 90(3)(i)

OM378/23

MOVED Cr Peters SECONDED Cr Joyce

Pursuant to Section 90(2) and 3(i) of the Local Government Act 1999, the Council orders that the public, with the exception of P Ackland, Chief Executive Officer; K Johnson, Director Infrastructure and R Jones, Personal Assistant, be excluded from attendance at that part of the meeting relating to Agenda Item 17.2 Notice of Claim – Update to enable the Council to consider Item 17.2 in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Item 17.2 being information relating to litigation that the Council believes on reasonable grounds will take place involving the Council.

Accordingly, on this basis, the principle that the meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

CARRIED

OM379/23

CONFIDENTIAL

Section 91(7) Order

OM380/23

MOVED Cr Connor SECONDED Cr Joyce

Pursuant to Section 91(7) of the Local Government Act 1999, the Council orders that agenda reports, related attachments, discussion and minutes relating to Agenda Item 17.2 Notice of Claim – Update shall be kept confidential, being documents relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(i) of the Act on the grounds that the documents relate to litigation that the Council believes on reasonable grounds will take place involving the Council.

This order shall operate until further order of the Council or until the matter has been finalised.

17.0 ITEMS FOR CONSIDERATION AS TO CONFIDENTIALITY: (Cont'd)

17.2 Notice of Claim – Update (Cont'd)Section 91(7) Order (Cont'd)

In accordance with Section 91(9)(c) of the Local Government Act 1999, the Chief Executive Officer is delegated the power to revoke this order in whole or part.

Council notes, in accordance with Section 91(9)(a) of the Local Government Act 1999, this order will be reviewed at least once in every year.

CARRIED

Pursuant to Section 120(1) of the Local Government Act 1999 CEO P Ackland declared an interest in item 17.3 CEO Performance Review Committee Meeting held 2 August 2023 in that he is the subject of this Committee and left the meeting at 7.24pm.

K Johnson, Director Infrastructure left the meeting at 7.24pm.

17.3 CEO Performance Review Committee Meeting held 2 August 2023Pursuant to Section 90(3)(a)**MOVED Cr Gulin SECONDED Cr Zubrinich**

OM381/23

Pursuant to Section 90(2) and 90(3)(a) of the Local Government Act 1999 the Council orders that the public, with the exception of R Jones, Personal Assistant, be excluded from attendance at that part of this meeting relating to Agenda Item 17.3 CEO Performance Review Committee Meeting held 2 August 2023 to enable the Council to consider Item 17.3 in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Item 17.3 which is information concerning the personal affairs of any person (living or dead), the disclosure of which would be unreasonable information being information relating to the performance of the Chief Executive Officer.

Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

CARRIED

OM382/23 CONFIDENTIAL

OM383/23 CONFIDENTIAL

Section 91(7) Order**MOVED Cr Zubrinich SECONDED Cr Joyce**

OM384/23

Pursuant to Section 91(7) of the Local Government Act 1999, the Council orders that the agenda reports, related attachments, discussion and minutes relating to Agenda Item 17.3 CEO Performance Review Committee Meeting held 2 August 2023 shall be kept confidential, being documents relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(a) of the Act on the grounds that the documents relate to information concerning the personal affairs of any

17.0 ITEMS FOR CONSIDERATION AS TO CONFIDENTIALITY: (Cont'd)

17.3 CEO Performance Review Committee Meeting held 2 August 2023
(Cont'd)

Section 91(7) Order (Cont'd)

person (living or dead), the disclosure of which would be unreasonable being information relating to the performance of the Chief Executive Officer.

This order shall operate for a period of six (6) months or until the process has been completed.

Pursuant to Section 91(9)(c) of the Local Government Act 1999, the Council delegates to the Chief Executive Officer the power to revoke this order in whole or part.

CARRIED

19.0 NEXT MEETING: 27 September 2023 at 6:00pm

20.0 CLOSE: 7.36pm

MAYOR

MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON MONDAY 4 SEPTEMBER 2023 AT 5.15PM IN THE COUNCIL CHAMBERS, PORT PIRIE REGIONAL COUNCIL ADMINISTRATION CENTRE, 115 ELLEN STREET, PORT PIRIE.



ACKNOWLEDGEMENT OF COUNTRY

'We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon here today.'

1.0 PRESENT: His Worship the Mayor L Stephens, Deputy Mayor Cr K Jackson and Crs A Zubrinich, M Hopgood, J Keain, J Connor, J Keain, J Joyce and G Petagna

P Ackland, Chief Executive Officer; K Johnson, Director Infrastructure; Chris Davey, Director Development & Regulation and S Cousins, Administration Assistant (Minutes)

Media: Nil Gallery: Nil

2.0 APOLOGIES: Cr Gulin, Cr Peters

3.0 DECLARATION OF INTERESTS: Nil

4.0 REPORTS:

4.1 Delegation - Planning, Development and Infrastructure Act 2016, Part 13 – Infrastructure Frameworks, Division 2 – Infrastructure Powers, Section 186

MOVED Cr Jackson SECONDED Cr Zubrinich

SM36/23 That Council authorise the Chief Executive Officer to sign all necessary documents to seek approval to install the Wandearah Road rising main under the rail line under the authority of Aurizon.

Further, that in exercise of the power contained in Section 44 of the Local Government Act 1999, Council resolve that the Chief Executive Officer be delegated all powers and authority contained in Section 186 Part 13 – Infrastructure Frameworks, Division 2 – Infrastructure Powers of the Planning, Development and Infrastructure Act 2016.

CARRIED

5.0 CLOSURE: 5.18pm.

MAYOR

MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON WEDNESDAY 13 SEPTEMBER 2023 AT 6.01PM IN THE COUNCIL CHAMBERS, PORT PIRIE REGIONAL COUNCIL ADMINISTRATION CENTRE, 115 ELLEN STREET, PORT PIRIE.



ACKNOWLEDGEMENT OF COUNTRY

'We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon here today.'

1.0 PRESENT: His Worship the Mayor L Stephens, Crs M Hopgood, A Gulin, J Connor, J Keain, L Peters, G Petagna and A Gulin.

P Ackland, Chief Executive Officer, K Johnson, Director Infrastructure; C Davey, Director Development & Regulation and K Carmody, Executive Assistant (Minutes).

Media: Nil Gallery: Nil

2.0 APOLOGIES: Crs K Jackson and A Zubrinich

3.0 DECLARATION OF INTERESTS: Nil

4.0 ITEMS FOR CONSIDERATION AS TO CONFIDENTIALITY:

4.1 SusTech Update

Pursuant to Section 90(3)(h)&(i)

MOVED Cr Gulin SECONDED Cr Petagna

SM37/23

Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all members of the public with the exception of P Ackland, Chief Executive Officer; C Davey, Director Development & Regulation; K Johnson, Director Infrastructure K Carmody, Executive Assistant be excluded from attendance at the meeting for Agenda Item 4.1 SusTech Update.

The Council is satisfied that, pursuant to Section 90(3)(h) of the Act, the information to be received, discussed or considered in relation to this Agenda Item contains legal advice provided by Council's Lawyers.

The Council is satisfied that, pursuant to Section 90(3)(i) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is information relating to actual litigation, or litigation that the Council believes on reasonable grounds will take place involving the Council.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because disclosure of this information may compromise the Council's position if litigation was to proceed.

CARRIED

SM38/23

CONFIDENTIAL

4.0 ITEMS FOR CONSIDERATION AS TO CONFIDENTIALITY: (Cont'd)

4.1 SusTech Update (Cont'd)
Section 91(7) Order

SM39/23 **MOVED Cr Connor** **SECONDED Cr Joyce**

That having considered Agenda Item 4.1 SusTech Update in confidence under Section 90(2)(h)&(i) of the Local Government Act 1999, the Council, pursuant to Section 91(7) of that Act, orders that discussion and all documents and minutes be retained in confidence for a period of 6 months or until further order of the Council.

In accordance with Section 91(9)(c) of the Local Government Act 1999, the Chief Executive Officer is delegated the power to revoke this order in whole or part.

Council notes, in accordance with Section 91(9)(a) of the Local Government Act 1999, this order will be reviewed at least once in every year.

CARRIED

5.0 CLOSURE: 6.11pm.

MAYOR

Ordinary Council Meeting

Wednesday
27 September 2023



Mayor & Mayoress Stephens
enjoying a great night at the
Savoy Soccer Club Awards Night
on September 16.



Mayoral Report

1. Meetings and Functions
17 August to 20 September
2023
2. Intrastate / Interstate Travel

Leon Stephens
Mayor
20 September 2023



MEETINGS AND FUNCTIONS

Friday 18 August

- Global Maintenance Upper Spencer Gulf Conference & Trade Expo – Port Augusta

Friday 25 August

- Meeting with Andrew Wroniak, LGA Executive Director Corporate Services re Community Wastewater Management System (CWMS) Management Committee meeting – Adelaide
- CWMS Management Committee meeting – Adelaide

Monday 28 August

- Meeting re Carols by Candlelight Event with Ministers Association, Christmas Pageant Committee and Ebony Smith, Council's Community Development Coordinator

Tuesday 29 August

- Meeting with Rowan Ramsey MP Federal Member for Grey regarding constituent pension
- Meeting with TLAP Community Reference Group
- Meeting with Produce Market Committee re Carols by Candlelight event

Wednesday 30 August

- ABC Radio interview re commencement of the Solomontown Footpath Project
- Meeting with Lions representative Stax Kerr
- Meeting with Dan Levy and Andrew Lamb re planning prior to the SAROC Annual Business Plan Workshop via Teams
- Meeting with CEO Peter Ackland re Lions Park

Thursday 31 August

- Aerodrome re media opportunity for the Military Murals
- Meeting with Light House representatives re waterfront pump track project
- Meeting with Harry Randhawa, Uniting Country SA CEO

Friday 1 September

- Meeting at the Port Pirie Rowing Club with CEO Peter Ackland and Rowing Club representative.

Saturday 2 September

- Port Pirie Youth Theatre Performance of Spongebob

Monday 4 September

- Special Council Meeting

Tuesday 5 September

- Meeting with Clontarf Foundation – Graeme Twaddle, SA Regional Manager West Region and Chris McDonald, General Manger re the Clontarf program which is partnering with John Pirie Secondary School commencing in Term 4 2023.

Wednesday 6 September

- Port Pirie Task Force networking dinner.

Thursday 7 September

- Spencer Gulf Cities (SGC) State/Local Meeting with Mayors and CEOs of SGC Councils, Minister for Local Government, Department for Premier & Cabinet, Minister for Education, Department for Industry, Innovation & Science, Office of Regional

Housing, Office of Hydrogen Power SA and Regional Development Australia Yorke & Mid North

- Meeting with Peter Dolan, TLAP Executive Director
- Business Port Pirie Board Meeting

Friday 8 September

- Debrief with Wendy Campana, SGC Executive Officer
- LGA Webinar – Preparing Your Community for Disasters and Emergencies
- Meeting with Scott Everett re Carols by Candlelight event.
- Attended presentation of certificate celebrating Neville Bone's 43 years of service to SAPOL.

Saturday 9 September

- Blessing of the Fleet Debutante Ball

Sunday 10 September

- Blessing of the Fleet High Mass

Monday 11 September

- Meeting with regional LGA and LGA of SA – Adelaide
- Meeting with Wendy Campana, SGC Executive Officer – Adelaide
- Meeting with Paul Heithersay, Department for Energy & Mining Chief Executive Officer, Peter Dolan, TLAP Executive Director and Dale Web Nyrstar Co-CEO & Vice President regarding Target Lead Abatement Program – Adelaide

Tuesday 12 September

- Meeting with CEO Peter Ackland and Savoy Soccer Club representatives regarding the Savoy Soccer Club clubrooms.
- Special Asset Management Committee Meeting
- Attended Port Pirie Regional Festival of Music at the Northern Festival Centre

Wednesday 13 September

- Meeting with Mayor Caroline Phillips, District Council of Karoonda East Murray
- Public Arts & Culture Advisory Committee Meeting
- Special Council meeting
- Strategic Workshop

Thursday 14 September

- South Australian Boating Facilities Meeting – Adelaide
- Meeting with Shane Fantinel, Richard Osborne, Cr Alan Zubrinich and Chris Davey, Director Development and Regulation, to discuss Pigeon Management Strategy Port Pirie CBD.

Saturday 16 September

- Attended Savoy Soccer Club Awards Night

Tuesday 19 September

- Health Advisory Council Bi-monthly meeting

INTRASTATE / INTERSTATE TRAVEL

Date	Destination	Purpose	Total Cost	Council Resolution No.
25 August	Adelaide	Community Wastewater Management System Management Committee meetings	\$18.00 (Car parking)	N/a
11 September	Adelaide	Meeting with regional LGA and LGA of SA Meeting with Wendy Campana, SGC Executive Officer Meeting with Paul Heithersay, Department for Energy & Mining Chief Executive Officer, Peter Dolan, TLAP Executive Director and Dale Web Nyrstar Co-CEO & Vice President regarding Target Lead Abatement Program	N/a	N/a
14 September	Adelaide	South Australian Boating Facilities Meeting	N/a	N/a



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: Office of the Mayor

6. MEMBERS' REPORTS

REPORT ITEM:	6.2
ELECTED MEMBER:	Cr Joby Connor

DATE OF MEETING / EVENT	MEETING / EVENT DETAILS
01/09/23	Pt Pirie Rowing Club visit
04/09/23	Special Meeting of council
12/09/23	Asset Management Meeting
13/09/23	PPRC Strategic Workshop
13/09/23	Special Meeting of Council
26/09/23	Carols meeting
27/09/23	Ordinary Meeting of Council



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: Office of the Mayor

6. MEMBERS' REPORTS	
REPORT ITEM:	6.2
ELECTED MEMBER:	Cr Mick Hopgood

DATE OF MEETING / EVENT	MEETING / EVENT DETAILS
31/08/23	RAAF Mural Visit
01/09/23	Port Pirie Rowing Club Inspection
04/09/23	Port Pirie Regional Council (PPRC) Special Meeting
12/09/23	PPRC Asset Management Meeting
13/09/23	Public Arts & Culture Advisory Committee Meeting
13/09/23	PPRC Special Meeting
13/09/23	PPRC Strategic Workshop
27/09/23	PPRC Regional Council Ordinary Meeting



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: Office of the Mayor

6. MEMBERS' REPORTS

REPORT ITEM:	6.2
ELECTED MEMBER:	Cr Jade Joyce

DATE OF MEETING / EVENT	MEETING / EVENT DETAILS
23/08/23	Port Pirie Regional Council (PPRC) Ordinary Meeting
31/08/23	Attended Airport Mural Media Photo
01/09/23	Attended Woodward Park Opening with my Children
04/09/23	PPRC Special Meeting
12/09/23	PRC Asset Management Meeting
13/09/23	Public Arts & Culture Advisory Committee Meeting
13/09/23	PPRC Special Meeting
13/09/23	PPRC Strategic Workshop
23/09/23	Attended Saltbush Country at the Art Gallery



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: Office of the Mayor

6. MEMBERS' REPORTS

REPORT ITEM:	6.2
ELECTED MEMBER:	Cr Jack Keain

DATE OF MEETING / EVENT	MEETING / EVENT DETAILS
01/09/23	BTN Arts AGM
01/09/23	Smelters Picnic Meeting
04/09/23	Port Pirie Regional Council (PPRC) Special Meeting
04/09/23	Koolunga Development Association Meeting
07/09/23	Smelters Picnic Meeting
08/09/23	Nurom Whim History Meeting
12/09/23	PPRC Asset Management Meeting
13/09/23	PPRC Special Meeting
13/09/23	PPRC Workshop
14/09/23	PP Domestic Violence Action Group Meeting
19/09/23	Redhill Development Meeting
25/09/23	Pirie District Development Association AGM
27/09/23	PP Smelters Picnic



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: Office of the Mayor

6. MEMBERS' REPORTS

REPORT ITEM:	6.2
ELECTED MEMBER:	Cr Grant Petagna

DATE OF MEETING / EVENT	MEETING / EVENT DETAILS
04/09/23	Port Pirie Regional Council (PPRC) Special Meeting
06/09/23	Assisted new resident looking for a rental property
09/09/23	Spoke to constituent re Pt Davis Boat Ramp upgrade
11/09/23	Flinders Mobile Library Service Meeting - Gladstone
11/09/23	Emailed Council for update on Pt Davis Boat Ramp Upgrade
12/09/23	Passed information on to constituent re. Pt Davis Boat Ramp
13/09/23	PPRC Special Meeting
13/09/23	PPRC Strategic Workshop
	Spoke to several constituents regarding issues and informed of the online Customer Request System



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: Office of the Mayor

6. MEMBERS' REPORTS

REPORT ITEM:	6.2
ELECTED MEMBER:	Cr Leeanne Peters

DATE OF MEETING / EVENT	MEETING / EVENT DETAILS
13/09/23	Port Pirie Regional Council (PPRC) Special Meeting
13/09/23	PPRC Strategic Workshop
27/09/23	PPRC Ordinary Meeting
Ongoing	Addressing enquiries from ratepayers



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: Office of the Mayor

6. MEMBERS' REPORTS

REPORT ITEM:	6.2
ELECTED MEMBER:	Cr Alan Zubrinich

DATE OF MEETING / EVENT	MEETING / EVENT DETAILS
23/08/23	Ordinary Meeting of Port Pirie Regional Council (PPRC)
24/08/23	Australia Day Meeting - Shades have arrived!
28/08/23	Met with Mayor re Pigeon Management Strategy
04/09/23	Special General Meeting PPRC
13/09/23	Strategic Workshop PPRC - Apology
14/09/23	Meeting with Chris Davey & Mayor
25/09/23	Pirie Districts Development Association Meeting.
27/09/23	Ordinary Meeting of Port Pirie Regional Council
	Addressed various issues raised by ratepayers, members of parliament by phone & email. Lodging lots of requests via online portal PPRC.

MINUTES OF THE ASSET MANAGEMENT COMMITTEE MEETING HELD ON TUESDAY 12 SEPTEMBER 2023 AT 5:34PM AT COUNCIL'S WORKS DEPOT, BROADSTOCK ROAD, PORT PIRIE



Acknowledgement of Country

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon here today.

1.0 PRESENT: Cr M Hoggood (Chairperson), His Worship the Mayor L Stephens (Ex-Officio) and Crs J Keain, J Joyce and J Connor.

K Johnson, Director Infrastructure; R Stead, Manager Operations; T Cugley, Manager Assets; F Dyer, Personal Assistant (Minutes).

2.0 APOLOGIES: Nil

3.0 CONFIRMATION OF MINUTES:

3.1 Asset Management Committee Meeting 14 August 2023

MOVED Cr Keain SECONDED Cr Connor

AM32/23 That the Minutes of the Asset Management Committee meeting held on 14 August 2023 be received and confirmed.

CARRIED

4.0 BUSINESS ARISING FROM MINUTES: Nil

5.0 DECLARATION OF INTERESTS: Nil

6.0 REPORTS:

6.1 Drainage Pits and Pipes Replacement Program

MOVED Mayor Stephens SECONDED Cr Joyce

AM33/23 That the Asset Management Committee endorse the \$220,000 which was approved in 2023/24 budget for the renewal of the pits and pipes, be allocated to replacing the stormwater assets at the Warnertown Road roundabout.

CARRIED

6.2 Project Management Office Workflow

MOVED Cr Connor SECONDED Cr Keain

AM34/23 That the Asset Management Committee:

- receive the report and note the proposed Project Management Office workflow;
- acknowledge the improvements being made to the project management systems and tools with the aim of being able to identify issues early and escalate any issues to Elected Members sooner; and
- acknowledge the proposed approach to deliver projects over multiple years to overcome issues associated with high demand and escalating costs relating to supply of materials and contractor availability.

CARRIED

6.0 REPORTS: (Cont'd)

6.3 Unsealed Roads Renewal and Maintenance**AM35/23** **MOVED Cr Keain** **SECONDED Cr Joyce**

That the Asset Management Committee recommend to Council that additional funds of \$2,028,000 be made available via loan funding to deliver the unsealed road construction program for 2023/24.

CARRIED

7.0 OTHER BUSINESS:

7.1 Correspondence re Marshall's Track**AM36/23** **MOVED Cr Joyce** **SECONDED Cr Keain**

That the correspondence regarding the re-sheeting of Marshall's Track be received and considered.

CARRIED**AM37/23** **MOVED Cr Joyce** **SECONDED Cr Connor**

That the three-year road re-sheeting program be reviewed, taking into consideration Marshall's Track and any other roads brought forward by any other Elected Members and a report be presented to the next meeting of the Asset Management Committee.

8.0 NEXT MEETING: 13 November 2023 at 5:00pm

9.0 CLOSURE: 7:12pm

 Chairperson

**MINUTES OF THE PUBLIC ARTS & CULTURE ADVISORY COMMITTEE
MEETING HELD ON WEDNESDAY 13 SEPTEMBER 2023 AT 5.05PM IN THE
COUNCIL CHAMBERS, 115 ELLEN STREET, PORT PIRIE.**

Acknowledgement of Country

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon here today.

The CEO took the chair in the absence of the Chairperson given there is no Deputy Chair appointed.

- 1.0 PRESENT: Crs A Gulin, M Hopgood, J Joyce and Community Member M Zed
- P Ackland, Chief Executive Officer; E Smith, Community Development Coordinator and K Clonan, Personal Assistant (Minutes)
Mayor L Stephens (Observer) (arrived at 5.16pm)
- Media: Nil Gallery: 3
- 2.0 APOLOGIES: Cr K Jackson and Community Member D Tregilgas
- PA15/23** **MOVED Cr Joyce** **SECONDED M Zed**
That in the absence of the Chair, Cr Gulin chair the meeting.
CARRIED
- 3.0 CONFIRMATION OF PREVIOUS MINUTES:
- 3.1 Public Arts & Culture Advisory Committee Meeting held 26 July 2023
MOVED Cr Hopgood **SECONDED Cr Joyce**
PA16/23 **That the minutes of the meeting held on 26 July 2023 be received and confirmed.**
CARRIED
- 4.0 BUSINESS ARISING FROM MINUTES: Nil
- 5.0 DECLARATION OF INTERESTS: Nil
- 6.0 RECOMMENDATION REPORTS:
- 6.1 Public Arts & Culture Advisory Committee Review of Terms of Reference
MOVED Cr Hopgood **SECONDED Cr Joyce**
PA17/23 **That the review of the Committee's Terms of Reference form the basis for a future discussion to be conducted upon the appointment of the new Director Corporate and Community and the return from leave of the Gallery & Cultural Arts Coordinator.**
CARRIED
- PA18/23** **MOVED M Zed** **SECONDED Cr Joyce**
That the committee consider the mural design as tabled.
CARRIED
- 6.2 Redhill Public Art - Mortimer Park Mural
MOVED Cr Hopgood **SECONDED Cr Joyce**
PA19/23 **That the Public Arts & Cultural Advisory Committee:**
- **consider the mural design as tabled at the meeting;**
 - **note the mural design, explanation and other information provided by the Redhill Development Association Inc (RDA) for the mural proposed to be commissioned and installed at the cost of the RDA on an outside wall of the refurbished public toilets in Mortimer Park;**

- 6.0 RECOMMENDATION REPORTS (Cont'd):
- 6.2 Redhill Public Art - Mortimer Park Mural (Cont'd):
- **recommend the appropriate wording under the servicemen be 'Lest we Forget';**
 - **recommend Council grant consent for the proposed mural design.**
- CARRIED**
- 6.3 Future opportunities for Public Arts & Culture Advisory Committee
MOVED Cr Joyce SECONDED Cr Hopgood
- PA20/23** **That the possible options for PACAC involvement in identified Council projects as contained in the agenda report form the basis for a future discussion on the Committee's Objectives as part of its review of Terms of Reference, proposed to be conducted upon the appointment of the new Director Corporate and Community and the return from leave of the Gallery & Cultural Arts Coordinator.**
- CARRIED**
- 6.4 New Years Eve - Activity Ideas
MOVED Cr Hopgood SECONDED Cr Joyce
- PA21/23** **That the Committee list the following suggestions for the 2023 New Years Eve Event for discussion by the Chief Executive Officer with the event management contractor;**
- **Water play for children;**
 - **Invite Cultural groups to be a part of activities on the day;**
 - **Storytelling activities early in the night – engaging with First Nations and representatives from other cultural backgrounds to bring in cultural activities;**
 - **Boat Museum tour – Italian element – food stalls;**
 - **Painting or Chalk activity – Georgia Northcott facilitating (including feedback from SALA event);**
 - **Community '2024' message from children activity;**
 - **Include Youth in the Community.**
- That in the provision of the above mentioned ideas, the Committee acknowledge that the scope for inclusion of all or some of these ideas will be impacted by considerations such as cost, available budget and ability to attract providers / volunteers.**
- CARRIED**
- 7.0 INFORMATION REPORTS:
MOVED M Zed SECONDED Cr Joyce
- PA22/23** **That the information reports be received.**
- CARRIED**
- 7.1 SALA Winter Festival 2023 – Event Evaluation
- 7.2 Events – Process for food vendors
- 8.0 NEXT MEETING: Wednesday 11 October 2023 at 5pm
- 9.0 CLOSURE: 5.44 pm

CHAIRPERSON



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: Office of the Chief Executive
OFFICER: Peter Ackland

REPORT ITEM:	15.1.1
REPORT TITLE:	ROYAL PORT PIRIE YACHT CLUB AND PORT PIRIE ROWING CLUB – PROPOSED EXPRESSION OF INTEREST

Timeframe	2023 / 24 to undertake the EOI process.			
Budget Impact	See body of report			
Risk Assessment	Primary Risk Type(s):	Financial / Legal		
	Inherent Risk:	Likelihood	Consequence	Rating
		Possible	Minor	Low
	Controls:	<ul style="list-style-type: none"> ▪ Seek legal advice to support the EOI process and eventual issue of rights to develop the land. ▪ Follow the process set out in Council's procurement policies 		
Residual Risk:	Unlikely	Minor	Low	
File Reference	16.51.1.32			

STRATEGIC REFERENCE:

Theme	Our Economy
Goal	Business and Industry
Strategy 2.2.3	Opportunities to diversify our economic base into other sectors such as tourism, renewables, and value added agriculture are pursued.

RECOMMENDATION:

That Council note the correspondence included in the agenda from both the Royal Port Pirie Yacht Club (RPPYC) and the Port Pirie Rowing Club in relation to the potential inclusion of the storage shed footprint occupied jointly by the Clubs in a proposed expression of interest (EOI) process to seek development options in that general area.

That Council agree to the Club's positions that if the shed location is required to be included in the expression of interest process, the following aspects will guide that inclusion:

- ideally the shed site not be impacted by any proposed development of the RPPYC site unless necessary to secure the most beneficial development option in the opinion of the Council;
- that the paved walkway / breezeway areas be identified as first preference for any site required larger than the current RPPYC clubroom footprint;
- that the storage shed footprint can be included in the EOI process noting that ground floor storage capacity be retained for the Clubs to at least the same square meters as current, and possibly larger;
- that in the event that the storage shed footprint is required as part of a preferred development proposal, there be no material increase in the lease fee payable by the Clubs.

REPORT 15.1.1**Royal Port Pirie Yacht Club and Port Pirie Rowing Club – Proposed Expression of Interest (Cont'd)****EXECUTIVE SUMMARY:**

At its meeting held 28 June 2023, Council received a report advising the terms put forward from the Royal Port Pirie Yacht Club (RPPYC) to join with the Council to explore the potential redevelopment options of the Council owned land that the RPPYC Clubrooms currently occupies. Council agreed with those terms and endorsed their inclusion in a new lease.

At its meeting held 26 July 2023, Council resolved in part to engage in the preliminary development and transaction strategy to determine the scope of likely market interest for the land generally occupied by the RPPYC clubrooms.

As a result of initial market research by a firm engaged to support Council in this regard, initial indications are that the land occupied by the PPRYC may not be large enough to attract a development proposal.

Subsequently discussions were commenced with the occupiers of the shed adjacent the RPPYC clubroom, being the Port Pirie Rowing Club (PPRC) and the RPPYC.

DISCUSSION

At its Ordinary Meeting held 26 July 2023, Council resolved via OM298/23 as follows:

*MOVED Cr Hopgood
That Council:*

SECONDED Cr Petagna

- 1. endorse the Guiding Principles and preliminary Expression of Interest Stage Evaluation Criteria set out in the agenda report;*
- 2. engage in the preliminary development and transaction strategy to determine scope of likely market interest;*
- 3. engage in the Expression of Interest Stage market engagement process to seek Proposals from suitably qualified Proponents for the Project;*
- 4. at all times, conduct the market engagement process consistent with the matters resolved by the Council and in a way that accords with the Council's governance requirements (including but not limited to the Council's Disposal of Land & Assets Policy and the Council's Procurement Policy); and*
- 5. delegate all necessary authority to the Chief Executive Officer to undertake the preliminary development and transaction strategy and the EOI Stage market engagement process, subject to the Chief Executive Officer seeking and considering advice from the Evaluation Panel, Norman Waterhouse Lawyers and a representative of Regional Development Australia Yorke and Mid North.*

Further that the members previously appointed to the Evaluation Panel for the EOI process for Lot 25 Beach Road Solomontown and the addition of Councillor Jackson be appointed to the evaluation panel to provide guidance and support to the Chief Executive Officer.

Consistent with the above resolution, initial market research by a firm engaged to support Council in this regard provided indications are that the land occupied by the PPRYC clubrooms may not be large enough to attract a development proposal, which resulted in enquiries regarding the adjacent storage shed site. The adjacent storage shed is located on Council owned land with the shed structure being owned and shared by the tenants being both the PPRC and the RPPYC, predominately for storage of rowing boats of various sizes and other materials necessary for the operation of the clubs.

Mayor Stephens, Councillors Hopgood and Connor and the Chief Executive Officer met on site with representatives of the PPRC on 1 September 2023 to discuss the matters contained in the PPRC letter attached to this report. The Chief Executive Officer subsequently met with the Commodore of the RPPYC on 15 September 2023 which resulted in the email from the RPPYC as contained the second attachment to this report.

During both meetings it was stressed that at this time there had only been preliminary market soundings undertaken, and as a result the potential for inclusion of the storage shed site was being explored. It would only be once proposals are received following the commencement of the Expression of Interest (EOI) process would there be a more definite understanding on how much, if any, of the storage shed site may be required.

Both discussions indicated that the Clubs highly valued the current capacity and location of the storage shed, and that ground floor storage facility would remain a requirement if the site were to be considered for potential involvement in the EOI process. During the PPRC discussion, it was noted there is some room for expansion to the east of the shed where a portion of the shed (but not all) had been bumped out, as well as some extra space between the shed and the RPPYC clubrooms, and also on the western side of the same clubrooms. Answers in terms of clarification was also provided to the PPRC in terms of the questions that they had included towards the end of their letter (attached)

A key outcome of both meetings was the commitment of all parties to regular communication as this matter progressed.

Council representatives took from both meetings that the shed location could be included in the EOI process, however the following aspects would guide that inclusion:

- Ideally the shed site not be impacted by any proposed development of the RPPYC site, and the paved walkway / breezeway areas be identified as first preference for any site required larger than the current RPPYC clubroom footprint,
- That the storage shed footprint can be included in the EOI process noting that ground floor storage capacity be retained for the Clubs to at least the same square meters as current, and possibly larger,
- That in the event that the storage shed footprint is required as part of a preferred development proposal, there be no material increase in the lease fee payable by the Clubs.

Rowing Club Meeting - 23 August 2023

11 members of the Port Pirie Rowing Club met at 7.00pm to discuss the council proposal to develop the foreshore area, including where our boat shed is located.

Michael Preece (Chairman) outlined the contents of recent discussions with Peter Ackland and Richard Mackinnon regarding this matter.

The response was that the PPRC would support any development by council and saw that this proposal would have a positive outcome for us and for Port Pirie.

There were many questions and comments, some of which we realise cannot be answered until a firm proposal is developed. I list them here for your information:

- We acknowledge that our current location provides one of the very few possibilities for us to store and launch our boats, so we would not be keen to move from this site.
- If we were to be incorporated into any developments of this site, we would need to maintain (and possibly increase) the area we have available for our equipment. Currently we store equipment in the roof space and if this were to be taken, we would need to be provided with more floor area.
- Currently we do not have any toile/shower or changing facilities. Any provision of these would be a great bonus.
- We would not welcome any increase in rent as we are currently low in membership and have limited opportunities for fundraising. We predict that anyone who develops this site for commercial purposes would be looking to maximise their return through charging premium rent.
- We understood that this area was delegated for recreational purposes and wondered if a commercial business was able to develop the site for such purposes.
- We were concerned that any project to develop this area might see us unable to access our facility for some time. Most rowers have a break during the Winter months, but some row all year round.
- We questioned why our shed would be needed when the development would possibly be on the site of the existing Yacht Club.
- The plans obtained from the council appeared to include some aspects we would not support (reducing parking at the boat ramp by planting trees).
- We expect to be informed when, and if, there is a timeline for any development, including a time for public consultation so that we can ensure that our needs continue to be met.

Thank you for the opportunity to consider this proposal and respond. We look forward to any ongoing communication.

Peter Ackland

From: Richard Mackinnon <rpgmackinnon@gmail.com>
Sent: Tuesday, 19 September 2023 2:34 PM
To: Peter Ackland
Subject: re RPPYC needs

Dear Peter,

As per our meeting last Friday here is a list of things that RPPYC need to continue on functioning. I have used the same format as the document from the rowers you shared with me.

- We are keen to continue in our current location given the carpark access and access to the water nearby. We do not believe there are any other locations in Port Pirie that fulfill these requirements unless there was a very significant development over at where we launch our boats.
- If there are to be any developments on this site we would need at least the same storage capacity as we have now.
- We need to have access to showers and toilets which are available 24 hours a day for visiting sailors via a keyed lockbox.
- We can not afford for there to be any increase in payments through lease, rates or rent.
- We value that this area is designated for recreational purposes and we can not support any development that impacts on our ability to use it for recreation.
- If there is any development in the future, we would ask that the down time for us is minimised. We can accept a short downtime, but if possible would prefer this to be over the winter months.
- We have already agreed to the giving up of the lease on our clubrooms, but have always maintained that we need to continue to have and use the shed. Any new proposal by a developer will need further consideration by us in close conjunction with the rowers.
- We do not support reduced car parking as this area becomes very crowded at times.
- We expect to continue to be consulted with as this concept progresses and as did before, think this is best done with the rowers in joint meetings.

I am happy for this document to be shared with the Rowing Club.

Richard Mackinnon
(RPPYC)



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: Office of the Chief Executive
OFFICER: Peter Ackland

REPORT ITEM:	15.1.2
REPORT TITLE:	COUNCIL REPRESENTATION – PORT PIRIE HEALTH SERVICE ADVISORY COUNCIL

Timeframe	Nomination to be made no later than 28 September 2023			
Budget Impact	Nil			
Risk Assessment	Primary Risk Type(s):	Legal / Regulatory / Policy		
	Inherent Risk:	Likelihood	Consequence	Rating
		Unlikely	Minor	Low
	Controls:	▪ Ensure insurance protection for members		
Residual Risk:	Unlikely	Minor	Low	
File Reference	11.14.2.1			

STRATEGIC REFERENCE:	
Theme Goal Strategy	Our Leadership Partnerships Increase the opportunity for greater outcomes through mutually beneficial partnerships

RECOMMENDATION:
That Councillor _____ be nominated for consideration as Council's representative on the Port Pirie Health Service Advisory Council.

EXECUTIVE SUMMARY:
Council has been notified that Cr Jackson's current representation on the Port Pirie Health Service Advisory Council expires on 30 November 2023.
The Advisory Council has advised that there is one position on the Board for a Local Government nominated representative.

DISCUSSION

Cr Jackson is currently the nominee of Council on the Port Pirie Health Advisory Council (PPHAC). PPHAC has advised that Cr Jackson's term expires on 30 November 2023 and has invited Council to nominate a representative to be considered for appointment for the next term.

If more than one nominee is put forward by Council the PPHAC will determine who will be appointed.

The successful nominee will hold office until the conclusion of the 3rd Annual General Meeting after their appointment. In this case, the term will expire in November 2026.

REPORT 15.1.2**Council Representation – Port Pirie Health Service Advisory Council (Cont'd)**

Nominations are to be made in writing and should be accompanied by evidence in writing of the consent of the person so nominated. A current CV is also required. An extension of the nomination period has been agreed to allow Council to consider a nomination.

OFFICIAL

File No: 2023 - 04659
Doc No: A5154845



Health
Yorke and Northern
Local Health Network

Mr Peter Ackland
PO Box 45
Port Pirie SA 5540

Office of the Chief Executive Officer
Port Pirie Regional Health Service
The Terrace
PO Box 546
PORT PIRIE SA 5540

Phone (08) 8638 4581
Fax (08) 8638 4356
ABN 11 810 453 593

Email Health.YNLHNCEOCorrespondence@sa.gov.au
Website www.health.sa.gov.au

Email: council@pirie.sa.gov.au

Dear Mr Ackland

LOCAL GOVERNMENT REPRESENTATIVE – PORT PIRIE HEALTH ADVISORY COUNCIL INC.

As provided by the Port Pirie Health Advisory Council (HAC) Constitution there is one position available for a Local Government Representative. Kendall Jackson was the recent Local Government member, representing the Port Pirie Regional Council and her term on the HAC expires on 30 November 2023.

It would be appreciated if you could give consideration in nominating a representative from Port Pirie Regional Council who may be prepared to undertake this role for a three year term.

Should a nomination be received for more than one Councillor the Port Pirie HAC will consider the nominations and determine which Councillor will be appointed.

Port Pirie HAC meetings are held bi-monthly, on the 3rd Tuesday of every second month from 5:00pm at Port Pirie Hospital Boardroom. Video-conferencing can be made available if required.

I have enclosed a Nomination Form to facilitate your Council's nomination. If you can please complete this by 26 September 2023 and return it to:

Melissa Pine
Acting Personal Assistant to the Director of Nursing and Midwifery
Pt Pirie Regional Health Service
PO Box 546
PORT PIRIE SA 5540

Alternatively, you can email your nomination directly to melissa.pine@sa.gov.au

Please feel free to contact me at Health.YNLHNCEOCorrespondence@sa.gov.au if you would like further information.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Kirchner'.

Roger Kirchner
Chief Executive Officer
Yorke and Northern Local Health Network Inc

18 August 2023

Enc: Local Government Representative Nomination Form

Nomination Form – Local Government Member

To: The Presiding Member of the Port Pirie Health Advisory Council Inc.

The.....(insert name of district council) together hereby nominate the following two persons to be considered for appointment under clause 18 of the Constitution of the Port Pirie Health Advisory Council Inc.:

Name 1:

Address:

.....

Name 2:

Address:

.....

1. Evidence in writing of the consent of the two nominees is attached
2. A current curriculum vitae for each nominee is also attached

Endorsed by:

.....
Name

.....
Authorised representative of local council

.....
Signature

.....
Date

.....
Name

.....
Authorised representative of local council

.....
Signature

.....
Date



MEETING: ORDINARY MEETING OF COUNCIL

DATE: 27 SEPTEMBER 2023

DEPARTMENT: Office of the Chief Executive

OFFICER: Peter Ackland

REPORT ITEM:	15.1.3
REPORT TITLE:	COMMUNITY LOAN APPLICATION RENEWAL – PORT PIRIE & DISTRICTS HOCKEY ASSOCIATION

Timeframe	Immediate		
Budget Impact	\$49,750 cash payment in 2023/24 with bi-annual repayments each year over the term of the loan. There is sufficient capacity within the community loan cap contained in the Treasury Management Policy.		
Risk Assessment	Primary Risk Type(s):	Financial / Infrastructure	
	Inherent Risk:	Likelihood	Consequence
		Possible	Minor
	Controls:	<ul style="list-style-type: none"> ▪ Formal application supported with copy of committee meeting minutes ▪ Review against Policy provisions ▪ Approval by Council ▪ Formal agreement in place to manage loan 	
Residual Risk:	Unlikely	Minor	Low
File Reference	7.1.9.1		

STRATEGIC REFERENCE:	
Theme	Our Community
Goal	Wellbeing
Strategy 1.3.1	A wide range of sporting and recreational opportunities are available.

RECOMMENDATION:
<p>That Council extend the offer of a community loan of up to \$49,750 to the Port Pirie & Districts Hockey Association for its 2023 grant application to the Office for Recreation, Sport & Racing for the same purpose and on the same conditions as resolution OM485/22 from Councils December 2022 Ordinary Meeting.</p> <p>That subject to the Association being successful in their grant application, Council authorise the Chief Executive Officer to negotiate, finalise and sign the Loan Agreement document, materially consistent with this report and the Councils resolution on this matter from its Ordinary Meeting of December 2022.</p>

REPORT 15.1.3**Community Loan Application Renewal – Port Pirie & Districts Hockey Association (Cont'd)****EXECUTIVE SUMMARY:**

The Committee of the Port Pirie & District Hockey Association (PPDHA) is again seeking a grant from the Office for Recreation, Sport & Racing 2023 grant round to assist in the cost of removing current globe based lighting and switch gear and upgrading to LED Flood Lighting for a total cost of approximately \$99,500.

The PPDHA lease the land from the Catholic Diocese of Port Pirie for the purpose of facilitating and promoting Sport and Hockey in the Region. The PPDHA allow the use of the facility to St Marks College.

At its meeting held December 2022, Council approved a community loan of \$53,020 to the PPDHA to support the grant funding application. The community loan approval was conditioned to the effect it was only valid for the 2022 grant round.

The PPDHA is seeking approval from Council for the loan of up to \$49,750 to be made available to support its grant application for 2023.

DISCUSSIONBackground

The PPDHA lease the portion of the site from the Catholic Diocese of Port Pirie Inc. (A5573) 445-461 The Terrace, Port Pirie for the purposes of promoting Sport and in particular Hockey in the Region.

The Port Pirie & Districts Hockey Association has negotiated a further 25 year lease giving occupation until 2049.

PPDHA have been provided with Community Loans for upgrades on two previous occasions.

At its Ordinary Meeting held in December 2022, Council resolved as follows:

Community Loan Application – Port Pirie & Districts Hockey Association

OM485/22 *MOVED Cr Jackson*

SECONDED Cr Hopgood

That Council:

- *approve a community loan of \$53,020 to the Port Pirie & Districts Hockey Association:*
 - *for the removal of globe based lights and the supply and installation of LED lighting at the playing grounds of the Association,*
 - *for a term of no more than seven (7) years from the date that the funds are first drawn, with repayments consisting of both principal and interest,*
 - *funds to be available on or after 15 March 2023 or other date, as negotiated with the Port Pirie & Districts Hockey Association;*
 - *loan conditions to be consistent with the current standard loan agreement that is used by the Council;*
- *approve that the loan be funded from Council's general revenue, at the applicable fixed interest rate for the loan term, as available from the Local Government Finance Authority of South Australia;*

REPORT 15.1.3

Community Loan Application Renewal – Port Pirie & Districts Hockey Association (Cont'd)

- *approve that a Memorandum of Agreement be prepared between the Council and the Port Pirie & Districts Hockey Association, to formally acknowledge the terms and conditions of the loan; and*
- *authorise the Chief Executive Officer to negotiate, finalise and sign the Loan Agreement document, materially consistent with this report.*

That Council note that this loan is only on the basis that the Port Pirie & Districts Hockey Association is successful in their 2022 application for Office for Recreation, Sport & Racing funding.

The resolution of Council to offer a loan was specifically linked to the PPDHA's intention to make applications for grant to the Office for Recreation, Sport & Racing for the 2022 grant rounds. The PPDHA made application for the 2022 round and was unfortunately unsuccessful.

The PPDHA has contacted Council staff recently to indicate that it intends to make an application to the 2023 Office for Recreation, Sport & Racing grant rounds and has sought confirmation of the continuing Council loan.

The PPDHA has advised that whilst the project remains essentially the same as previously advised to Council, the cost has been revised to \$99,500 and is seeking a loan facility for up to \$49,750.

The PPDHA has advised that its financial position has continued to improve since its last application to Council and this has been verified by provision of its unaudited profit and loss for the 2023 period.

There is sufficient capacity for a loan to this degree within the community loan cap contained within the Treasury Management Policy.

Given the closing date of the funding round fell before this Council meeting, and based on the previous resolution of Council to support a loan for this project, a letter of support for a council loan up to \$49,750 has been provided. The letter of support was marked as conditional on the consideration of Council of this request. Depending on Council's consideration of this report, Council staff will then advise the Office for Recreation, Sport & Racing of support or not for the PPDHA application.



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: Office of the Chief Executive
OFFICER: Peter Ackland

REPORT ITEM:	15.1.4
REPORT TITLE:	AUDIT & RISK MANAGEMENT COMMITTEE – INDEPENDENT MEMBER

Timeframe	Immediate			
Budget Impact	Low – close budget monitoring			
Risk Assessment	Primary Risk Type(s):	Legal / Regulatory / Policy		
	Inherent Risk:	Likelihood	Consequence	Rating
		Possible	Major	Low
	Controls:	<ul style="list-style-type: none"> ▪ Recruitment process to appointed experience Independent Members ▪ Terms of Reference ▪ Regular meeting to meet regulatory requirements 		
Residual Risk:	Unlikely	Minor	Low	
File Reference	7.14.1.2			

STRATEGIC REFERENCE:	
Theme	Our Leadership
Goal	Organisational Excellence
Strategy 4.2.4	Council will be financially responsible and sustainable across generations.

RECOMMENDATION:
<p>That leave is granted to the Chief Executive Officer to provide a late report for consideration at this meeting on the deliberations of the selection panel to fill the single vacancy for an independent member on Council's Audit and Risk Management Committee.</p> <p>That Council appoint _____ as an Independent Member of Council's Audit and Risk Management Committee for a term concluding at the end of January 2025.</p>

REPORT 15.1.4**Audit & Risk Management Committee – Independent Member
(Cont'd)****EXECUTIVE SUMMARY:**

The Audit and Risk Management Committee Terms of Reference state the Committee (ARMC) must consist of two (2) Elected Members of Council and three (3) Independent members (including Independent Chairperson).

As previously reported to Council, one of the independent members recently resigned from the committee. Expressions of interest for the replacement of this member have been called.

The Terms of Reference require that a selection panel consisting of the two Council Members on the Committee, the Chief Executive Officer and the Director Corporate and Community be empowered to interview nominees and recommend a preferred candidate to Council.

The selection panel will be considering the expression of interest received and will provide a late report to this Council meeting for consideration.

DISCUSSION

As previously reported to Council, one of the independent members of Council's Audit and Risk Management Committee recently tendered her resignation. Expressions of interest for the replacement of this member have been called.

One nomination was received. The Terms of Reference of the Committee require that a selection panel consisting of the two Council Members on the Committee, the Chief Executive Officer and the Director Corporate and Community be empowered to interview nominees and recommend a preferred candidate to Council. Given the current vacancy in the office of the Director Corporate and Community, in this instance the Chief Executive Officer has invited Ms Bennetts (former Committee independent member and whose business is currently providing accounting services to Council in the role of the Director) to fill the Director's position on the selection panel.

The Panel is currently reviewing the application received against the selection criteria which includes:

- Audit Committee knowledge and experience
- Local Government knowledge and experience
- Strategies regarding persuasive communication and engagement
- Decision making processes

The Panel is required to make a recommendation to Council for consideration.

Given the Panel's process will not be concluded until after the close of this agenda, leave of Council will be sought to provide a late report to the Council meeting.



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 SEPTEMBER 2023

DEPARTMENT: Office of the Chief Executive
OFFICER: Jennifer Window, Governance and Risk Coordinator

REPORT ITEM:	15.1.5
REPORT TITLE:	DELEGATIONS UPDATE – NEW POWERS AND FUNCTIONS

Timeframe	Immediate			
Budget Impact	Nil			
Risk Assessment	Primary Risk Type(s):		Legal/ Regulatory/ Policy	
	Inherent Risk:	Likelihood	Consequence	Rating
		Possible	Moderate	Medium
	Controls:	▪ Ensure delegations are current		
Residual Risk:	Unlikely	Moderate	Low	
File Reference	12.9.1.5			

STRATEGIC REFERENCE:	
Theme	Our Leadership
Goal	Organisational Excellence
Strategy 4.2.1	One Council focussed on consistent quality services, underpinned by transparent and accountable decision making.

RECOMMENDATION:
That in exercise of the power contained in Section 44 of the <i>Local Government Act 1999</i>, Council delegates to the Chief Executive Officer the new powers and functions as listed and contained in Attachment A to the agenda report.

EXECUTIVE SUMMARY:
<p>The Council may delegate its statutory powers and functions pursuant to section 44 of the <i>Local Government Act 1999</i> and powers of delegation under other legislation.</p> <p>Delegations are generally made by the Council to the Chief Executive Officer (CEO). The CEO may then sub-delegated to an employee of Council; or, to the employee of the Council for the time being occupying a particular office.</p> <p>These instruments need regular review and must be updated when there is a change in legislation, change in job roles and also within twelve months of a Council election (<i>Local Government Act 1999</i>, Section 44 (6a)).</p>

DISCUSSION

Instruments of delegation provide for the delegation of powers and functions by the Council. These instruments need regular review and updating due to changes in legislation, changes in job roles and within twelve months of a Council election (*Local Government Act, Section 44 (6a)*).

Council has received notification of the alteration of the following three instruments which need updating due to changes in legislation:

- Expiation of Offences Act 1996
- Instrument of delegation by the Chief Executive Officer (for the purposes of the Local Government Act and Food Act); and
- Local Government Act 1999

These new sections of instruments are detailed in attachment A of this Report.

If the Council resolves to grant the delegations provided for in the attached instrument of delegation (detailed in Attachment A), then delegations will come into operation on the day following of the date of the Council resolution.

Attachment A – New delegation provisions

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
682857	Expiation of Offences Act 1996	section 11A(2)	Assess acceptability of nomination, statutory declaration or other document provided by alleged offender			issuing authority
658697	Instrument of delegation by the Chief Executive Officer (for the purposes of the Local Government Act and Food Act)	LG Act 1999 s68(3a)(a)	Determine website for publishing notice			
658696	Instrument of delegation by the Chief Executive Officer (for the purposes of the Local Government Act and Food Act)	LG Act 1999 s68(3a)(a)	Publish a notice on a website determined by the chief executive officer specifying date return submitted			
658698	Instrument of delegation by the Chief Executive Officer (for the purposes of the Local Government Act and Food Act)	LG Act 1999 s72A(2)	Determine requirements for provision of details of gifts or benefits received by a council member			
658699	Instrument of delegation by the Chief Executive Officer (for	LG Act 1999 s72A(4)	Maintain a register of gifts and benefits received by members and			

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
	the purposes of the Local Government Act and Food Act)		ensure details of each gift and benefits provided under this section included in the register			
658700	Instrument of delegation by the Chief Executive Officer (for the purposes of the Local Government Act and Food Act)	LG Act 1999 s75G(1)(b) and s75G(2)	Issue a reasonable direction to a member for the purposes of ensuring the member's acts or omissions do not adversely affect the health or safety of employees of the council			
658701	Instrument of delegation by the Chief Executive Officer (for the purposes of the Local Government Act and Food Act)	LG Act 1999 s75G(5)	Ensure a complaint relating to the matter is referred to the Behavioural Standards Panel			
658702	Instrument of delegation by the Chief Executive Officer (for the purposes of the Local Government Act and Food Act)	LG Act 1999 s80A(2h)	Maintain a register relating to training and development			
658703	Instrument of delegation by the Chief Executive Officer (for the purposes	LG Act 1999 s80A(2i)	Request a member provide within a period specified in the request information			

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
	of the Local Government Act and Food Act)		relating to training and development by the member			
658704	Instrument of delegation by the Chief Executive Officer (for the purposes of the Local Government Act and Food Act)	LG Act 1999 s80B(1)(b)	Suspend a member subject to a relevant interim intervention order from the office of member of the council where the person protected by the order is an employee of the council			
658705	Instrument of delegation by the Chief Executive Officer (for the purposes of the Local Government Act and Food Act)	LG Act 1999 s80B(4)	Revoke a suspension			
658706	Instrument of delegation by the Chief Executive Officer (for the purposes of the Local Government Act and Food Act)	LG Act 1999 s80B(7)	Notify the member of the suspension under section 80B(5) of the Local Government Act			
658707	Instrument of delegation by the Chief Executive Officer (for the purposes of the Local Government	LG Act 1999 s119A(2)	Determine requirements for provision of details of gifts and benefits received by an employee			

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
	Act and Food Act)					
658708	Instrument of delegation by the Chief Executive Officer (for the purposes of the Local Government Act and Food Act)	LG Act 1999 s119A(4)	Maintain a register of gifts and benefits received by employees of the council and ensure details of each gift and benefit provided under this section are included in the register			
658709	Instrument of delegation by the Chief Executive Officer (for the purposes of the Local Government Act and Food Act)	LG Act 1999 s119A(5)	If the register includes information by reference to another register, publish or make available for inspection at the council that other register or information			
683002	Instrument of delegation by the Chief Executive Officer (for the purposes of the Local Government Act and Food Act)	LG Act 1999 s120(2)(b)	Determine an employee of the council may act in relation to the matter			
658710	Instrument of delegation by the Chief Executive Officer (for the purposes of the Local Government Act and Food Act)	LG Act 1999 s264(1)(b)	Lodge a complaint with SACAT			

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
657691	Local Government Act 1999	section 80A(2b)	Suspend a member from office of member of the council for failure to comply with the prescribed mandatory requirements			Council
657692	Local Government Act 1999	section 80A(2e)	Revoke the suspension if satisfied the member has complied with the prescribed mandatory requirements and give public notice of the revocation			Council
657693	Local Government Act 1999	section 80A(2f)	Apply to SACAT for an order disqualifying the member from office of member of the council			Council
657694	Local Government Act 1999	section 80B(1)(a)	Suspend a member subject to a relevant interim intervention order from the office of member of the council where person protected by the order is another member			Council
657695	Local Government Act 1999	section 80B(3)	Revoke a suspension			Council
657696	Local Government Act 1999	section 80B(9)	Apply to SACAT for an order disqualifying the member from the office of member of the council			Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
657697	Local Government Act 1999	section 120A(1)	Prepare and adopt employee behavioural standards			Council
657698	Local Government Act 1999	section 120A(4)	Alter or substitute employee behavioural standards			Council
657699	Local Government Act 1999	section 120A(5)	Consult with any registered industrial association that represents interests of employees of councils before adopting, altering or substituting employee behavioural standards			Council
657700	Local Government Act 1999	section 120A(6)a)	Review the operation of the employee behavioural standards			Council
657701	Local Government Act 1999	section 120A(6)(b)	Consider whether to adopt employee behavioural standards			Council
657702	Local Government Act 1999	section 262A(3)	Deal with a complaint in accordance with the council's behavioural management policy			Council
657703	Local Government Act 1999	section 262B(1)	Prepare and adopt a behavioural management policy			Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
657704	Local Government Act 1999	section 262B(6)	Alter or substitute a behavioural management policy			Council
657705	Local Government Act 1999	section 262B(7)	Review the operation of the behavioural management policy			Council
657706	Local Government Act 1999	section 262D	Provide complainant with written reasons for refusal or determination			Council
657707	Local Government Act 1999	section 262W(3)(b)(ii)	Provide report to the Panel detailing: <ul style="list-style-type: none"> •member's compliance with the Panel's requirement; or •council's compliance with Panel's requirement 			Council
657708	Local Government Act 1999	section 263B(1)(a) and (3)	To act in accordance with a recommendation of the Ombudsman			Council
657709	Local Government Act 1999	section 264(1)(a)	Authorise a person in writing for the purposes of this section to lodge a complaint with SACAT			Council



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: Office of the Chief Executive
OFFICER: Peter Ackland

REPORT ITEM:	15.1.6
REPORT TITLE:	ELECTED MEMBER EMAIL ACCESS

Timeframe	Immediate			
Budget Impact	Nil budget impact			
Risk Assessment	Primary Risk Type(s):			
	Inherent Risk:	Likelihood	Consequence	Rating
		Possible	Major	High
	Controls:	<ul style="list-style-type: none"> Seek expert cyber security advice on proposed methods of allowing Bring Your Own Device policies 		
Residual Risk:	Unlikely	Major	Medium	
File Reference				

STRATEGIC REFERENCE:	
Theme	Our Leadership
Goal	Organisational Excellence
Strategy 4.2.3	Risk is understood and managed

RECOMMENDATION:
<p>That Councillors (to be nominated at the meeting) agree to trial a Bring Your Own Device policy generally consistent with the draft included in the agenda report, with the key requirement that Council can wipe the device remotely in the event of identified issues.</p> <p>That a further report be brought to Council upon the conclusion of the trial.</p>

EXECUTIVE SUMMARY:
<p>Our reliance on technology for work, personal and in our case, Council related matters is ever increasing.</p> <p>As we rely more and more on personal devices to allow us to manage our competing interests, and in a time poor environment, conflicts between convenience and reasonable security are bound to become evident.</p> <p>To find a reasonable balance between these is difficult and ever evolving and this report attempts to find the next evolution of this for Elected Members.</p>

DISCUSSION

In recent years Council has increased its preparedness for cyber security intrusion, given the increased risk as technology continues to become increasingly personalized and mobile. This has culminated in Council including within its budget this year to add a step change to

our preparedness to minimize the risk of business disruption and management of data. In doing so, Council is being proactive and reacting to the degree of risk that hackers potentially pose to modern organizations.

Council has adopted an [Elected Member Computer, Internet and Information Technology Policy](#) which guides the provision of technology supports to Elected Members to assist them in carried out their official duties. Potion of this policy in relation to use of personally owned devices states:

Personally owned communication devices, including mobile phones and tablet devices may not be connected to or synchronised with the Council computer systems or networks unless approved by the Chief Executive Officer and the device owner agrees to the security requirements regarding the management of the device. Security requirements include:

- Agreement that the device will be managed by Council;
- Agreement for the Council security profile to be applied to the device.

In relation to the Policy position above, the decision of whether or not to allow Council / work email accounts on private devices often depends on the cyber security and posture of an organization.

The use of personal devices for Council / work-related tasks, known as Bring Your Own Device (BYOD), has become increasingly common.

Organisations often implement BYOD policies and programs with strict security measures in place, such as separating Council / work and personal data (Containerisation), and mobile device management (MDM) solutions.

As discussed below, these measures help mitigate some of the risks associated with allowing Council / work email accounts on private devices while still providing users with flexibility and convenience.

There are several valid reasons why organizations might choose not to allow Council / work email accounts on private devices without a BYOD MDM solution being used:

1. ****Security Concerns****: Private devices are unlikely to have the same level of security controls across all private devices of individual wanting this flexibility as company-managed devices.

Not having adequate security controls in place will increase the risk of data breaches, especially if the device is lost or stolen. Council email accounts are likely to contain sensitive information that needs to be protected.

2. ****Data Leakage****: Private devices may have a higher risk of data leakage or unintentional sharing of sensitive information, as users might not be as cautious about security on their personal devices.

An example of this would be an Elected member joining a social media platform and saying YES when asked if they would like to sync their contacts. If their Council email is in the devices' native mail app, Council's entire organisation chart will have been has just been sent to that social media platform.

3. ****Compliance and Legal Issues****: Local Government has strict compliance requirements regarding the protection of sensitive data. Allowing Council email accounts on private devices could lead to non-compliance and legal issues if data is mishandled. An example of this would be having private and personal emails in the same app and accidentally using the personal account to send PPRC related emails.
4. ****Malware and Viruses****: Private devices are unlikely to have the same level of antivirus and malware protection as company-managed devices. If a personal device becomes infected with malware, it could potentially compromise work-related data.

This is common on personally owned devices as users can install applications without understanding the security risks and can even install apps from 'Unknown Sources'. Having a work profile would help reduce the risk as Council IT would need to allow the installation of applications on the 'Work' side of the device.

5. ****Lack of Control of Lost or Stolen Devices****: IT departments have no control over the security of private devices. They cannot enforce security policies, updates, or remote wiping capabilities as effectively as they can on company-owned devices.

If a Council email was on a lost device it would be up to the individual user to remotely wipe the device to protect the lost data, do the end users even know how to do this? Under a managed scenario, IT at Council could wipe the 'Work' side of the device easily (Even automatically after 10 unsuccessful attempts to unlock the device)

Devices that have not been updated in some time contain significant numbers of exploitable security vulnerabilities. Under a managed scenario, IT at Council can have a security policy in place that once a device is too far behind from current updates, access to Council systems can be blocked.

6. ****User Turnover/End of Tenure****: When Elected Members leave Council, it can be more challenging to remove access to work email from their private devices, potentially leading to data retention issues. On an unmanaged device Council IT can stop future access but we cannot control how long a user has access to historic data. On a managed device, remote wipe of the 'Work' profile is easily achieved.

Managed Solution

Elected Members have been provided with a Council owned tablet containing approved applications and the ability to receive and reply to Council related emails via a Council provided email account. For the reasons set out above, this device can be managed by Council staff regarding cyber risk.

In recent times, some Elected Members have requested access to Council email accounts on their personal device, as this is more portable than a table and allows the Member to be more responsive and manage diary commitments between their work, personal and Council lives easier on one device.

Given the above risk profile, Councils ICT Manager has investigated an option where with the permission of the Elected Member, a personal device can be electronically "split" between Council and personal use.

This would retain the security / risk management requirements of Council whilst allowing managed Council use on a personal device.

Whilst not being technically minded, essentially the devices has work related apps than can be accessed by the Elected Member and the same and additional personal use apps for non-Council use. The only apparent downfall is that at this time there has been no way determined to allow Council and non-Council calendar appointments to be shown in the same calendar app. This effective means that whilst both personal and Council related appointments can be viewed on the one phone, the user will need to access two calendar apps to do so, which can be less than desirable. However, at this time, this has been the only manner deemed sufficiently risk managed by Council's ICT Manager to allow Council and non-Council uses on a non-Council supplied device.

Attached is a first cut draft policy that could be used to guide the use of Bring Your Own Devices for Elected Members. It should be viewed as a working draft, but importantly sets out the protocols of what an ICT Manager has access to on a personal device, as set out below

PPRC ICT Staff may see the following on BYOD Devices:

- Model
- Serial Number
- Operating system and version
- List of Work Apps
- Device owner information
- Device name

PPRC ICT Staff can never see:

- Call and web history
- Location
- Personal email and text messages
- Contacts
- Passwords
- Personal calendars
- Camera roll / gallery
- Personal Apps

Conclusion

As technology develops and our reliance and use becomes increasingly complex and timely, issues of cyber security become more and more important. No more so than the time pressures felt by Elected Members needing to juggle, work, personal and Council commitments

Government institutions such as local government have a significant responsibility to appropriately manage data and cyber risk. As technology evolves so does the risk profile

This managed option is put forward for consideration by Council as the method that has been able to be identified to try and achieve a reasonable balance.

In the development of this draft policy for consideration, other Councils have been contacted. Many don't have a BYOD policy position, but others have, typically the larger, better resource Councils (Yorke Peninsula, Marion and West Torrens) and the management of risk is a high priority for those Councils.

Use of Non-Council Owned Mobile Devices Policy

Type	Governance
Category	Information & Communication Technology
Responsible Officer	Chief Executive Officer
First Issued/Adopted	
Review Period	Biennial - once every two years
Last Reviewed	
Minutes Reference	
Next Review Date	
Applicable Legislation	
Related Documents	<p>POL-0071 - Elected Members Computer, Internet & Information Technology Policy</p> <p>POL-0048 - Computer, Internet & IT Policy</p>
Public Consultation Required	No
File Reference	

Purpose

Mobile devices are becoming a common and cost-effective tool for information management and communication. Elected Members and Council employees are increasingly requesting the option of connecting their own mobile devices (Bring Your Own Device – BYOD) To Port Pirie Regional Council (PPRC) communications systems.

PPRC is responsible for maintaining effective security over all equipment and information within its environment. Due to the portable nature of mobile devices, there is a high requirement to maintain security for these devices and for any information stored or transmitted via them.

The purpose of this policy is to provide directives on the deployment and use of Non-Council Owned Mobile Devices to limit cyber security exposure.

Scope

This policy applies to the following users of Council technology, equipment and services: (Hereby 'Agents')

- Elected members
- Council Staff
- Users of council technology who are not included:
- Work experience placements
- Volunteers
- Contractors and Consultants

Definitions

Mobile Device	A small, often handheld computing device typically having a touch style screen and/or a miniature keyboard which is light weight. Mobile devices covered by this policy include Apple and Android mobile devices only. Microsoft Windows and windows mobile devices are not included
BYOD	Bring Your Own Device. An emerging trend in the IT industry of users (employees) wishing to connect their own mobile devices to organisational networks for access to organisational information
Android	A mobile device platform / Operating System developed by Google
iPhone / IOS	A mobile device platform / Operating System developed by Apple
Operating System	An Operating System (OS) is a collection of software that manages hardware resources and provides common services for applications. The operating system is the most important type of system software in a computing system.
Mobile Device Management (MDM)	Software that provides the following functions: software distribution, policy management, inventory management, security management and service management for smartphones and media tablets
Rooting / Jailbreaking	Process of allowing users of smartphones, tablets, and other devices running the Android mobile operating system to attain privileged control (known as "root access") within Android's subsystem

Policy Content

In some circumstances, Council agents may be permitted to connect non-Council owned mobile devices to PPRC systems and infrastructure for the purpose of receiving email, contact & calendar information.

Permission to connect non-Council owned mobile devices to Port Pirie Regional Council systems and infrastructure can only be completed with authorisation by the council Executive Management Team.

In addition to adherence to all other terms of this Policy, the use of a non-Council owned mobile device requires signed acceptance and implementation of the following conditions:

- The owner/user of the device accepts that by enabling access to Council systems and infrastructure, PPRC is not expecting council agents to increase work effort or undertake additional work out of normal hours. Any work the council agent chooses to do outside of business hours is at the discretion of the council agent and not in lieu of normal working hours unless expressly agreed.
- The owner/user of the device will accept the installation of the PPRC mobile device management (MDM) solution on the device.

This MDM will enforce certain configuration parameters including:

- A timer lock of 5 minutes
- A mandatory, unique and instantly changeable 6-digit passcode is required.
- After 10 failed login attempts, all PPRC data and settings will be automatically deleted.
- Passcode will expire annually, and the 2 previous passcodes cannot be reused.
- Limits the number of days corporate mail and calendar items stored on the device to 60.
- Enables remote deletion of all corporate data.
- Access via Microsoft Outlook only. No access from device native applications.
- The owner/user of the device will notify the Port Pirie Regional Council ICT department immediately upon loss, theft, or suspected loss/theft of the device.

Where possible, the contents of the device will be remotely erased, and the services associated with the device will be disabled.

- The owner/user of the device agrees to protect Council information residing on the device, including ensuring that non-council agents and council agents that are not suitably authorised, do not have access to council information stored on the device
- No PPRC data other than email (including attachments stored within the mail system), contacts and calendar items may be stored on non-Council owned devices.
- Non-Council owned devices will not be supported by PPRC ICT except for connectivity to PPRC services (corporate email and calendar and contacts withing the deployed Microsoft Outlook App)
- PPRC will accept no liability for functionality, serviceability or performance associated with the device and any responsibility with regard to warranty will reside solely between the owner/user of the device and the supplier/manufacture
- PPRC accepts no responsibility or liability for the loss of Council related or personally related data residing on the device. Port Pirie Regional Council accepts no responsibility for any damage or loss of the mobile device incurred while performing PPRC business and accepts no responsibility for any communication charges (including voice and data) incurred while performing PPRC business.

- In extreme situations, such as where the confidentiality of PPRC data may be compromised, PPRC reserves the right at any time and at its sole discretion to remotely erase all contents of the device.

It is the sole responsibility of the owner/user of mobile devices to back up all data including contacts, pictures, music, videos, and other personal data.

- Non-Council owned devices must meet prescribed ICT minimum platform requirements which are detailed in Appendix A
- The owner/user agrees to maintain the original device operating system and keep the device current with security patches and updates, as released by the manufacturer.
- The user will not “Jail Break” or perform “Rooting” of their device (installing software that allows the user to bypass standard built-in security features and controls)

Appendix A – Minimum device requirements

Android Devices

Operating System version: 10 or greater

Must meet minimum security patch level (Kept up to date)

App installation from unknown sources must be blocked in settings.

iPhone/iOS Devices

Operating System version: 15 or greater

Appendix B – What can PPRC see on a BYOD Device

PPRC ICT Staff may see the following on BYOD Devices:

- Model
- Serial Number
- Operating system and version
- List of Work Apps
- Device owner information
- Device name

PPRC ICT Staff can never see:

- Call and web history
- Location
- Personal email and text messages
- Contacts
- Passwords
- Personal calendars
- Camera roll / gallery
- Personal Apps

Availability of the Policy

This policy will be available for inspection at the Council offices listed below during ordinary business hours and available to be downloaded, free of charge, from Council's internet site: www.pirie.sa.gov.au

- Port Pirie Council Administration Centre, 115 Ellen Street, Port Pirie
- Crystal Brook Office, Bowman Street, Crystal Brook.

Copies will be provided to interested parties upon request, and upon payment of a fee in accordance with Council's Schedule of Fees and Charges.

DRAFT



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 SEPTEMBER 2023

DEPARTMENT: INFRASTRUCTURE
OFFICER: Kathryn Johnson, Director Infrastructure

REPORT ITEM:	15.3.1
REPORT TITLE:	INVITATION TO HOST SANFL COUNTRY CHAMPIONSHIPS

Timeframe	July 2025 (2025/26) – exact date to be confirmed		
Budget Impact	\$25,000 cash plus \$35,000 in-kind support (\$25,000 in-kind, \$10,000 equipment/venue hire) to be budgeted in 2025/26		
Risk Assessment	Primary Risk Type(s):	Financial / Infrastructure	
	Inherent Risk:	Likelihood	Consequence
		Unlikely	Insignificant
	Controls:	<ul style="list-style-type: none"> ▪ Project plan and budget developed ▪ Collaboration with Belgravia Leisure and SANFL to manage event 	
Residual Risk:	Rare	Insignificant	Low
File Reference	2.38.1.15		

STRATEGIC REFERENCE:	
Theme Goal Strategy 2.3.2	Our Economy Tourism Our regional is increasingly recognised for its events and cultural experiences.

RECOMMENDATION:
<p>That Council:</p> <ul style="list-style-type: none"> ▪ acknowledge and accept the invitation to host the 2025 SANFL SA Country Football Championships; ▪ acknowledge the increase in the contribution to \$25,000 cash, \$25,000 in-kind and \$10,000 equipment/venue hire for planning and managing the event; and ▪ request that the cash and in-kind contribution be included in the 2025/26 budget for consideration.

EXECUTIVE SUMMARY:
<p>Advice has recently been received that Council has been invited to host the 2025 SANFL SA Country Football Championships.</p> <p>It should be noted that upon preparing the tender there was a requirement for a minimum commercial investment from the host of \$60,000. Council endorsed a contribution towards the event totalling \$50,000.</p> <p>A project plan will be developed in conjunction with Belgravia Leisure and SANFL to identify the event budget and to quantify Council's contribution. Council's in-kind contribution can be budgeted in the 2025/26 Financial Year once the project plan is prepared.</p>

DISCUSSION

At the Ordinary Meeting of Council held 22 March 2023, the submission of a tender to host the SANFL SA Country Football Championships in either July 2024 or 2025 was endorsed.

That Council:

- *approve the submission of a tender to SANFL to host the 2024 or 2025 SA Country Football Championships on the basis of \$25,000 cash contribution and \$25,000 in-kind support for planning and managing the event; and*
- *acknowledge that if the submission is successful that provision will need to be made in the 2024/25 or 2025/26 operating budget.*

Advice has recently been received that Council has been invited to host the 2025 SANFL SA Country Football Championships.

The timing of the event in July 2025 is more advantageous than July 2024, in that several transformational projects will be completed or significantly completed, which will allow Port Pirie to be promoted positively to everyone coming to be part of the championships.

It should be noted that upon preparing the tender there was a requirement for a minimum commercial investment from the host of \$60,000. Council endorsed a contribution towards the event totalling \$50,000.

Noting the requirement of the commercial investment to be \$60,000, therefore the in-kind support was increased in the tender submission as follows:

Cash contribution	\$25,000
In kind support	\$25,000
Equipment/venue hire	\$10,000
Total Contribution	\$60,000

A project plan will be developed in conjunction with Belgravia Leisure and SANFL to identify the event budget and to quantify Council's contribution. Council's in-kind contribution can be budgeted in the 2025/26 financial year once the project plan is prepared.

Council also has the opportunity to host a Sportsman Lunch similar to the 2019 event to offset the in-kind contribution.

Council Officers will now work with Spencer Gulf League, Belgravia Leisure and SANFL to develop a project plan for the event and Business Port Pirie will also be contacted to promote with their members. Consideration will also be given to whether any community events will be held in conjunction with the championships.

PREVIOUS REPORTS

22 March 2023 – Ordinary Meeting of Council – Agenda Item 15.4.8



MEETING: ORDINARY COUNCIL MEETING
DATE: 27 September 2023

DEPARTMENT: INFRASTRUCTURE
OFFICER: Peter Lock, Project Engineer

REPORT ITEM:	15.3.2
REPORT TITLE:	WOODWARD PARK BBQ AND SHELTER

Timeframe	2023/24 Financial Year			
Budget Impact	\$26,000 to construct toilet in new proposed location \$32,080 to convert existing slab into a BBQ/picnic shelter			
Risk Assessment	Primary Risk Type(s):		Reputation	
	Inherent Risk:	Likelihood	Consequence	Rating
		Likely	Moderate	High
	Controls:	<ul style="list-style-type: none"> Approve change in funding location to enable quicker construction. 		
Residual Risk:	Unlikely	Minor	Low	
File Reference	40.103.001.001			

STRATEGIC REFERENCE:	
Theme	Our Lifestyle
Goal	Built Environment
Strategy 3.1.3	Our public spaces are inspiring, stimulating and welcoming and encourage social interaction, gatherings and activity.

RECOMMENDATION:
<p>That Council:</p> <ul style="list-style-type: none"> note that SM32/23 approved the allocation of funds of \$26,000 for the new foundation of the toilet block be funded from the canteen/kitchen shelter improvements; and approve the BBQ and picnic shelter funding of \$32,080 be funded from the Woodward Park canteen/kitchen shelter improvements instead, and the new foundation for the Woodward Park toilet block be funded through the Local Government Infrastructure Partnership Program in lieu of the canteen/kitchen shelter improvements funds; and funding be available now but the adjustments to be made at Budget Review 1.

EXECUTIVE SUMMARY:
This report requests that Council approves the reallocation of funds from different budgets than previously approved by Council at the Special Meeting held on 9 August 2023 (SM32/23), to allow for earlier construction times of the BBQ and shelter at Woodward Park.

DISCUSSION

At the Special Meeting of Council on 9 August 2023, Council endorsed that the new Woodward Park Toilet Block be relocated near the location of the existing brick toilet block, rather than in front of the canteen/kitchen shelter. This required additional funding of \$26,000 in order to create a new foundation for the toilet block. The funding was proposed and endorsed by Council to be funded from the Woodward Park canteen/kitchen shelter improvements from Council's 2023/24 Capital Works Budget (SM32/23).

It was also proposed that the existing foundation located in front of the canteen/kitchen shelter be repurposed as a BBQ shelter. Since the date of the report, an updated price has been sought for the BBQ and shelter and the costs equated to \$32,080. This was initially estimated at \$27,000 and was proposed that the works be funded in the next Budget Review from other Capital Works projects, however it is now being proposed that Council allocates \$32,080 from the Woodward Park canteen/kitchen shelter improvements towards the new BBQ and shelter with the \$26,000 for the new foundation of the toilet block being funded through the Local Government Infrastructure Partnership Program (LGIPP). By reallocating the BBQ Shelter funds from the canteen/kitchen improvements fund it enables the opportunity to have the shelter erected before the proposed Food Fair event on 28 October 2023, whereas the next Budget Review meeting is still some time off yet.

Due to the toilet block already being approved as a LGIPP project, it is justifiable to use this grant funding to complete the change with regards to the toilet block location. Several projects have come under budget within the overall LGIPP funding that allows for the change in location for the Woodward Park Toilet Block to be funded from this area.

BUDGET AND TIMING

The cost to convert the existing slab to a BBQ and picnic shelter is as follows:

BBQ	\$13,000
New Shelter	\$16,080
Shelter lights and connection	\$ 2,000
<u>Alteration to existing slab</u>	<u>\$ 1,000</u>
Total	\$32,080

Council has committed \$100,000 in the 2023/24 Capital Works Budget to complete improvements to the canteen/kitchen shelter. The works for this site are likely to include the refitting of the kitchen, tiled floors, new doors, roller shutters and rendering of the exterior. It is anticipated that the works required to this site could be completed for \$68,000.

Canteen/ kitchen shelter improvements budget:

*BBQ shelter to be approved	\$32,080
Render outside	\$16,000
Tile kitchen floor	\$10,000
New steel doors and frames	\$ 6,000
Roller Shutters	\$10,000
Kitchen Fit out	\$16,000
Electrical works	\$ 5,000
<u>Plumbing works</u>	<u>\$ 4,000</u>
Total Costs Forecasted	\$99,080

Budget available	\$100,000
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The timing of the works for the BBQ and shelter would aim for completion prior to the Food Fair event on 28 October 2023, although there is a risk due to material lead times, however the contractor has deemed these works as plausible.

PREVIOUS REPORTS

9 August 2023 – Special Meeting of Council – Agenda Item 4.1

22 March 2023 – Ordinary Meeting of Council - Agenda Item 15.3.1

24 February 2022 – Ordinary Meeting of Council – Agenda Item 15.3.1

24 November 2021 – Ordinary Meeting of Council – Agenda Item 15.3.3

10 November 2021 – Strategic Workshop



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: INFRASTRUCTURE
OFFICER: Trevor Cugley, Manager Assets

REPORT ITEM:	15.3.3
REPORT TITLE:	REPAIRS TO CHILDREN'S POOL AT CRYSTAL BROOK

Timeframe	2023/2024			
Budget Impact	\$8,500 (to be taken from Sport Memorial Precinct Projects budget)			
Risk Assessment	Primary Risk Type(s):	Service Delivery		
	Inherent Risk:	Likelihood	Consequence	Rating
		Possible	Moderate	Medium
	Controls:	<ul style="list-style-type: none"> ▪ Asset Management Practices ▪ Asset Renewal/Maintenance ▪ Asset Inspections 		
Residual Risk:	Unlikely	Minor	Low	
File Reference	40.103.002.005			

STRATEGIC REFERENCE:	
Theme	Our Lifestyle
Goal	Infrastructure
Strategy 3.2.3	Council provided assets are fit for purpose, proactively maintained and renewal recognises future demand.

RECOMMENDATION:
That Council approve \$8,500 to be transferred from job number 74030 Sport Memorial Precinct Projects to job number 74530 Crystal Brook Pool Minor Projects, to enable the children's pool to be repaired in time for the 2023/24 swimming season.

EXECUTIVE SUMMARY:
<p>Council has allocated \$20,000 in the 2023/24 budget for Crystal Brook Pool projects.</p> <p>After further inspection of the small children's pool, it was identified that the pebble surface needs to be repaired or replaced.</p> <p>Hydrilla who maintain the pool equipment at the Port Pirie and Crystal Brook Swimming Pools were contacted to give advice as to the best option for resurfacing the children's pool at Crystal Brook.</p> <p>Two options were provided, and the preferred option is to use the Lifefloor product which will be safer for the children and will have a longer life. This will ensure that the children have a safe pool to use for the coming summer months.</p>

DISCUSSION

Council has allocated \$20,000 in the 2023/24 budget for Crystal Brook Pool minor projects.

After further inspection of the small children's pool, it was identified that the pebble surface needs to be repaired or replaced.

Hydrilla who maintain the pool equipment at the Port Pirie and Crystal Brook Swimming Pools were contacted to give advice as to the best option for resurfacing the children's pool at Crystal Brook.

Two options were provided:

1. **Install Lifefloor – Cost \$28,500 (ex GST)**

This is a soft surface that will help minimise injuries or falls. This work includes render of the existing pool surface with cementitious materials to make the surface ready to install the Lifefloor.

The cost also includes the repair of cracks on the concrete hob, and recaulking of the joint between the pool and concourse.

The warranty is for 3 years for installation and product defects.

2. **Render – Cost \$7,500 (ex GST)**

Render the existing pool floor and wall surface with an epoxy bonded mortar and paint, with some light grain of sand scattered to create an anti-slip surface.

The cost also includes the repair of cracks on the main concrete hob and recaulking of the joint between the pool and concourse.

The problem with the second option is that there are no guarantees that they will get the mix of sand right and there is the possibility that small children could scratch themselves on the surface.

The preferred option is to use the Lifefloor product, which will be safer for the children and will have a longer life. This will ensure that the children have a safe pool to use for the coming summer months. Hydrilla has stated that they can complete the upgrade by the start of November which is the start of Crystal Brook swimming season.

Further details on the Lifefloor product can be found below:

<https://www.lifefloor.com.au/>

BUDGET AND TIMING

The current budget for the Crystal Brook Pool Minor Projects is \$20,000 but it is proposed to transfer \$8,500 from the Sports Memorial Oval Precinct Capital Budget to make up the total of \$28,500.

The Sports Precinct Capital Budget has \$50,000 for capital projects in 2023/24, but also had \$30,944 carried over from the 2022/23 budget.

Part of this carry over was for the supply and set up of an additional new water tank and pump so both Memorial Oval and Pirie West Oval can be irrigated at the same time. This cost was paid before the closing date of the 2022/2023 financial year.

The carry over amount of \$30,944 minus the \$8,500 will leave \$22,444 which will be used on minor projects within the Sport Precinct such as resolving some roofing issues at the Function Centre due to the pigeons, with some additional costs to install a synthetic path that runs from the Pirie West carpark, behind the soccer goals to the toilets.

Subject to Council approval, the works will be completed in time for the start of the 2023/24 swimming season on 1 November 2023.



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: INFRASTRUCTURE
OFFICER: Kathryn Johnson, Director Infrastructure

REPORT ITEM:	15.3.4
REPORT TITLE:	FISHERMAN'S JETTY PUBLIC CONSULTATION

Timeframe	October 2023			
Budget Impact	Nil			
Risk Assessment	Primary Risk Type(s):	Reputation		
	Inherent Risk:	Likelihood	Consequence	Rating
		Likely	Moderate	High
	Controls:	<ul style="list-style-type: none"> ▪ Public consultation carried out in accordance with Community Engagement Policy ▪ Communication plan prepared outlining methods for public consultation 		
Residual Risk:	Unlikely	Minor	Low	
File Reference	16.51.3.42			

STRATEGIC REFERENCE:	
Theme Goal Strategy 2.2.6	Our Economy Business and Industry Investment, additional infrastructure and employment opportunities are attracted to the region.

RECOMMENDATION:
That Council endorse the Options Report for Fisherman's Jetty be released for public consultation to gather feedback on the options proposed for the future of Fisherman's Jetty and following the public consultation, a report be brought back for consideration.

EXECUTIVE SUMMARY:
An extensive report was presented to Council at the Strategic Workshop held 9 June 2021. At the Ordinary Meeting of Council held 28 June 2023, approval was given to make application to the Growing Regions Program for the upgrade of Fisherman's Jetty. The application process is a two-stage process and the initial Expression of Interest closed on 1 August 2023.

EXECUTIVE SUMMARY: (Cont'd)

If the application is reviewed favourably, then the second stage of the application process opens on 1 November 2023 and closes on 12 December 2023. The project must commence by 15 May 2024 and be completed by 30 June 2026. Council's contribution would be required in the 2024/25 financial year.

Based on the Quantity Surveyor (QS) estimate of \$5.4 million, Council's contribution to the project would be \$2.7 million. QS estimates are typically a high-level cost estimate and price in the risk of a project. The true cost of the project will not be known until the detailed design prepared and the tender process is complete.

Endorsement is sought to release the Options Report for public consultation. The aim of the public consultation is to gather feedback on the options proposed by the Options Report.

DISCUSSION

An extensive report was presented to Council at the Strategic Workshop held 9 June 2021.

Since then, Council Officers have been working across a number of fronts to progress with improvements for Fisherman's Jetty in terms of current operations and addressing mooring holders concerns, as well as considering future plans.

Infrastructure Consulting was engaged to review the information contained in the Strategic Workshop Report and provide options for Council to consider regarding the future plans for Fisherman's Jetty. A copy of the Options Report is included with this report.

The Options Report contains a comprehensive review of the existing situation and options for the future replacement of Fisherman's Jetty. The future plans are dependent on Council's desire to upgrade Fisherman's Jetty and the ability to fund the preferred option for upgrade.

At the Ordinary Meeting of Council held 28 June 2023, approval was given to make application to the Growing Regions Program for the upgrade of Fisherman's Jetty for an amount up to \$3 million which would require a co-contribution from Council of \$1.5 million.

The funding application had certain criteria to be satisfied and information to be provided in support of the application. Infrastructure Consulting was engaged to refine the concept plan for the purposes of the application and provide a Quantity Surveyor (QS) estimate to match the concept plan. Jensen Plus was also engaged to prepare a visualisation of how the upgrade will look to match the concept plan for the purposes of the application. These are also included with this report.

The QS estimate for the upgrade to Fisherman's Jetty came in much higher than anticipated. That is, Stage 1 of the concept plan is costed at approximately \$5.4 million. Note that this amount includes just under \$1 million for contingencies and just under \$1 million for preliminaries and builder's margin. Stage 2 & 3 is costed at just under \$5 million with similar amounts for contingencies, preliminaries and builder's margin. A copy of the QS Estimate is also included with this report.

Based on the QS estimate of \$5.4 million, Council's contribution to the project would be \$2.7 million. QS estimates are typically a high-level cost estimate and price in the risk of a project. The true cost of the project will not be known until the detailed design prepared and the tender process is complete.

The application process is a two-stage process. The initial Expression of Interest closed on 1 August 2023. If the application is reviewed favourably, then the second stage of the application process opens on 1 November 2023 and closes on 12 December 2023. The project must commence by 15 May 2024 and be completed by 30 June 2026. Council's contribution would be required in the 2024/25 financial year.

While the funding application is under assessment, this time needs to be used to determine how Council wants to proceed with the upgrade of Fisherman's Jetty. Should Council decide to proceed with the upgrade, during this period it is expected that communication with mooring holders will be undertaken and a detailed implementation plan will need to be prepared to outline the process of decommissioning the existing jetty structure, the temporary mooring of boats and the construction methodology proposed.

It is also important to highlight, that if the application does not proceed or is not successful, then consideration will need to be given to the options available to Council to upgrade Fisherman's Jetty.

Endorsement is sought to release the Options Report for public consultation. The aim of the public consultation is to gather feedback on the options proposed by the Options Report. The Options Report will be accompanied by a fact sheet to give context to the consultation as well as a survey to gather feedback from across the various sectors in the community who have interest in the future of Fisherman's Jetty such as:

- Existing mooring holders
- Potential mooring holders
- Commercial fishers
- Community members

Examples of feedback to be sought as follows:

Existing Mooring Holders

- What type and size of boat are mooring holders looking to moor at Fisherman's Jetty?
- What are the current issues at Fisherman's Jetty that they would like to see improved?
- What services are they looking for to be available? For example, power, water, refueling.

Potential Mooring Holders

- What type and size of boat are potential mooring holders looking to moor at Fisherman's Jetty?
- What services are they looking for to be available? For example, power, water, refueling.
- Do they want the convenience of being able to step off and on their boats?

Potential Commercial Fishers

- What services and facilities would commercial fishers need to be provided in the upgrade/replacement of Fisherman's Jetty?
- Are they looking for short-term or long-term mooring?
- What type and size of boat are they looking to moor at Fisherman's Jetty?
- What services are they looking for to be available? For example, power, water, refueling.
- Do they want to be able to unload their catch directly onto trucks?

Community Members

- How does the community feel about replacing/upgrading Fisherman's Jetty?
- Does the community want to be able to access Fisherman's Jetty to be able to fish?

The public consultation will be carried out in accordance with Council's [Community Engagement Policy](#) for a minimum of 20 business days to ensure that appropriate time is allowed for the community to provide feedback. The results of the public consultation will be collated and presented to Council for consideration and will inform the future options for Fisherman's Jetty.

PREVIOUS REPORTS

9 August 2023 – Strategic Workshop

26 June 2023 – Ordinary Meeting of Council – Agenda Item 15.3.2

22 February 2023 – Ordinary Meeting of Council – Agenda Item 15.3.3

24 January 2023 – Ordinary Meeting of Council – Agenda Item 15.3.7

27 July 2022 – Ordinary Meeting of Council – Agenda Item 15.3.5

9 June 2021 – Strategic Workshop



Fisherman's Jetty

PORT PIRIE

STUDY REPORT

27 APRIL 2023

Infrastructure Consulting Pty Ltd

Authored by: Scott Snedden
Revision A



INFRASTRUCTURE
CONSULTING

Table of Contents

1	Introduction	3
1.1	General Description.....	3
1.2	Scope of Services	3
1.3	Reference Documentation.....	4
2	Review of existing report/concepts	5
2.1	MACE Engineering Report	5
2.1.1	Relevance and appropriateness of findings	5
2.2	Magryn Concept Drawings	8
3	Options Development.....	9
3.1	Existing Capacity and Utilisation	9
3.2	Demand & Competition	10
4	Longlist Options	12
5	Design Development.....	13
5.1	General Layout Constraints and Criteria.....	13
5.2	Berth Size Selection	13
5.3	Staged Construction / Allowance for Growth	14
5.4	Existing Bathymetric Survey.....	14
5.5	Public and Commercial Opportunities	14
5.6	Design Basis.....	15
5.6.1	Common Design Details.....	15
5.6.2	Concept 1	16
5.6.3	Concept 2	16
5.6.4	Concept 3	16
5.6.5	Berthing Capacity	17
6	Recommendations	18
Appendix A	Concept Drawings	19

1 Introduction

Infrastructure Consulting has been engaged by Port Pirie Regional Council to undertake a review of options for the Port Pirie Fisherman's Jetty. This report sets out the scope, findings and recommendations of that review.

1.1 General Description

The Port Pirie Fisherman's Jetty consists of a fixed Jetty, configured in an 'F' shaped arrangement and providing 40 leasable berths.

Of the 40 potential berths, only 26 are occupied, with annual fees set at \$346 (in 20/21).

The jetty is in an advanced state of degradation and is load limited to vessels under 6m in length.

A previous condition report completed by MACE Engineering Services completed in 2015 identified extensive repair and maintenance works to be completed on the jetty over a period of 10 years. This included critical works to secure the structural integrity of the jetty which have not been completed to date.

The low lease fees, combined with the poor state of the facilities have attracted undesirable activity, nuisance activities and derelict vessels, all of which are undesirable for council, and the Port Pirie community more generally.

1.2 Scope of Services

The scope of services is set out in Infrastructure Consulting's proposal to Port Pirie Regional Council, and includes:

- Attendance at site, liaison with PPRC representatives and other stakeholders (as appropriate, PPRC to coordinate)
- Detailed review of the previous reports and concepts against standards, taking regard of any significant changes in condition or standard since publication of those documents
- Development of a brief long list of options, and assessment of a shortlist (expected to be Repair, Replace with floating pontoons and one other)
- Assessment of vessel sizes, berth utilisation and charges at other marinas (on a desktop, publicly available basis) in order to assess likely future revenue cases.
- Summary of the findings and recommendations in a written report & concept sketches

1.3 Reference Documentation

In developing this report, Infrastructure Consulting has relied upon the following reference documentation.

Table 1: Reference Documentation

Document	Description	Revision	Date
Agenda Item 4	Fisherman's Jetty Strategic Workshop Discussion Paper		9/06/2021
MACE Report	Assessment, Works Program and Costings – Fisherman's Jetty, Port Pirie		13/03/2015
Lawrie Report	Report Re: Fisherman's Jetty Underwater Inspection, Port Pirie 11/6/15		14/6/2015
Magryn Cost Estimate & Concept Designs	Cost Estimate for Upgrade to Existing Wharf Facility at Fisherman's Wharf Port Pirie, SA	B	August 2013
MC-1015_IC_Port_Pirie_MGA2020_AHD-A3_Bathy	Bathymetric Survey completed by Maritime Constructions		28/11/22
24114-Detail-Main Rd, Solomontown	Terrestrial Survey completed by Pinksterboer	01	11/11/2022
AS3962	Guidelines for Design of Marinas		2001

2 Review of existing report/concepts

This section outlines the reviews of the existing concepts and reports undertaken. The purpose of the review is not to revisit or modify the recommendations of those reports, rather to assist with shaping the concepts and recommendations being put forward for the future use of the Jetty.

2.1 MACE Engineering Report

The report prepared by MACE Engineering was completed in March 2015. The report provided visual inspection and an overview of condition and did not make any load rating assessment. The report recommended a dive inspection of piles below water which was subsequently undertaken. The dive assessment identified significantly greater deterioration in the piles than the above water inspection. The report has not been updated since the diver report was completed.

Generally speaking, the report provided a sound overview of the key jetty elements and condition thereof. It identified a program of structural, safety and functional works to be undertaken over the following 10 years. A summary follows:

Immediate Program

The immediate program of works focused on safety issues with the walkway surface. It also recommended underwater inspection of piles to confirm condition.

- Complete dive inspection
- Remediation of decking and gratings.
- Remediation of handrail and kickrails

The dive inspection has been completed and provided to Infrastructure Consulting. It is understood that some of the more urgent of the identified works has been completed, focussed around handrails and the walking surface.

2-5 Year Program

The program put forward for 2-5 years focused on the more significant structural issues identified in the report. This included:

- replacement of missing piles and bracing members,
- replacement of structural bolts
- compliance upgrades to handrails ladders and stairs
- Lighting upgrades
- Ongoing inspections

To the knowledge of the author, these works have not been acted upon to date.

5-10 Year Program

The program between 5-10 years expands on the 2-5 year program, replacing additional piles, members and fixings as further deterioration is expected to occur in that timeframe.

2.1.1 Relevance and appropriateness of findings

The approach put forward by MACE presents a simple baseline sustainment strategy for the existing structure in materials, form and function. Three significant factors combine to make this recommendation inappropriate today.

2.1.1.1 Mono-pile construction

The most significant finding of the report was a requirement to replace a number of piles where section loss exceeded 30%. Infrastructure Consulting's assessment of the report is that the MACE inspector incorrectly identified rectangular fender piles along the structure as vertical support piles.

Figure 1 or Photo 19 below is extracted from the MACE report. The items identified as 'rectangular piles' are considered almost certainly fender piles, which are typically driven into the surficial bed only and provide no vertical or lateral support to the structure.



Photo 19 – Typical main set of pile layout with a central circular pile and two rectangular piles

Figure 1: Photo extracted from MACE report – Note MACE Caption

The MACE report appears to have accounted for the fender piles as vertically and laterally supporting the primary structure. Whilst these piles may physically provide some restraint, this is not the design intent and any load paths carried by the fender piles are secondary in nature. The use of secondary load paths to support a structure is not recommended as they are not designed and detailed for the purpose and can result in unexpected and unusual failure mechanism.

On this basis, it is considered likely that the urgency of replacement of some central piles was understated in the MACE report.

2.1.1.2 Time elapsed & Further Deterioration

The MACE report was authored in March 2015. Eight years have elapsed since the time of the report, in which significant additional deterioration is expected to have occurred.

The Ports Australia Wharf Structures Condition Assessment Manual (WSCAM) was published in June 2014 and has since achieved broad acceptance as the standard to which inspection of marine assets should be undertaken in Australia. This manual provides detailed guidance on deterioration mechanisms and design life for marine structures. Whilst the MACE report was not undertaken to the WSCAM methodology, the findings can be broadly applied and some indication of expected deterioration and remaining life of the structure provided.

The WSCAM uses a 1-7 scale, linking condition to percentage of design life remaining. Figure 2 below shows the condition rating scale for timber, describing defects, remaining life and recommended actions.

CONDITION STATE	DESCRIPTION	EXPECTED REM. LIFE (% of original design life)	RECOMMENDED ACTIONS
1	New with no visible defects/damage.	100	No repairs required. Re-inspection at next scheduled inspection may be considered.
2	As new. Minor splits and checks, no measurable section loss.	55-100	No repairs required. Re-inspection at next scheduled inspection may be considered
3	Minor marine organism attack and pipe rot, decay or necking resulting in up to 5% of section area loss. There may be minor splits or checks evident.	40-55	Planned and preventative maintenance works may be considered.
4	Moderate pipe rot, decay, marine organism attack or necking resulting in up to 5-20% of cross section loss. There may be moderate splits or checks evident.	25-40	Further testing; reactive maintenance and some minor upgrades may be considered.
5	Heavy marine organism attack, evidence of termite activity, pipe rot, decay or necking resulting in up to 20-35% section loss. Major splits or checks evident.	15-25	Structural assessment is recommended. Further investigation may be required to inform the structural assessment. Maintenance; upgrade or rehabilitation works may be considered.
6	Severe marine organism or termite attack, pipe/surface rot, decay or necking resulting in up to 35-50% section loss. Major splits or checks evident in critical zones mid and end spans.	0-15	Structural assessment is recommended. Further investigation may be required to inform the structural assessment. Rehabilitation or renewal works may be considered.
7	Severe marine organism or termite attack, pipe/surface rot, decay or necking resulting in greater than 50% section loss. Component has failed.	0	Rehabilitation required immediately or replace component/asset.. Structural assessment is recommended where rehabilitation works are to be undertaken. Further investigation may be required to inform the structural assessment.

Figure 2: Condition Ratings for Timber (extracted from WSCAM)

For timber structures, the WSCAM provides typical expected lives of 20-25 years for most structural components. Timber piles may achieve up to 50 years, however this is highly dependent on the species of timber and the conditions at the specific location (i.e. presence of borer and whether the piles are borer resistant).

As can be seen from Figure 2, section loss of greater than 50% is defined as failure, with >35% defining severe degradation. This is reflective of the material and load factors applied to structures of this type, where 35% reduction in strength would typically have exhausted any remaining factor of safety in the structure. This means that failure may occur under service conditions.

Based on this rating scale, the MACE report identifies 28 primary (circular) piles of condition rating 6 or worse. This contrasts with 3 primary piles stated in the MACE report and 6 'rectangular' or fender piles.

The eight years which have elapsed since the MACE report represents 30% of the typical design life of a timber jetty. Even for the most durable examples, this would be 15%. The effect of this time elapsing would mean that all members in the structure could be expected to have moved 1-2 condition ratings higher on the scale.

Based on the photographs and data provided in the MACE report, no members would be considered better than condition rating 4 at the time of inspection in 2015.

Based on the deterioration identified in the subsequent Lawrie commercial diving report, and combined with the time elapsed and likely additional deterioration that has occurred since that report, it is considered for the purpose of this report that all main elements on the existing Jetty are at or near the end of their effective life.

2.1.1.3 Construction Methods and Materials

The proposed works program put forward by MACE assumes the works can be successfully completed by replacing individual components to match the existing. Materials, member sizes and details remain the same with the exception of piles which are substituted for steel.

In significantly deteriorated structures, such works are challenging. The removal of decking, handrails and fendering to access the primary girders and piles can generate significant damage and de-stabilise the structure. Further, deterioration such as rot and termite damage which is not visible externally tends to be uncovered during works.

It is the experience of Infrastructure Consulting, that when works are being undertaken, the condition of any individual element will be one rating worse than inspected – either through additional deterioration or damage when disturbed. Works of this scale on a jetty of this age and condition would therefore amount to full reconstruction.

Since the report in 2015, there has also been significant change in the national supply of heavy hardwood timber. The closure of Western Australian Karri forestry in 2021 has significantly reduced the supply and quality of hardwood timber in Australia. This has increased cost and will result in lower design life for structures built in timber from this point forward. Projects observed escalations in excess of 100% on material costs during 2022-23 due to this issue. Even accounting for inflation during the 8 years since the report, the costs put forward by MACE are expected to be materially low for the works program as a result.

It is Infrastructure Consulting's assessment that the Capital Works Program proposed in 2015 is not applicable in 2023. It is considered that material degradation and construction cost changes have combined to make like-for-like replacement the most cost effective base-case assessment criterion (as opposed to repair).

2.2 Magryn Concept Drawings

The concepts proposed by Magryn Engineering Consultants are presented at a concept level only and were not accompanied with a design basis report or any detailed explanation. This makes it difficult to provide meaningful comment on the design basis, standards or logic behind the particular layouts.

Generally speaking, the concepts are sound and have formed the basis for development of Infrastructure Consulting's 'Option 1' described in latter sections.

Issues identified in the concepts which have been addressed in Infrastructure Consulting's concept development are:

- Gangway slope of 1:4, does not meet accessibility requirements.
- Potential for encroachment/reduced fairway width between seaward most berths and sand shoal
- Concepts do not provide or describe staging opportunities to manage capital outlay for council

3 Options Development

3.1 Existing Capacity and Utilisation

The Port Pirie Fisherman's Jetty provides 40 leasable berths. The berths are arranged as single berths, typically stern boarding with no pontoon access.

Of the 40 potential berths, 26 are occupied giving a utilization rate of 65%.

The marina berths are approximately 3.75-4m wide on the main fingers. Approximately 24m total width is provided between the main fingers. This can be seen in Figure 3. Based on the current standard (AS3962), this would limit the size of vessels at the marina as follows:

- Fairway width, 11m. Maximum vessel Length Overall 7.3m
- Berth width 3.75m. Maximum vessel Length 6m, Beam 2.8m

Whilst some larger capacity berthing exists on the South East face of the main jetty, these berths do not appear in the lease plans and are limited in number.

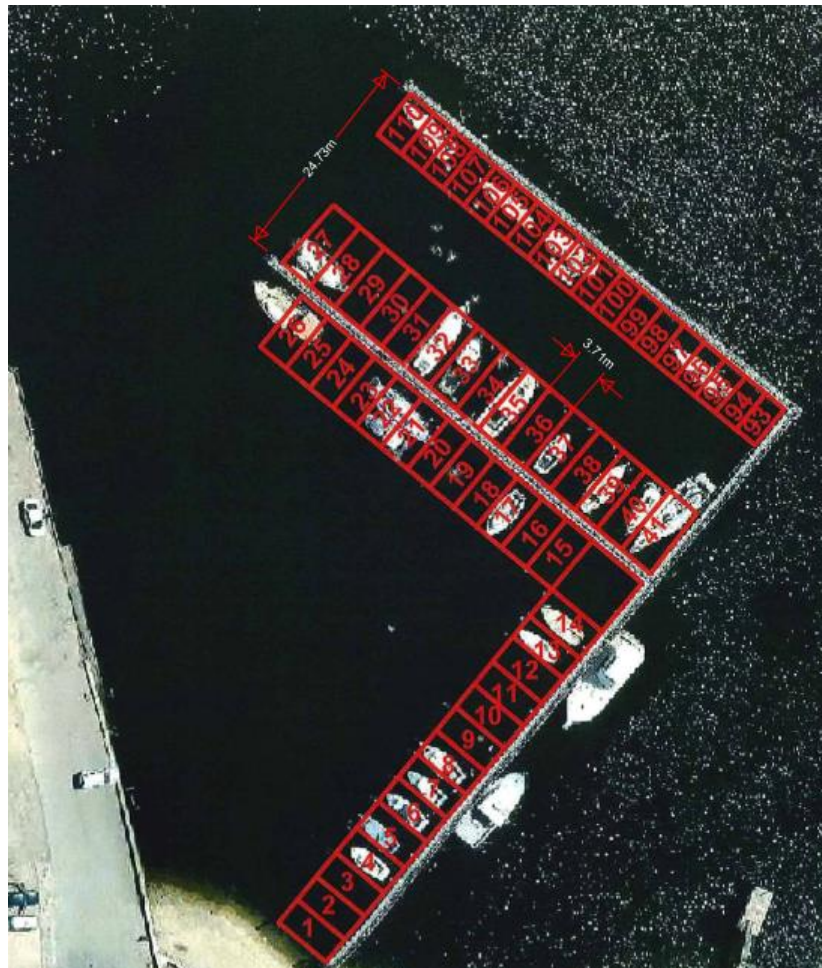


Figure 3: Existing Marina Arrangement, indicating dimension constraints.

3.2 Demand & Competition

A desktop assessment of South Australian Marinas, berth sizes, utilisation and rates has been completed in order to provide comparison and recommendations as to the vessel mix to which concepts should cater.

This assessment has shown that typically in South Australia, marinas cater to vessels up to 12m for leisure craft, with commercially focussed marinas targeting 20-24m. There is limited provision for berths below 8m, due to the increasing proportion of trailer boats below this size.

Costs vary significantly by size and location, however the lowest un-subsidised marina rate is \$1300 PA for a 12m berth at Garden Island. Perhaps the most directly comparable rate-set to Port Pirie is the Whyalla Marina where a 10m berth is \$2190 PA. Utilisation data at this Marina shows 85% utilisation for leisure craft and 73% for commercial.

This demonstrates that there is significant capacity in the market for tariffs to be increased at Port Pirie in order to fund works.

A summary of all data that could be gathered by Infrastructure Consulting for this assessment is provided overleaf in Table 2.

Table 2: Publicly available data on Marina Berth size and Tariffs in South Australia (Jan/Feb 2023)

Marina	Location	No of Berths	Utilisation	Length	Annual Cost	Note
Copper Cove Marina	Wallaroo			20	\$2500-\$2700	Commercial (20m)
Whyalla Marina	Whyalla	15	85	10	\$2190	
		15	73	12	\$5480	Commercial
Port Lincoln Marina				8	\$5880	
				12	\$8832	
				14	\$10320	
				20	\$13560	Commercial
Coorong Quays	Hindmarsh Island			6.5	\$1392	
				7.5	\$1728-\$1968	
				12	\$1968	
				12	\$4032	Double
				16	\$3696	
				18	\$4032	
Holdfast Shores Marina	Holdfast Shores	60	80	12	\$7500	
Port Adelaide Sailing Club	Largs North	100	90	12	\$2600	
Small Boat Club of SA	Garden Island	50	90	12	\$1300	
North Arm Marina	Port Adelaide	98	60			
				12	\$2745	
				24	\$672	Capped rate for fishing vessel, with 3 tenders
North Haven Marina	North Haven	150	90		\$2610	
Heritage Cove Marina					\$1808	Plus \$35K freehold
Heritage Point Marina					\$3130	Plus \$105K freehold
Royal South Australian Yacht Squadron	Outer Harbour	210	90	12	\$5800	

4 Longlist Options

Based on the assessment undertaken, Infrastructure has developed a series of long-list options. These are presented, along with a rapid multi-criteria assessment in Table 3: Longlist development.

Table 3: Longlist development

Option	Description	No of Berths	Maximum Vessel Size	Opex	Capex	Note
Demolish	Demolish the marina and do not replace	0	0	NIL	LOW	
Repair	Repair existing as per MACE report recommendation	40	6	VERY HIGH	HIGH	Not considered technically viable
Replace like-for-like	Replace the existing structure like-for-like in functionality, changing timber for FRP or steel.	40	6	MEDIUM	VERY HIGH	
Replace with floating pontoon marina	Replace the marina with a new, floating pontoon marina	Varies	12m with limited provision for larger.	MEDIUM	HIGH	
Replace with combination floating and fixed structure	Replace with a fixed jetty to allow commercial operations, as well as a floating pontoon marina	Varies	24m	MEDIUM	HIGH	

It is assumed that demolition of the marina and not rebuild is not a palatable option for council and hence it has not been progressed from this point.

Repair in accordance with the MACE report is not considered technically feasible for the reasons outlined previously.

Replacement like-for-like would provide lower amenity to users, for similar or greater capital cost than comparable pontoon options and has therefore not been progressed.

Option development has been undertaken on a floating pontoon option, and a combination fixed/floating structure to unlock commercial potential.

5 Design Development

The following sections describe the development of options. Two primary options have been developed, with staging options presenting sub-options within each.

Option 1 – Floating Pontoon Marina

Option 2 – Combination fixed and floating structure with commercial and public opportunities

5.1 General Layout Constraints and Criteria

The concepts developed by IC have been designed to meet the requirements of AS3962:2001 – Guidelines for Design of Marinas.

Requirements including Interior channel widths, fairway width, berth sizes, and walkway/finger dimensions have been achieved to the preferred dimensions documented in the standard. i.e., meeting or exceeding minimum requirements.

5.2 Berth Size Selection

The analysis of existing marinas in section 3.1 shows that the typical Marina in South Australia caters for 8-12m vessels for recreational berths. Double berths are a common feature in order to accommodate larger vessels and catamarans.

Commercial berths prioritise larger vessels in the 18-24m range due to the prevalence of these vessels in the commercial fishing industry.

Staging and flexibility are key features, with marinas featuring double berths, accommodating larger vessels at finger ends and staging construction to manage CAPEX output. These features can all be clearly seen in Figure 4 which shows Whyalla Marina. These berths are typically 9m wide double berths, catering for a maximum length of 10m to AS3962.

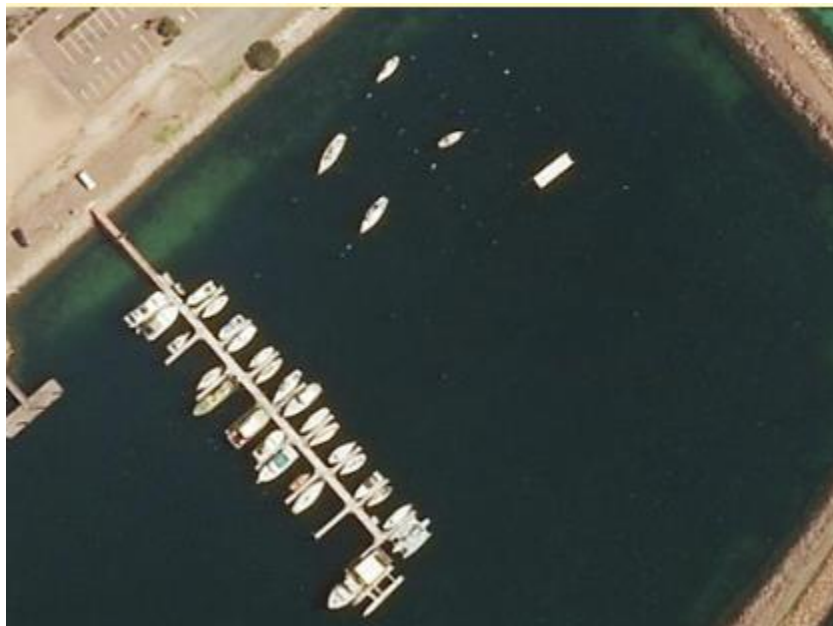


Figure 4: Whyalla Marina, note double berths and provision for larger vessels at end of finger

Berth sizes for the concepts developed at Port Pirie have been selected based on maximising flexibility and possible reconfiguration. Whilst providing a good mix of sizes to suit various vessel sizes. The options prioritise

9m and 12m berths, accommodating a range of vessels and allowing for flexibility to suit demand. These berths are sub-dividable as follows:

- 9m Double Berths can be split into 2 x 6m single berths.
- 12m Double Berths can be split into 2 x 9m single berths.

Converting from doubles to singles above simply requires the addition of a shorter centre finger. This provides additional amenity by providing access and mooring cleats to both sides of the vessel.

Similarly, larger commercial berths can be split should demand indicate a preference for smaller, higher amenity berths.

- 24m double berths can be split into 2 x 20m single berths.

Final selection of berths in the various options has followed a logic as follows:

- Provide equal or greater number of berths to the currently leased, with 80% utilisation (to allow for growth)
- Provide staging opportunities to develop with demand
- Prioritise 9m and 12m double berths as the most common and in demand leisure berths
- Utilise 6m berths as infill where depth, fairway width or space constraints limit larger berths
- For options which consider commercial berths, prioritise a small number of 24m double berths.

5.3 Staged Construction / Allowance for Growth

Concept Designs 1 & 2 incorporate a staged approach to the construction. Stage 1 represents a capacity that meets or exceeds the current occupancy of the existing wharf. Stage 2 & 3 represent opportunities for growth as demand increases. Stage 2 & 3 are interchangeable and can be done in any order. Changes to the configuration of the stage 1 or 2 berthing (as shown on the drawings) can be undertaken at this time however are not necessary.

5.4 Existing Bathymetric Survey

The concepts have been developed to take into account the existing bathymetric survey and limit the extent of dredging. Dredging of the area will be required to ensure minimum clearances to the design vessels are achieved however the position and sizing of berths was undertaken in a way to minimise the extent of dredging.

Other design considerations include proximity to the naturally occurring shoal (shallow waters) on the northern bank. Given this shoal is a naturally occurring condition it is anticipated that dredging this area will likely result in the sand reforming relatively quickly in this area and require frequent maintenance dredging to maintain the required depths. An in depth study has not been completed however we considered it best to leave this area untouched.

5.5 Public and Commercial Opportunities

Concepts 1 & 2 present an operational paradigm consistent with the current marina. Leasable berths may be provided at a fee, the design and size of berths primarily catering to private recreational vessels.

Concept 3 provides a greater degree of flexibility for the public and commercial enterprise.

- Fixed jetty for commercial and public access.
- Small vehicle access allows loading, unloading & light maintenance.
- Increases the potential funding options, with public jetties often attracting State or Federal public funding.
- Commercial berth sizes present opportunity for fishing fleet or tourist vessel home-porting.

5.6 Design Basis

The following sets out the design basis adopted for all options.

5.6.1 Common Design Details

5.6.1.1 Fixed Ramp

1.8m wide, maximum 1:8 slope

Start of Ramp Height = existing road height = +2.63m AHD

Bottom of Ramp Height = HAT = +1.61m AHD

Fixed Ramp Length = $1.02\text{m} \times 8 = 8.16\text{m}$

5.6.1.2 Primary walkway

Floating Pontoon walkway 1.8m wide.

5.6.1.3 Secondary walkway

Floating Pontoon walkway 1.8m all pile guides/piles to be position off the walkway.

5.6.1.4 Fingers

Floating Pontoon Access Finger – 900mm wide

5.6.1.5 Berth Dimensions

Berth Type	Length	Width
6m Single Berth	6m	3.8m
6m Double Berth	6m	6.6m
9m Single Berth	9m	4.7m
9m Double Berth	9m	8.5m
12m Single Berth	12m	5.4m
12m Double Berth*	12m	10.3m
24m Single Berth	24m	7.8m
24m Double Berth*	24m	14.5m

*Includes additional width for central mooring pile.

5.6.2 Concept 1

5.6.2.1 *Gangway*

1.5m clear width, maximum 1:8 slope at L.A.T. (allowing for assisted wheelchair access)
 Top of gangway height = HAT = +1.61m AHD
 Bottom of gangway height = LAT = -1.86m AHD
 Length of gangway = 27.76m

5.6.3 Concept 2

5.6.3.1 *Gangway*

1.5m clear width, maximum 1:8 slope at L.A.T. (allowing for assisted wheelchair access)
 Top of gangway height = HAT = +1.61m AHD
 Bottom of gangway height = LAT = -1.86m AHD
 Length of gangway = 27.76m

5.6.4 Concept 3

5.6.4.1 *Public Access - Passenger Jetty*

A 3m clear width, class 10 passenger jetty of approximately 115m in length is proposed in this concept.

Deck height to be above the 1 in 100 year high water mark = 2.6m AHD which aligns with the height of the existing paved path at proposed abutment of the jetty.

Class 10 jetty allows for light vehicle access including emergency vehicles and as such the width of the jetty has been determined based on the Austroads Guide to Road Design Part 3 Table 4.3 - General traffic lane on low speed roads with low truck volumes. Width 3-3.4m

A turnaround at the end of the jetty has been included to further facilitate the vehicle access requirements and the dimensions of the turnaround have been determined to meet the Austroads guidelines.

Fendering on the SE side of approximately 56m in length allowing up to 3 x 14m vessels (maximum length limited by depth of dredging and width of entrance channel) to temporarily moor for loading / unloading of lightweight goods. i.e., recreational vessels mooring temporarily to pick up supplies from the local supermarket.

5.6.4.2 *Commercial Activities*

It is anticipated that commercial vessels would utilise the sheet pile walled wharf to the west of the marina for loading and unloading of heavy goods. The location is in close proximity to the 24m berths which are anticipated to be utilised predominately by commercial fishing vessels.

It would be advisable to incorporate a davit crane or similar rated loading device in this location to support these commercial activities.

5.6.4.3 *Access to Private Marina Berths*

Access to the private marina berths includes a fixed ramp from Jetty deck height of 2.6m AHD down to HAT = 1.61m AHD running parallel to the public access Jetty.

Gangway to be 1.5m clear width, maximum 1:8 slope at L.A.T. (allowing for assisted wheelchair access)

Top of gangway height = HAT = +1.61m AHD
 Bottom of gangway height = LAT = -1.86m AHD
 Length of gangway = 27.76m

A security gate at the top of the gangway to prevent an authorized access

5.6.5 Berthing Capacity

The following table summarizes the capacity increases and final capacity over the course of construction

Berth Size	Concept 1				Concept 2				Concept 3
	Stage 1	Stage 2	Stage 3	Total	Stage 1	Stage 2	Stage 3	Total	Stage 1
6m	5	+9		15	6	+15		21	4
9m	17	+8	+1	26	8	+13		21	32
12m	10		+18	28	12		+13	25	9
14m			+1	1	1		-1	0	1
24m	1		+1	2			+1	1	5

6 Recommendations

It is recommended that Port Pirie Regional Council do not attempt to repair the existing jetty in the manner recommended with the MACE report.

It is recommended that a quantity surveyor be engaged to undertake an order of cost assessment on the options presented in this report.

It is recommended that the options presented in this report be consulted with the relevant stakeholders in order to determine the following key issues:

- Implementation of a charge structure reflection of operational and maintenance costs
- Whether or not to target commercial activity
- Whether the provision of a public access jetty may be able to attract public funding (i.e. Former Building Better Regions, Priority Community Infrastructure Program or Investing in our Communities Program)

Appendix A Concept Drawings

FISHERMANS WHARF PORT PIRIE, SA

IC PROJECT NUMBER: PPRC-22001

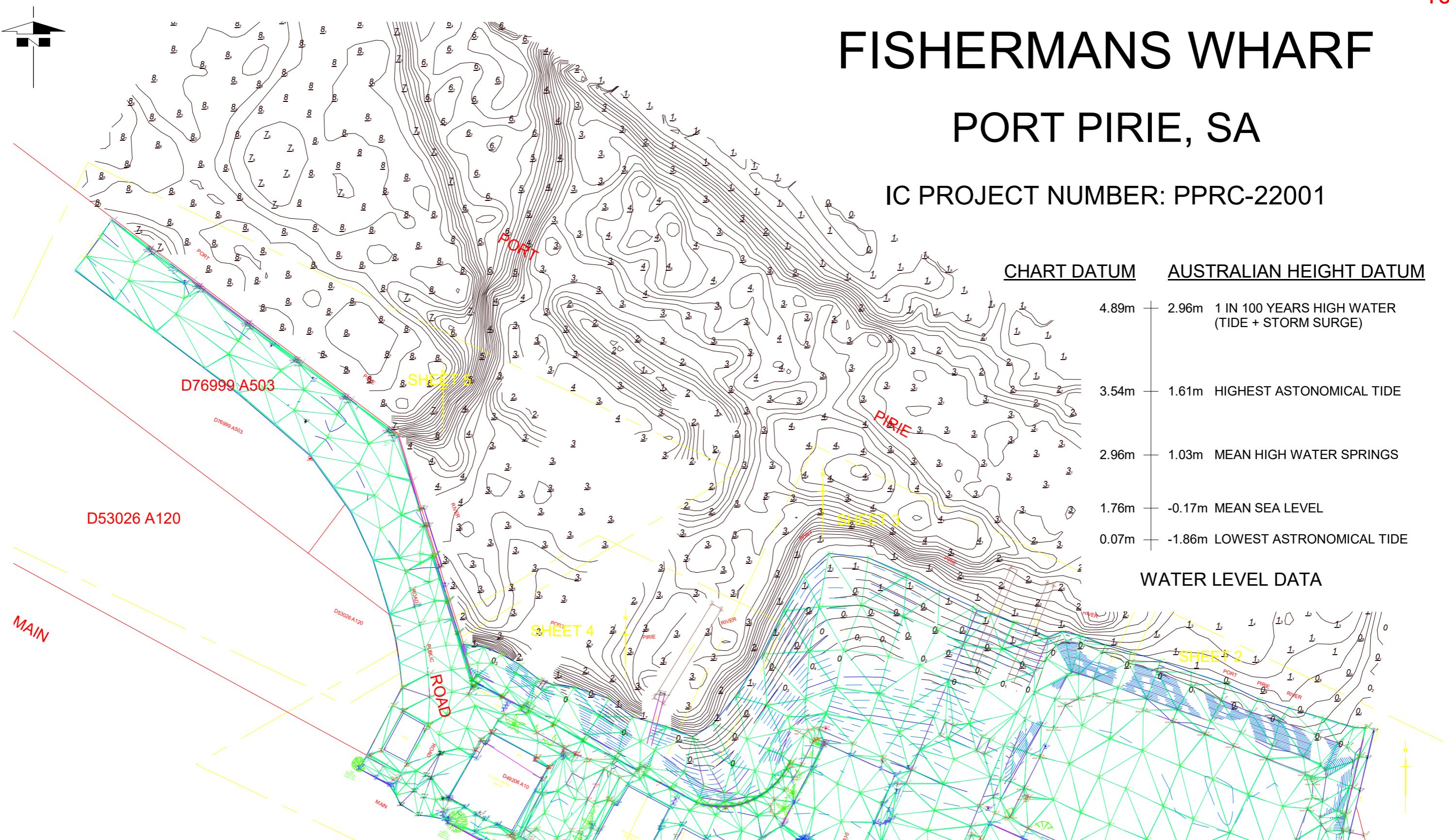


CHART DATUM	AUSTRALIAN HEIGHT DATUM
4.89m	2.96m 1 IN 100 YEARS HIGH WATER (TIDE + STORM SURGE)
3.54m	1.61m HIGHEST ASTONOMICAL TIDE
2.96m	1.03m MEAN HIGH WATER SPRINGS
1.76m	-0.17m MEAN SEA LEVEL
0.07m	-1.86m LOWEST ASTRONOMICAL TIDE


WATER LEVEL DATA

NOT FOR CONSTRUCTION

A	CONCEPT	06/02/2023	TP	TP	SS
No	DESCRIPTION	DATE	DRAWN	DESIGNED	APPROVED
REVISIONS					



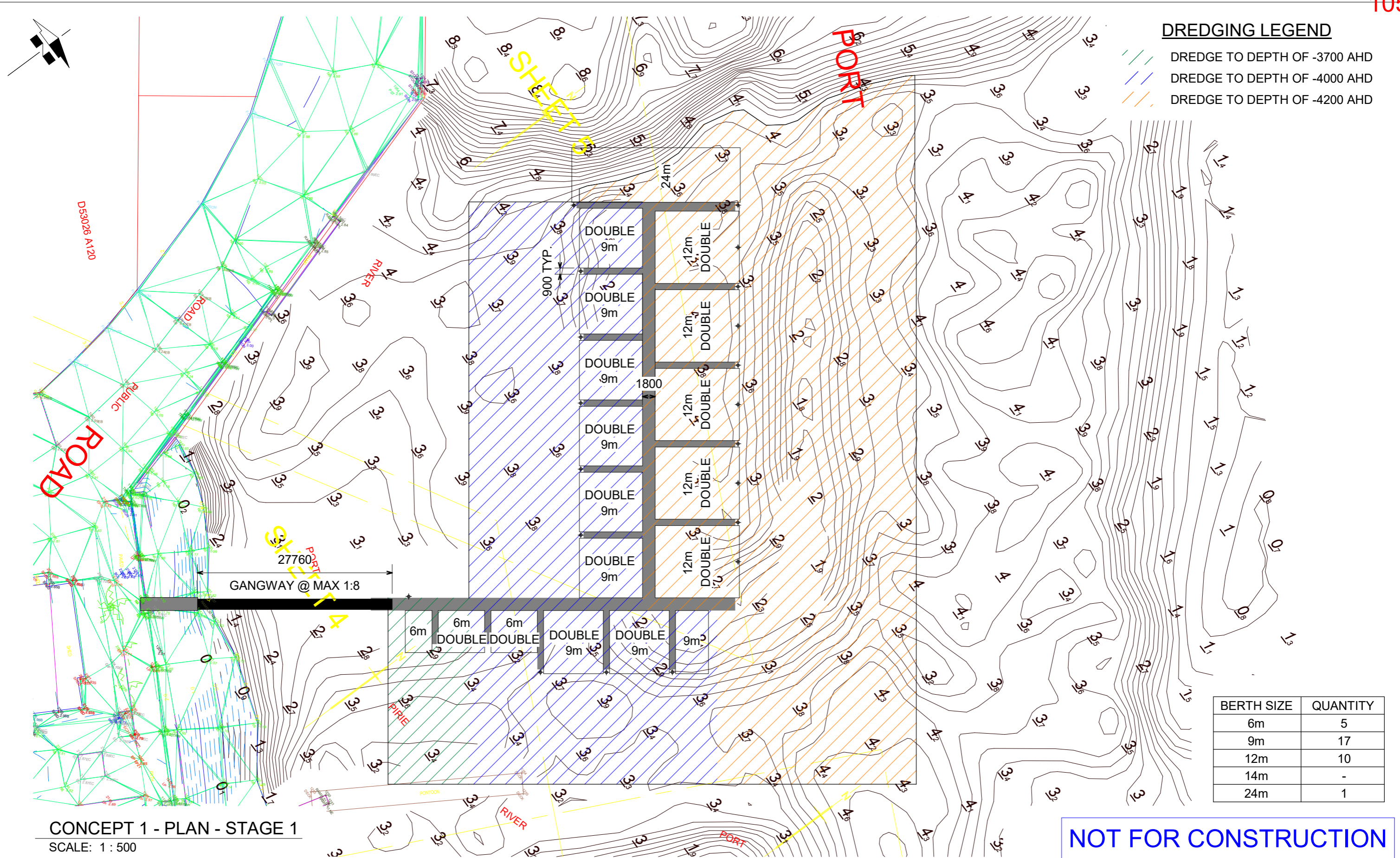
Australian Government
Director of National Parks



INFRASTRUCTURE CONSULTING
general@infraconsult.com.au

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CLIENT PORT PIRIE REGIONAL COUNCIL				
TITLE COVER SHEET				
PROJECT No. PPRC-22001	SHEET No.	DRAWING NUMBER S001	REVISION A	SHEET A3



CONCEPT 1 - PLAN - STAGE 1
SCALE: 1 : 500

NOT FOR CONSTRUCTION

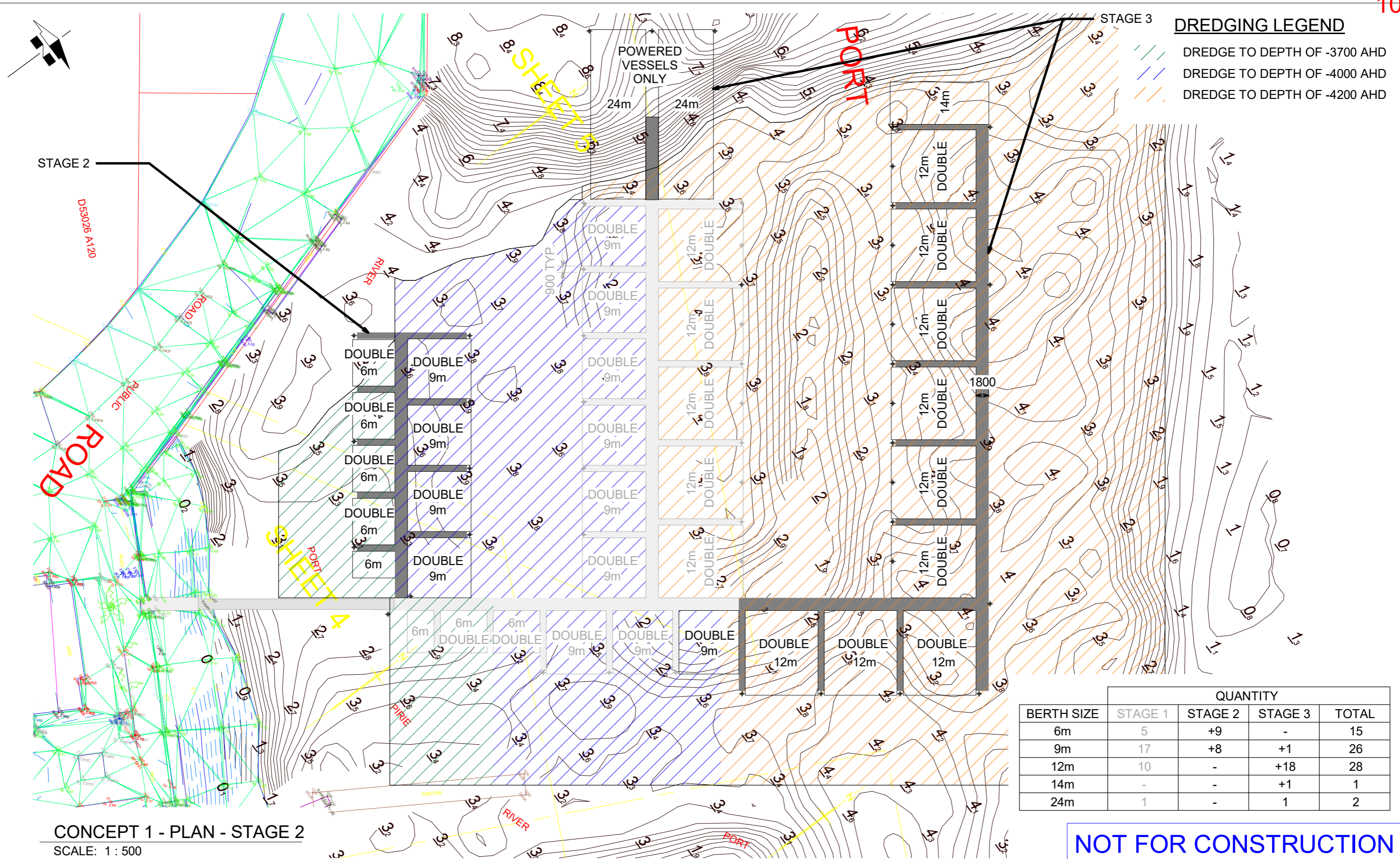
BERTH SIZE	QUANTITY
6m	5
9m	17
12m	10
14m	-
24m	1

REVISIONS		DATE	DRAWN	DESIGNED	APPROVED
A	CONCEPT	06/02/2023	TP	TP	SS
No	DESCRIPTION	DATE	DRAWN	DESIGNED	APPROVED



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CLIENT	PORT PIRIE REGIONAL COUNCIL				
PROJECT	FISHERMANS WHARF				
LOCATION	PORT PIRIE, SA				
TITLE	CONCEPT 1 PLAN - STAGE 1				
PROJECT No.	SHEET No.	DRAWING NUMBER	REVISION	SHEET	
PPRC-22001		S211	A	A3	



CONCEPT 1 - PLAN - STAGE 2
SCALE: 1 : 500

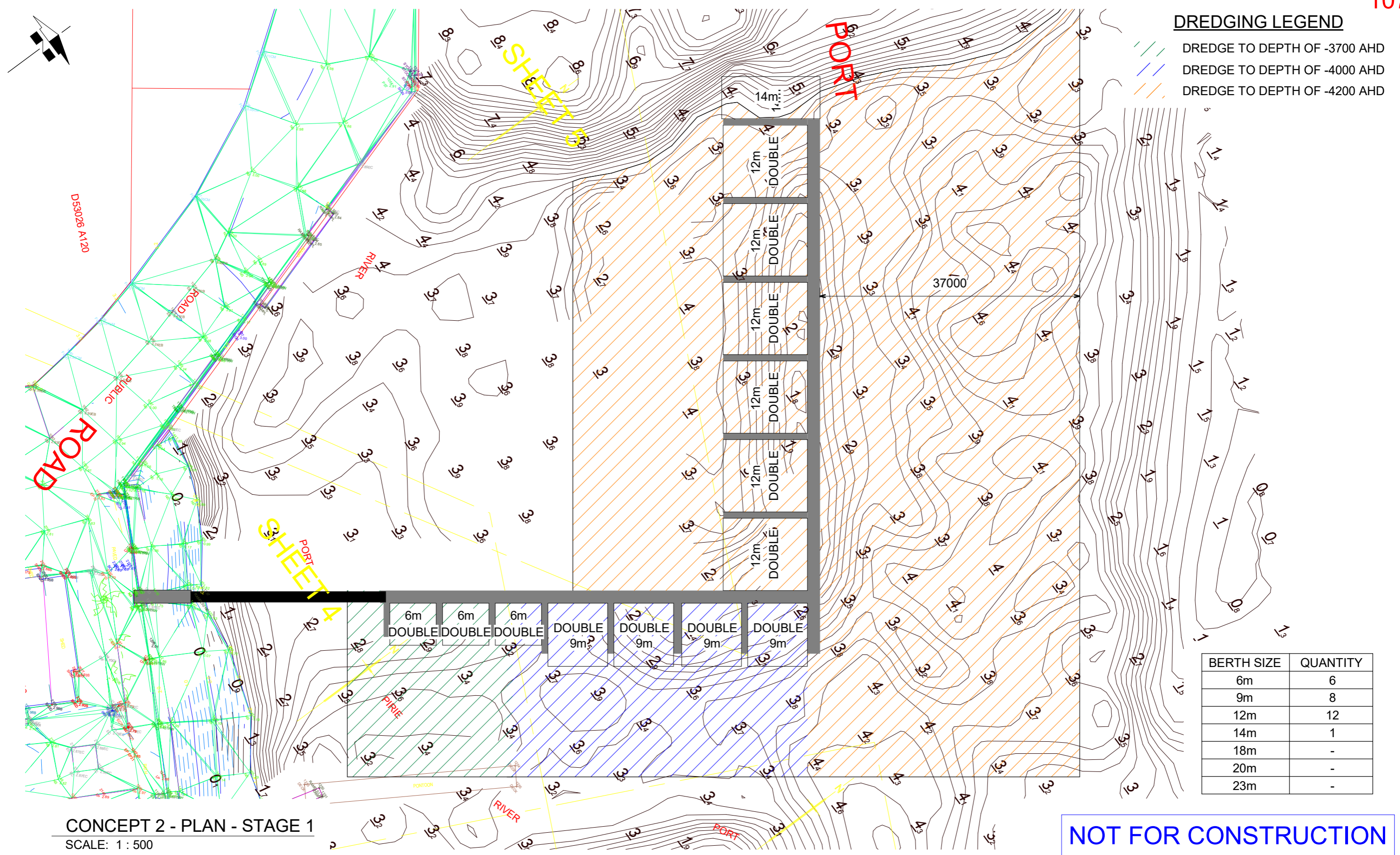
NOT FOR CONSTRUCTION

A	CONCEPT	06/02/2023	TP	TP	SS
No	DESCRIPTION	DATE	DRAWN	DESIGNED	APPROVED
REVISIONS					



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CLIENT	PORT PIRIE REGIONAL COUNCIL				
PROJECT	FISHERMANS WHARF				
LOCATION	PORT PIRIE, SA				
TITLE	CONCEPT 1 PLAN - STAGE 2&3				
PROJECT No.	SHEET No.	DRAWING NUMBER	REVISION	SHEET	
PPRC-22001		S212	A	A3	



DREDGING LEGEND

- DREDGE TO DEPTH OF -3700 AHD
- DREDGE TO DEPTH OF -4000 AHD
- DREDGE TO DEPTH OF -4200 AHD

BERTH SIZE	QUANTITY
6m	6
9m	8
12m	12
14m	1
18m	-
20m	-
23m	-

CONCEPT 2 - PLAN - STAGE 1
SCALE: 1 : 500

NOT FOR CONSTRUCTION

REVISIONS					
No	DESCRIPTION	DATE	DRAWN	DESIGNED	APPROVED
A	CONCEPT	06/02/2023	TP	TP	SS

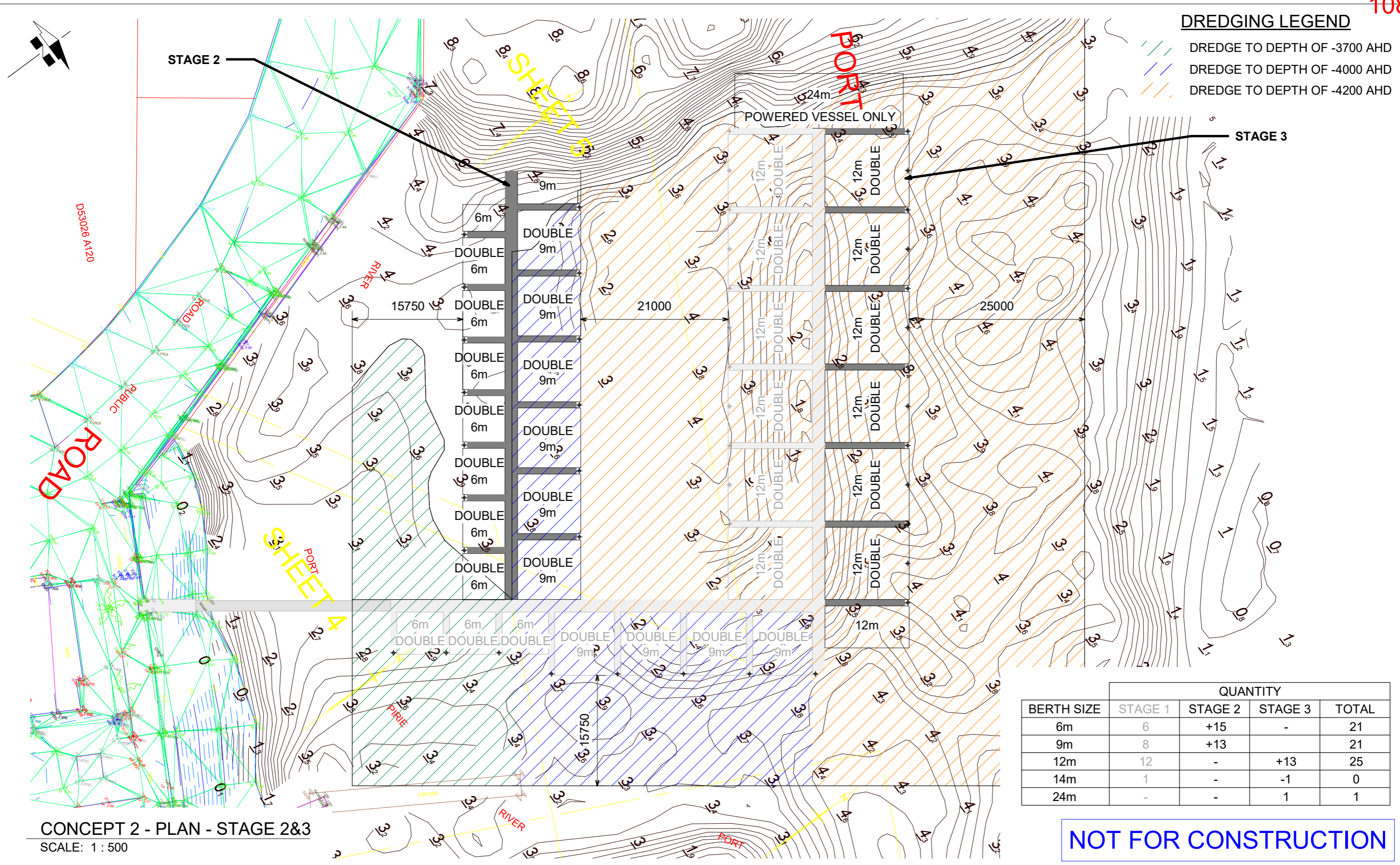


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CLIENT PORT PIRIE REGIONAL COUNCIL				
PROJECT FISHERMANS WHARF				
LOCATION PORT PIRIE, SA				
TITLE CONCEPT 2 PLAN - STAGE 1				
PROJECT No. PPRC-22001	SHEET No.	DRAWING NUMBER S221	REVISION A	SHEET A3

DREDGING LEGEND

- ▬ DREDGE TO DEPTH OF -3700 AHD
- ▬ DREDGE TO DEPTH OF -4000 AHD
- ▬ DREDGE TO DEPTH OF -4200 AHD



BERTH SIZE	QUANTITY			
	STAGE 1	STAGE 2	STAGE 3	TOTAL
6m	6	+15	-	21
9m	8	+13	-	21
12m	12	-	+13	25
14m	1	-	-1	0
24m	-	-	1	1

NOT FOR CONSTRUCTION

CONCEPT 2 - PLAN - STAGE 2&3
SCALE: 1 : 500

REVISIONS		DATE	DRAWN	DESIGNED	APPROVED
A	CONCEPT	06/02/2023	TP	TP	SS
No	DESCRIPTION	DATE	DRAWN	DESIGNED	APPROVED

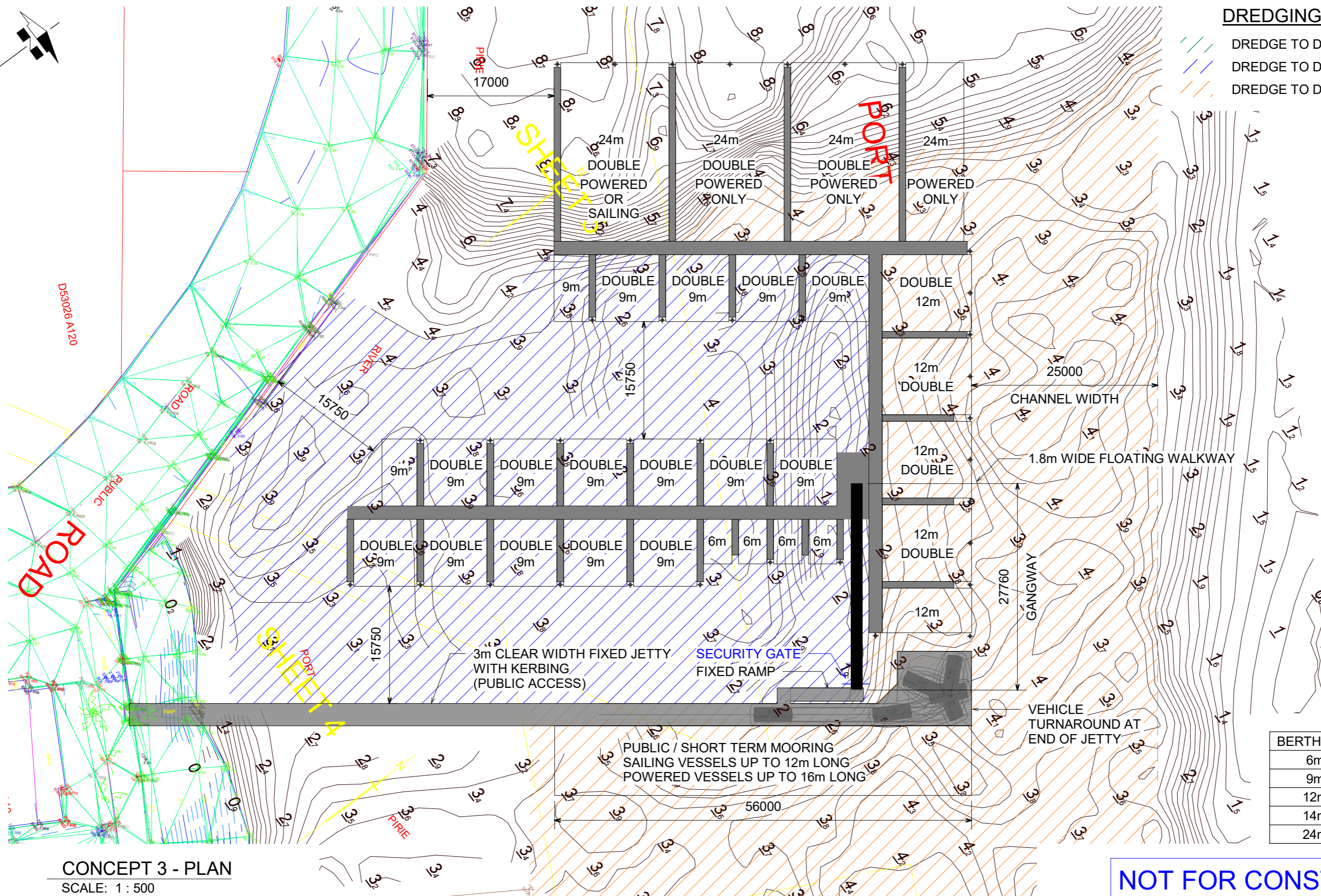


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CLIENT	PORT PIRIE REGIONAL COUNCIL			
PROJECT	FISHERMANS WHARF			
LOCATION	PORT PIRIE, SA			
TITLE	CONCEPT 2 PLAN - STAGE 2&3			
PROJECT No.	SHEET No.	DRAWING NUMBER	REVISION	SHEET
PPRC-22001		S222	A	A3

DREDGING LEGEND

- DREDGE TO DEPTH OF -3700 AHD
- DREDGE TO DEPTH OF -4000 AHD
- DREDGE TO DEPTH OF -4200 AHD



BERTH SIZE	QUANTITY
6m	4
9m	32
12m	9
14m	1
24m	5

CONCEPT 3 - PLAN
SCALE: 1 : 500

NOT FOR CONSTRUCTION

REVISIONS		DATE	DRAWN	DESIGNED	APPROVED
A	CONCEPT	06/02/2023	TP	TP	SS
No	DESCRIPTION	DATE	DRAWN	DESIGNED	APPROVED



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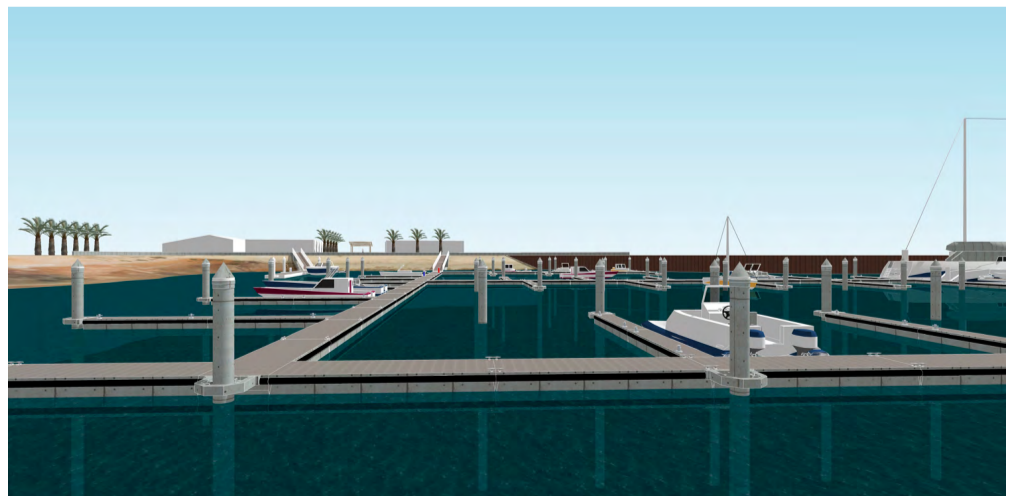
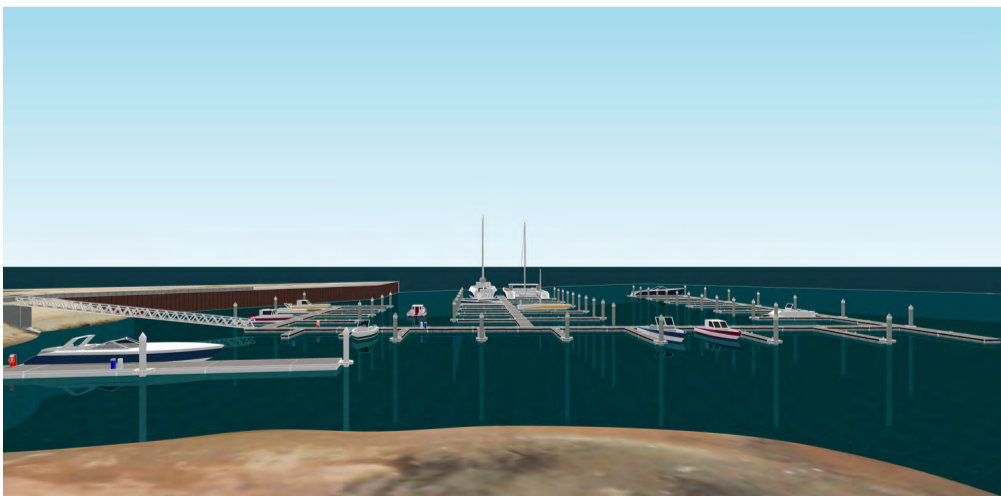
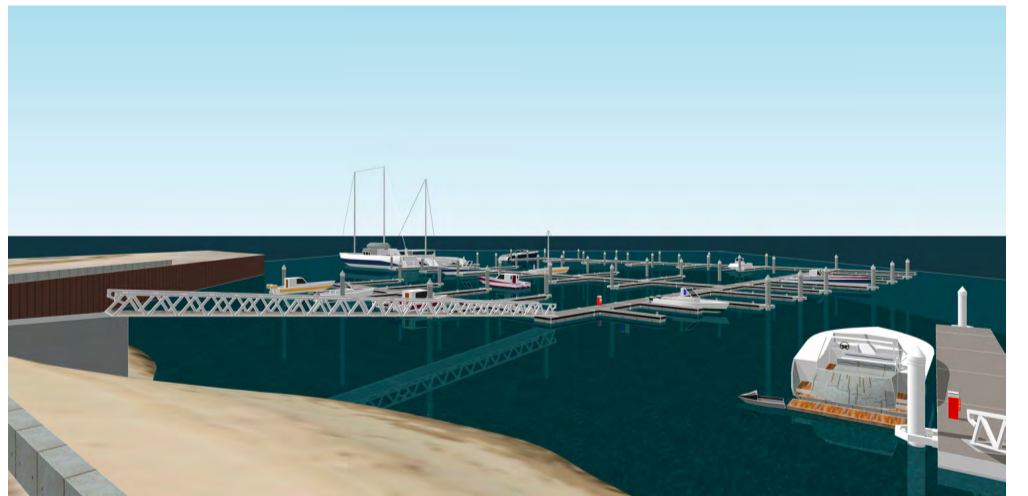
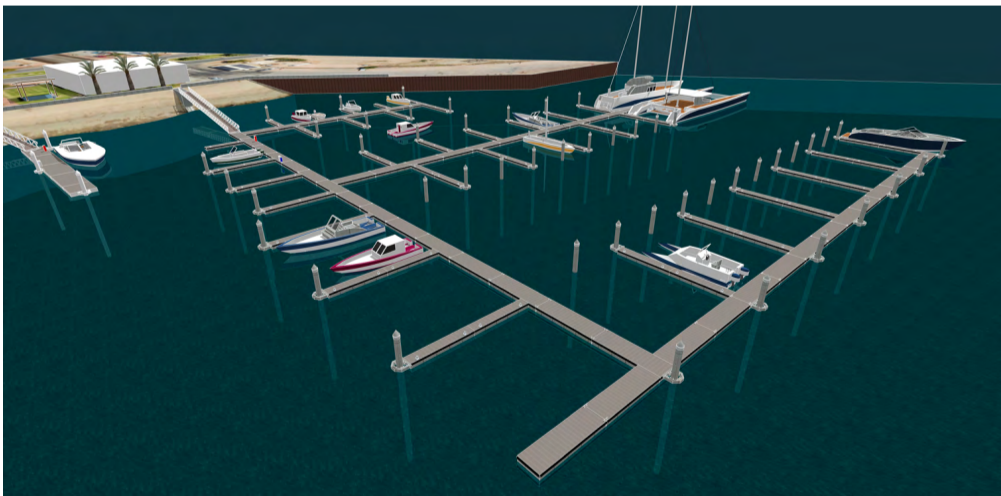
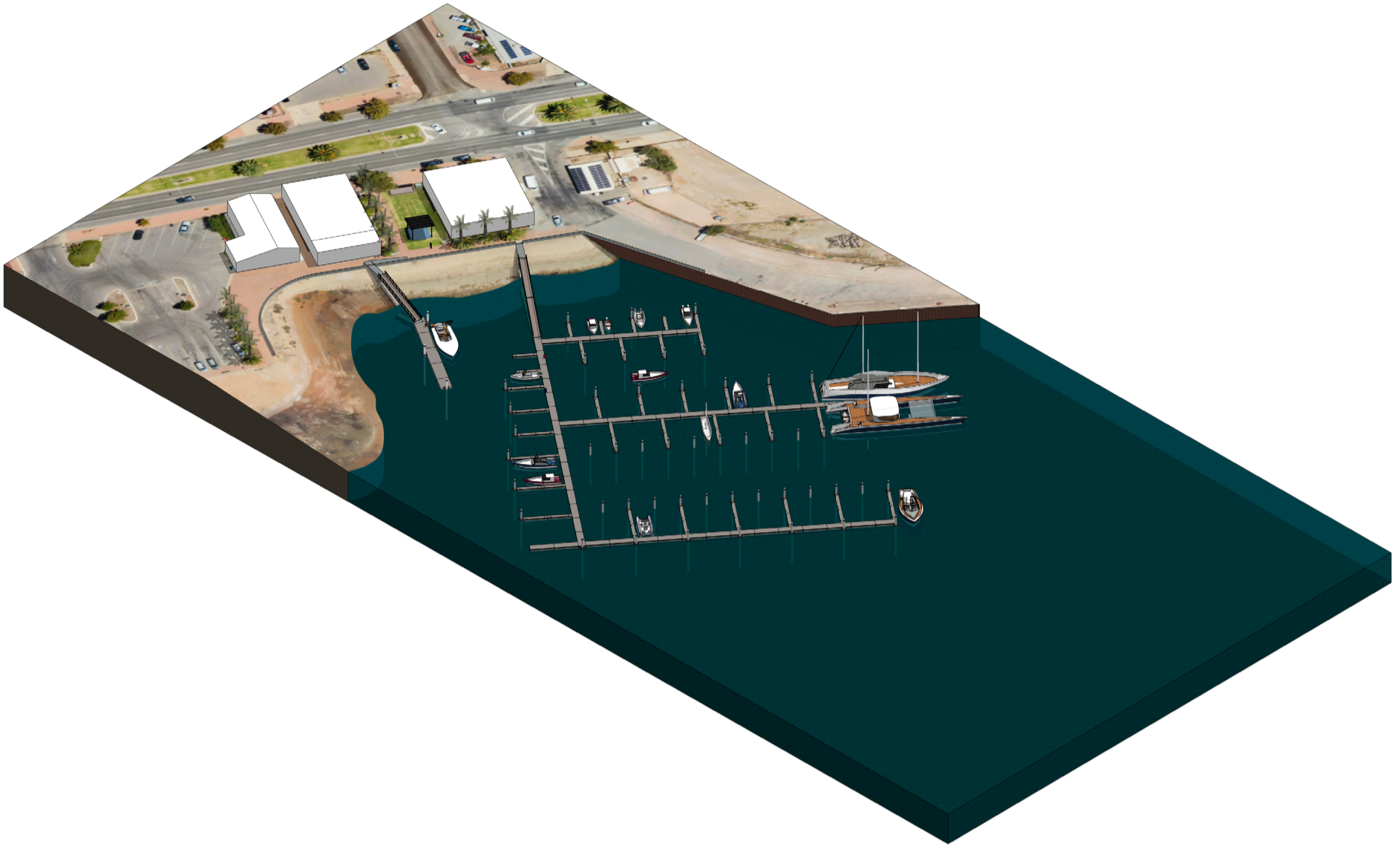
CLIENT	PORT PIRIE REGIONAL COUNCIL			
PROJECT	FISHERMANS WHARF			
LOCATION	PORT PIRIE, SA			
TITLE	CONCEPT 3 PLAN			
PROJECT No.	SHEET No.	DRAWING NUMBER	REVISION	SHEET
PPRC-22001		S231	A	A3



BERTH SIZE	QUANTITY			TOTAL
	STAGE 1	STAGE 2	STAGE 3	
6M	5	9	-	14
9M	17	8	1	26
12M	10	-	18	28
14M	-	-	1	1
24M	1	-	1	2









Port Pirie Fisherman's Jetty Cost Estimate

REVISION	DESCRIPTION	AUTHOR	APPROVED	DATE
0	Initial Issue for Comment	RM/SC	RM	26/07/2023
1	Final Revision	RM/SC	RM	28/07/2023

CORRESPONDENCE:

Address: Level 7, 70 Pirie Street, Adelaide SA 5000 (temporary location)

Website: www.capisceqs.com.au

Phone: 08 82766887

Email: info@capisceqs.com.au

DISCLAIMER

Any option or estimate of costs within this report is to be in the basic of Capisce Qs' experience and represents the best judgement as an experienced and qualified professional quantity surveyor, familiar with the construction industry, but Capisce Qs cannot and does not guarantee that proposals, bids or actual construction costs will not vary from the estimate.

Contents

1. Executive Summary.....	3
2. Summary of Estimate.....	4
3. Program Summary	5

1. Executive Summary

Capisce Qs has been engaged by Infrastructure Consulting to undertake a concept cost estimate stage 1 & 2 +3 as per scope identified on the provided drawings. Stages:

- Stage 1, Replacement of Fisherman's Jetty at Port Pirie
- Stage 2 &3, Replacement of Fisherman's Jetty at Port Pirie

Documents used for the preparation estimate include:

- Drawings IC-STR-PPRC-22001_S001A, S211A, and S212A for Concept 1 only
- PPRC-2201 – Concept Markups
- Subsequent emails to clarify the scope of works

Exclusions:

- No allowance for escalation after Mid-2023
- No allowance for credit value of demolished material
- No allowance for GST
- No allowance for Owner Costs
- NO allowance for current fluctuations
- No allowance for rework of prefabricated items

Assumptions/ Allowances:

- All the prices are at Mid-2023 price level.
- The stage 1 and Stage 2 & 3 are assumed to be delivered by two separate Construction Only Contracts.
- The working hours are assumed to be 10 hours per day and 6 days per week.
- Accommodation and LAFHA have been allowed for all the labour working on Port Pirie site.
- It has been assumed that one full mobilisation and demobilisation from Adelaide to Port Pirie for Stage 1/ Stage 2 & 3.
- It has been assumed that site is safe to work on.
- Refer also to assumptions stated on the "Comments" column in each "Breakdown" tabs.

2. Summary of Estimate

The estimate values have been summarised as below:

	Description	Estimated Value (\$)	%	All-In Estimated Value (\$)
	SUMMARY (STAGE 1)			
1	STAGE 1 DEMOLITION	\$ 467,211	9%	\$ 826,006
2	STAGE 1 DREDGING	\$ 848,127	16%	\$ 1,499,446
3	STAGE 1 NEW JETTY	\$ 1,762,635	32%	\$ 3,116,253
A	PRELIMINARIES	\$ 668,018	12%	
B	BUILDER'S MARGINS AND OFF-SITE OVERHEADS	\$ 486,979	9%	
C	BUILDER'S DESIGN	\$ 8,000	0%	
D	CONSTRUCTION RISKS	\$ 66,000	1%	
E	CITB LEVY	\$ 14,924	0%	
	Sub-Total	\$ 4,321,893	79%	\$ 5,441,705
F	MARKET RISKS	\$ 215,348	4%	
G	CONTINGENCIES	\$ 904,464	17%	
H	OWNERS COSTS	\$ -	0%	
I	ESCALATION	\$ -	0%	
	TOTAL SUMMARY	\$ 5,441,705	100%	\$ 5,441,705
	Description	Estimated Value (\$)	%	All-In Estimated Value (\$)
	SUMMARY (STAGE 2 & 3)			
4	STAGE 2 & 3 DREDGING	\$ 737,435	15%	\$ 1,297,144
5	STAGE 2 & 3 NEW JETTY	\$ 2,100,176	42%	\$ 3,694,196
A	PRELIMINARIES	\$ 592,935	12%	
B	BUILDER'S MARGINS AND OFF-SITE OVERHEADS	\$ 445,971	9%	
C	BUILDER'S DESIGN	\$ 8,000	0%	
D	CONSTRUCTION RISKS	\$ 66,000	1%	
E	CITB LEVY	\$ 13,689	0%	
	Sub-Total	\$ 3,964,206	79%	\$ 4,991,340
F	MARKET RISKS	\$ 197,526	4%	
G	CONTINGENCIES	\$ 829,609	17%	
H	OWNERS COSTS	\$ -	0%	
I	ESCALATION	\$ -	0%	
	TOTAL SUMMARY	\$ 4,991,340	100%	\$ 4,991,340

3. Program Summary

Program for Stage 1 shown below:

Key:																							
	Off-site / Office																						
	Onsite																						
Project Activity	Total Weeks	Remarks	Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Overall Project Period	18.0	assume all the works are delivered under a single package																					
Overall Site Construction Period	12.0																						
Contract award and assign key personnel	1.0																						
Kick-off / Prepare management plans	3.0																						
Procurement, offsite fabrication and transport to site	6.0																						
Stage 1 - Site establishment and mobilisation & set up	1.0																						
Stage 1 - New Construction Works	10.0																						
Stage 1 - Testing (final inspection/defects and quality)	1.0	At various time													0.5					0.5			
Stage 1 - Site de-mobilisation and final cleaning	1.0																						
Project close out (prepare and submit as built drawing and inspection and test plan)	4.0																						

Program for Stage 2 & 3 show below:

Key:																		
	Off-site / Office																	
	Onsite																	
Project Activity	Total Weeks	Remarks	Week	6	7	8	9	10	11	12	13	14	15	16	17	18		
Overall Project Period	16.0	assume all the works are delivered under a single package																
Overall Site Construction Period	10.0																	
Contract award and assign key personnel	1.0																	
Kick-off / Prepare management plans	3.0																	
Procurement, offsite fabrication and transport to site	6.0																	
Stage 2&3 - Site establishment and mobilisation & set	1.0																	
Stage 2&3 - New Construction Works	8.0																	
Stage 2&3 - Testing (final inspection/defects and quality)	1.0	At various time							0.5						0.5			
Stage 2&3 - Site de-mobilisation and final cleaning	1.0																	
Project close out (prepare and submit as built drawing and inspection and test plan)	4.0																	



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 SEPTEMBER 2023

DEPARTMENT: INFRASTRUCTURE
OFFICER: Kathryn Johnson, Director Infrastructure

REPORT ITEM:	15.3.5
REPORT TITLE:	BLACK SPOT PROGRAM – PELHAM ROAD INTERSECTION UPGRADE

Timeframe	2024/2025 Financial Year			
Budget Impact	Total project cost \$530,200 (excluding GST) Council contribution \$265,100 (excluding GST)			
Risk Assessment	Primary Risk Type(s):	Financial / Infrastructure		
	Inherent Risk:	Likelihood	Consequence	Rating
		Possible	Minor	Medium
	Controls:	<ul style="list-style-type: none"> ▪ Engagement of suitable qualified engineering company ▪ Competitive tender process ▪ Allocation of 20% contingency for construction estimate ▪ Grant funding application to be submitted 		
Residual Risk:	Unlikely	Insignificant	Low	
File Reference	14.3.2.3			

STRATEGIC REFERENCE:	
Theme	Our Lifestyle
Goal	Infrastructure
Strategy 3.2.1	Township road networks support pedestrian, cycle and vehicle use

RECOMMENDATION:
<p>That Council:</p> <ul style="list-style-type: none"> ▪ endorse the submission of an application to the 2023/24 Black Spot Program for the upgrade works of the Pelham Road and Spencer Highway intersection; ▪ note the requirement to contribute 50% of the project costs and if successful \$265,100 will need to be included in the 2024/25 budget for Council's contribution towards the upgrade of the intersection of the Pelham Road and Spencer Highway; ▪ note that a Road Safety Audit will need to be undertaken to accompany the Black Spot Program application due to there being no prior crash history for the junction; ▪ note that Spencer Highway is a State controlled road, and that approval will be required from the Department for Infrastructure and Transport; and ▪ endorse that a contribution will be sought from Department for Infrastructure and Transport towards the project.

EXECUTIVE SUMMARY:

The intersection between Pelham Road and Spencer Highway has been highlighted by the community as a higher risk intersection. This risk has increased in recent times due to increased vehicle traffic from housing development along Pelham Road, as well as increased movements of heavy vehicles with the establishment of McMahon's recycling facility and ADM Grain during periods of grain export.

Greenhill Engineers have been engaged to undertake an initial assessment of the intersection and propose a suitable junction treatment using updated traffic count data provided by both the Port Pirie Regional Council and the Department for Infrastructure and Transport (DIT). The review found that upgrades should be made to better accommodate vehicles turning right onto Pelham Road from the North, and vehicles turning left onto Pelham Road from the South.

As part of the engagement, Greenhill Engineers have developed an estimate to complete the junction upgrade works to enable the Port Pirie Regional Council to apply for a Black Spot Funding Grant to undertake the upgrade works.

DISCUSSION

Black Spot Program applications for the 2024/25 round close 16 October 2023. It is proposed to submit an application, pending approval from Council, for the allocation of the 50% contribution required in the 2024/25 Financial Year budget should the application be successful.

The Black Spot Program applications are assessed based on accident history and the likelihood that the applications will reduce the occurrence of accidents. There has been no reported crashes in the last 5 years at the intersection of Pelham Road and Three Chain Road (Spencer Highway). In that case, this will need to be a proactive application which requires a Road Safety Audit to be undertaken to support the application. Further, applications likely to reduce accidents are prioritised over proactive (preventative) applications and only 30% of the Black Spot Program funding is allocated to proactive projects.

A traffic engineer has been engaged to undertake an initial review of the junction layout and provide advice as to suitable junction treatments based on traffic data. The proposed traffic treatments can be seen in the image below.

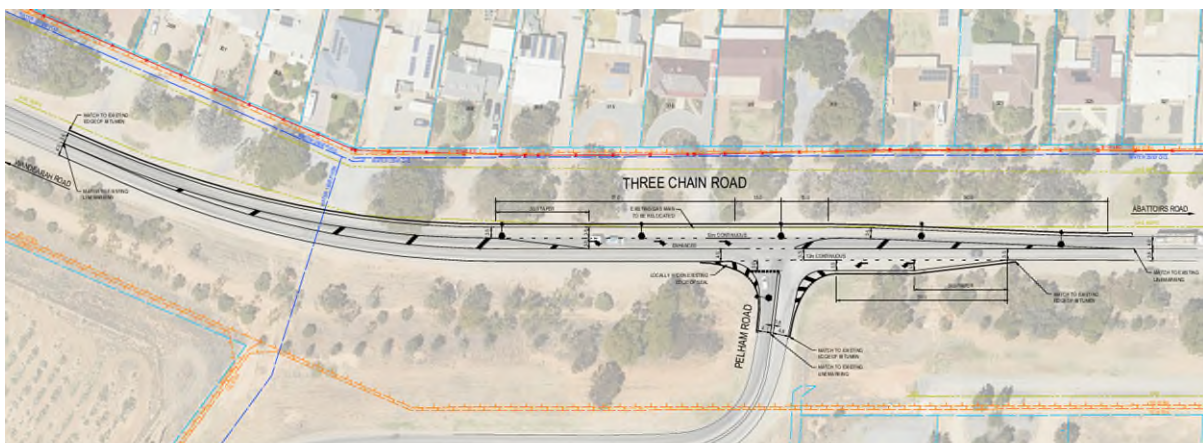


Figure 1 - Proposed Junction Treatments Layout

It should be noted that Three Chain Road (Spencer Highway) is a State controlled road and any improvements will need to be approved by Department for Infrastructure and Transport (DIT). It is proposed to seek a contribution from DIT towards the project, however advice has been received from DIT that the Pelham Road / Three Chain Road (Spencer Highway) intersection is a low priority.

The first step to reviewing the intersection was the placement of traffic counters on the approaches to the intersection to gather background data required to consider options for the intersection. The proposed intersection layout is based on the traffic volumes at the intersection.

BUDGET AND TIMING

It has been determined by Greenhill Engineers that the proposed upgrades to the junction would require a budget of \$530,200 and it is proposed that Council apply for Grant Funding through the Black Spot Program, which if successful would provide 50% of the funding to execute the works. A Road Safety Audit will need to be completed to accompany the application submission for the Black Spot Funding grant.

The application for Black Spot Funding Grants closes on 16 October 2023.

PREVIOUS REPORTS

24 January 2023 – Ordinary Meeting of Council - Agenda Item 15.3.3

26 July 2021 – Asset Management Committee - Agenda Item 7.1



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: INFRASTRUCTURE
OFFICER: Peter Lock, Project Engineer

REPORT ITEM:	15.3.6
REPORT TITLE:	SOLOMONTOWN BOAT RAMP PONTOON REPAIR

Timeframe	2023/24			
Budget Impact	\$18,200 ex GST			
Risk Assessment	Primary Risk Type(s):	Service Delivery		
	Inherent Risk:	Likelihood	Consequence	Rating
		Likely	Moderate	High
	Controls:	<ul style="list-style-type: none"> ▪ Reallocation of funding to allow for works 		
Residual Risk:	Rare	Moderate	Low	
File Reference	40.103.002.006			

STRATEGIC REFERENCE:	
Theme	Our Lifestyle
Goal	Infrastructure
Strategy 3.2.3	Council provide assets are fit for purpose, proactively maintained and renewal recognises future demand.

RECOMMENDATION:
That Council reallocate \$18,200 ex GST, from the Fisherman's Boat Mooring Facility funding to the Solomontown Boat Ramp to enable repairs to be completed to the damaged guide pile.

EXECUTIVE SUMMARY:
A pile has broken at the Solomontown Boat Ramp and requires capital expenditure to repair the asset. This report asks Council for their endorsement to reallocate funding to enable the works to occur.

DISCUSSION

A pile has broken free on the western pontoon system at the Solomontown Boat Ramp. A contractor has undertaken a quick investigation into what has caused the issue and provided a price to undertake suitable repair to the broken asset.

The root cause of the failure of this pile is due to rust. On the broken pile that was removed, it was easy to see that the rust had worked its way through the whole wall thickness before it eventually let go and bent over. Physical observations from the contractor are that the pontoon system used quite small piles compared to a lot of other designs, which provides

less resistance to rust as there is less area of steel to fully rust through prior to failure. There were also some questions around the protective coating on the pile potentially being damaged during installation and enabling the rust to penetrate and the poly sleeving also terminates before ground level, which is also the point of failure. All these factors may have led to the failure.

It has also been observed that a couple of the other piles along the pontoon system which are exposed on low tide, are showing signs of significant rust. In a method to investigate this further, an underwater inspection will be coordinated with the tidal valve inspections to condition assess these piles to determine if any further action is required. Once these findings are complete, an additional report will be brought back to Council for further considerations.

BUDGET AND TIMING

In the 2023/24 Capital Works Budget there is funds available in the Fisherman's Boat Mooring Facility. It is proposed that the required \$18,200 ex GST to repair the pile be reallocated from this funding to the Solomontown Boat Ramp to enable the works. If approved, the works will be scheduled to occur before the end of December 2023, subject to material availability.



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: Corporate & Community
OFFICER: Michele Bennetts, Acting Finance Manager

REPORT ITEM:	15.4.1
REPORT TITLE:	MONTHLY FINANCIAL REPORT TO 31 AUGUST 2023

Timeframe	Current			
Budget Impact	Low – close budget monitoring			
Risk Assessment	Primary Risk Type(s):	Financial/Infrastructure		
	Inherent Risk:	Likelihood	Consequence	Rating
		Almost Certain	Catastrophic	Extreme
	Controls:	<ul style="list-style-type: none"> ▪ Monthly financial report to Council ▪ Quarterly review of annual budget ▪ Regular updating and monitoring of financial sustainability indicators 		
Residual Risk:	Possible	Medium	Medium	
File Reference	7.73.1.2			

STRATEGIC REFERENCE:	
Theme Goal Strategy 4.2.4	Our Leadership Organisational Excellence Council will be financially responsible and sustainable across generations

RECOMMENDATION:
<p>That Council note the current year to date performance in comparison to the current budget is within acceptable limits, or there is a valid reason for a position that is outside of the expected year to date limits:</p> <ul style="list-style-type: none"> ▪ Operating income 70% ▪ Operating expenses 12% ▪ Capital income 8% ▪ Capital expenses 4%

EXECUTIVE SUMMARY:
<p>The Monthly Financial Report is a component of the Council financial reporting suite. It provides a high-level summary of the financial activities of Council for the financial year to date. The report includes a Budget versus Actual of operating and capital, selected assets and the cash and investment positions.</p>

REPORT 15.4.1**Monthly Financial Report to 31 August 2023 (Cont'd)****EXECUTIVE SUMMARY:** (Cont'd)

Highlights of the report:

- This report is for the period to 31 August 2023, which is the second month for the financial year 2023/24 and represents 17% of the financial year.
- All expenses and income show reasonably expected amounts at this time of the year.
- Total operating income is 70% with operating expenditure at 12% of the Budget.
- Capital projects show that 4% of the program has been complete as at 31 August 2023.

DISCUSSION

This report forms part of the Council financial reporting suite, which also includes the Business Plan and Budget, Budget Reviews, Annual Financial Statements and Financial Outcomes report.

A report to each Ordinary Meeting of Council is provided to give a summary of the financial activities of Council for the financial year to date. It includes summary information relating to the current year to date budget performance in comparison to the original and current budget for operating and capital income and expenses, using the Uniform Presentation of Finances report, a summary of relevant balance sheet items including investments, loans, equity reserves, liquidity statement and the financial indicators.

Operating

This report is for the period to 31 August 2023 and represents 17% of the year to date for the financial year 2023/24.

Operating income total is \$22.36 million which is 70% of the adjusted budget due to the recognition of income associated with the raising of Rates in July 2023. Other operating income types vary due to the timing of receipts and invoices raised. Statutory Charges are at 15%, while User Charges are at 16% attributed to waste transfer services. Investment income is at 77% of budget, as we currently have favourable cash on hand due to the annual Financial Assistance Grants being paid in full, and in advance before the end of last financial year. Reimbursement and other income is at 16%.

Operating Expenses at 12% total \$3.77 million with Employee Costs and Material, Contractors & Other expenses are as expected in comparison to the year-to-date budget. Finance Charges are below budget expectation due to positive cash position and the receipting of rates. Depreciation is processed at the end of each quarter, therefore are at 0% as expected.

Capital

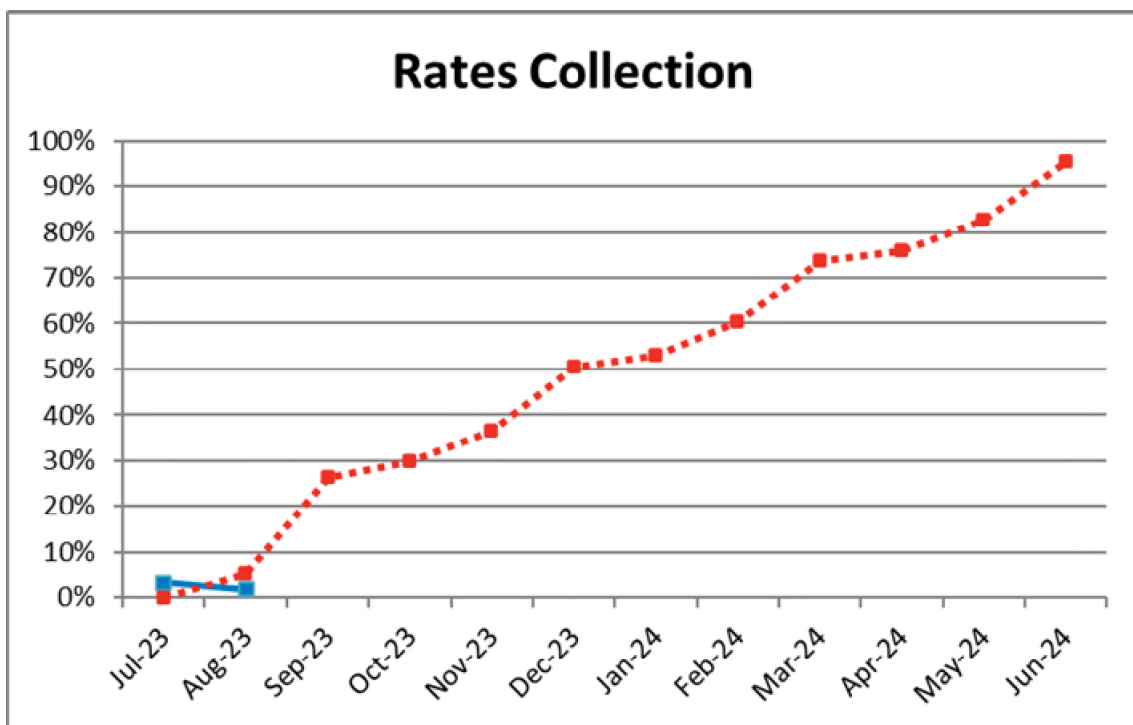
The Capital expenses for the period total \$1.05 million. Given the 2022/23 carry forward have already been added to create an adjusted budget, this spend results in 4% of spend to the planned capital program for the financial year. With the inclusions of current committed capital procurement, the program is at 26% prepared for delivery.

Liquidity

At the end of August, the balance of the Cash Advance Debenture (CAD) facility remains constant at \$5.0 million as it is a fixed facility. The total amount of loans outstanding as at 31 August is at \$5.36 million.

Following the adoption of the Budget and the adoption of the Rate declaration, Rates were raised on the 5 July 2023. At the end of the August, the percentage of rates collected was 2% which is less than prior year. The first quarter of rates is due on 13 September 2023.

The graph below shows a comparison of the collection pattern for the current year 2023/24 compared to the prior year 2022/23.



REPORT 15.4.1 Monthly Financial Report to

31 August 2023

Financial Year 2023/24

UNIFORM PRESENTATION OF FINANCES

	Original Budget \$'000	Current Budget \$'000	Actual YTD \$'000	%
OPERATING INCOME				
Rates Raised	21,459	21,459	21,634	101%
Statutory Charges	463	463	67	15%
User Charges	1,747	1,747	288	16%
Grants Subsidies & Contributions	7,265	7,265	51	1%
Investment Income	101	101	78	77%
Reimbursements & Other	948	948	155	16%
	31,983	31,983	22,273	70%
OPERATING EXPENSES				
Employee Costs	8,732	8,732	1,418	16%
Materials, Contracts & Other	14,619	14,619	2,350	16%
Finance Charges	130	130	3	2%
Depreciation	8,536	8,536	-	0%
	32,017	32,017	3,771	12%
<u>OPERATING SURPLUS (DEFICIT)</u>	(35)	(35)	18,502	
RENEWAL AND REPLACEMENT ASSETS				
Capital Expenditure on Existing Assets	7,527	17,472	556	3%
less Depreciation	8,536	8,536	-	0%
less Proceeds from Sales of Replaced Assets	250	250	-	0%
<u>NET OUTLAYS ON EXISTING ASSETS</u>	(1,260)	8,685	556	
NEW AND UPGRADED ASSETS				
Capital Expenditure on New/Upgraded Assets	3,693	10,620	495	5%
less Grants/Contributions received *	1,854	5,320	436	8%
less Proceeds from Sales of Surplus Assets	135	135	-	0%
<u>NET OUTLAYS ON NEW/UPGRADED ASSETS</u>	1,704	5,165	59	
* R2R and Drought Communities grant funding included in capital income for Budget purposes only				
NET LENDING / (BORROWING)	(479)	(14,885)	16,888	

FINANCIAL INDICATORS

	Original Budget	Current Budget
Operating Surplus Ratio (Operating surplus(deficit) divided by total operating revenue)	0%	0%
Net Financial Liabilities Ratio (Total liabilities divided by total operating revenue)	36%	57%
Asset Renewal Funding Ratio (Renewal/replacement capital divided by AMP projection)	101%	272%

REPORT 15.4.1 Monthly Financial Report to

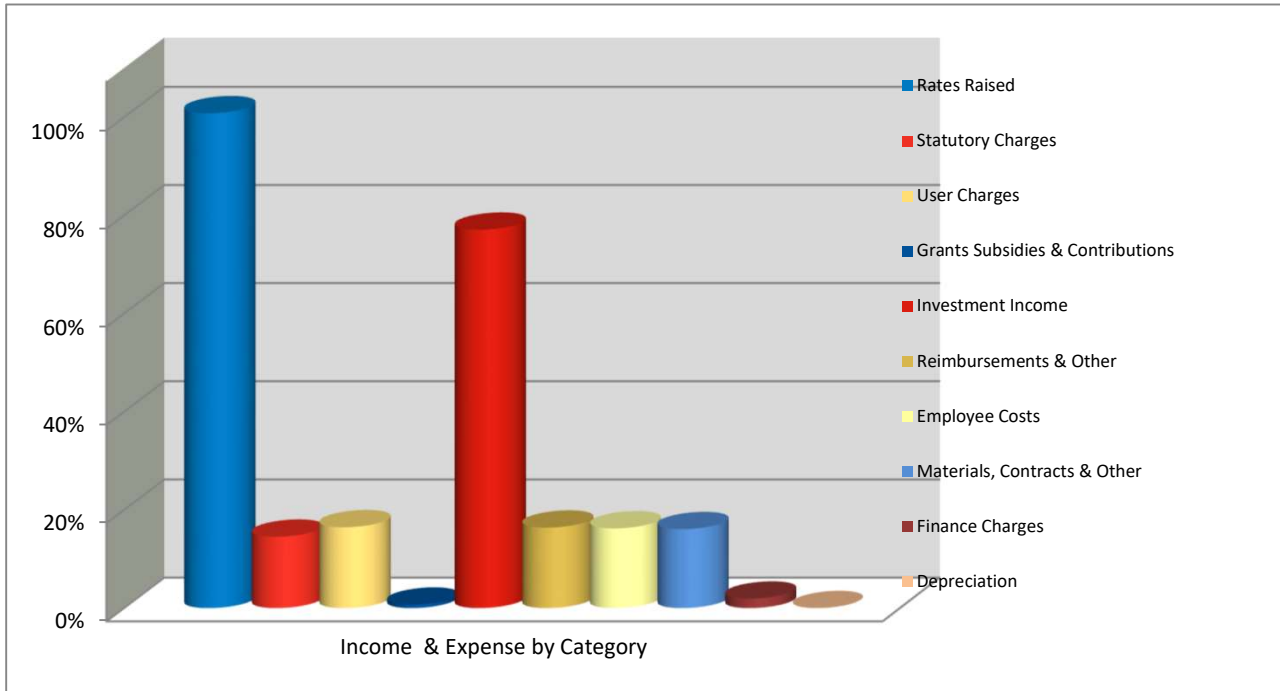
31 August 2023

CAPITAL EXPENSES	Original Budget	Current Budget	Actual YTD	%
	\$'000	\$'000	\$'000	
Administration	91	106	-	0%
Aerodrome	-	50	-	0%
Bridges	-	461	18	4%
Cemeteries	143	187	44	23%
Community Halls	31	66	3	5%
CWMS	126	126	-	0%
Dog Control	105	178	57	32%
Economic Development	-	97	-	0%
Footpaths	669	2,518	20	1%
Greening Project	600	1,150	15	1%
IT/Communications	331	331	21	6%
Kerbing	597	596	1	0%
Library	26	97	1	1%
Marine Facilities	317	1,980	8	0%
Parks and Gardens	956	2,687	148	5%
Plant and Vehicles	1,312	2,812	-	0%
Property	21	176	40	23%
Sealed Roads	2,051	3,113	16	1%
Sport and Recreation	163	224	-	0%
Storm Water Drainage	951	6,038	454	8%
Street Services	42	1,029	201	20%
Swimming Pools	607	667	3	0%
Tourism	74	74	-	0%
Unsealed Roads	1,941	3,265	3	0%
Waste Management	63	63	-	0%
Total Capital Expenses	11,220	28,092	1,051	4%
Total Capital Sales and Grants *	(2,104)	(5,570)	(436)	8%
* R2R & Drought Communities grant funding included in capital income for Budget purposes only				
NET CAPITAL EXPENDITURE	9,115	22,521	615	
BALANCE SHEET ITEMS (\$'000)	31/07/2023	31/08/2023	Movement	
Loans - CAD	5,000	5,000	-	
Loan Principal Repayments	469	355	(114)	
TOTAL LOANS	5,469	5,355	(114)	
LIQUIDITY STATEMENT	31/07/2023	31/08/2023	Movement	
Cash at Bank	595	342	(253)	
Cash Advance Facility	(5,000)	(5,000)	-	
Investments	8,277	8,688 [^]	411	
Crystal Brook CWMS Reserve	1,152	1,156	4	
Napperby CWMS Reserve	206	207	1	
Fishermans Wharf Reserve	27	27	-	
	5,257	5,419	162	

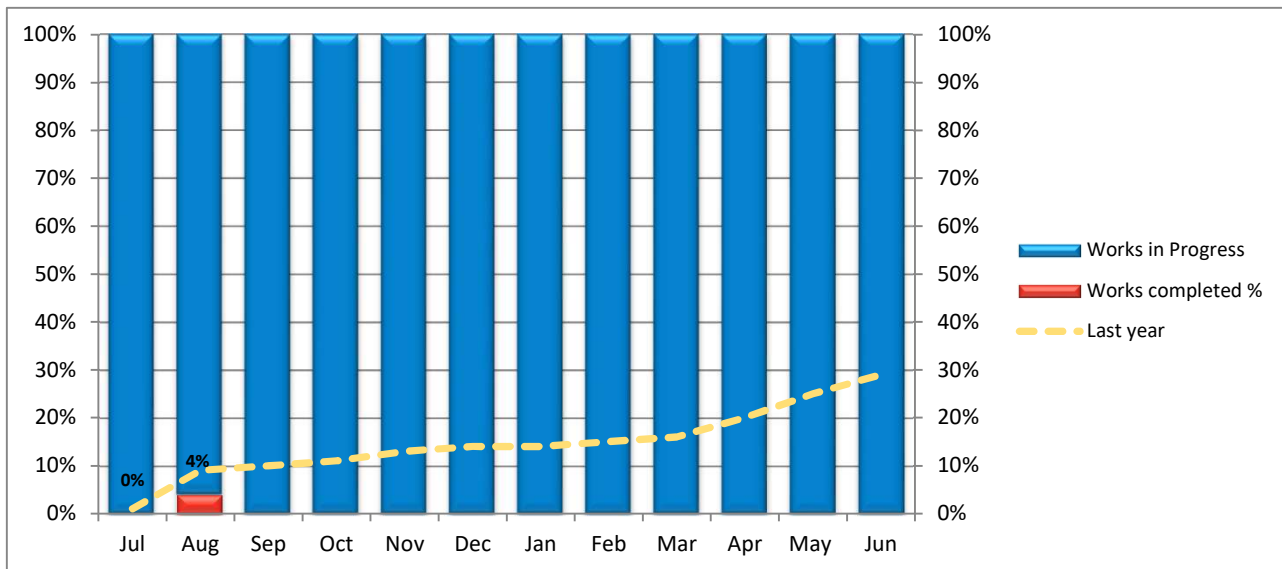
Reserves amounts are nominal - funds are utilised for general purposes prior to borrowing against Council's Cash Advance[^] facility.

Financial Year 2023/24

YTD Income & Expenses comparison to Budget



Progress of Capital Works Program Completion 2023/24





MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: Corporate and Community
OFFICER: Natalie Trestrail, Rates Officer

REPORT ITEM:	15.4.2
REPORT TITLE:	CONSIDERATION – DISCRETIONARY REBATE

Timeframe	Current			
Budget Impact	Able to be contained in the current budget provision			
Risk Assessment	Primary Risk Type(s):	Legal / Regulatory / Policy		
	Inherent Risk:	Likelihood	Consequence	Rating
		Possible	Insignificant	Low
	Controls:	▪ No mitigation required		
Residual Risk:	Possible	N/A	Low	
File Reference	7.69.3.1			

STRATEGIC REFERENCE:	
Theme	Our Leadership
Goal	Organisational Excellence
Strategy 4.2.1	One Council focussed on consistent quality services underpinned by transparent and accountable decision making.

RECOMMENDATION:
<p>That Council:</p> <ul style="list-style-type: none"> ▪ note that consistent with section 155 of the Local Government Act, Council makes available a Waste Management Service to the property located at 1315 Torrs Gap Road, Mundooro, assessment number A1522; ▪ note the owners advice to Council that the house located at the above mentioned address is not intended to be tenanted and requires significant upgrade including a new roof and electrical works; and ▪ grant a rebate of the annual Waste Management Service Charge applied to assessment number A1522, 1315 Torrs Gap Road, Mundooro for the current 2023/24 Financial Year.

EXECUTIVE SUMMARY:
<p>Council is permitted to raise a service charge against properties that it makes prescribed services available to, irrespective of the degree, or if at all, a property chooses to use that service.</p> <p>The owners of assessment number A1522 have advised Council that the dwelling associated with that assessment and to which a Waste Management Service is made available is not tenanted and is not intended to be tenanted, and is seeking that the service charge not apply.</p> <p>The report provides detail on this request and recommends a rebate in the circumstances.</p>

DISCUSSION

Council has received a request from the owners of 1315 Torrs Gap Road, Mundoora (assessment number A1522) seeking to have the Waste Management Service Charge (WMSC) removed from their Rates account for current and future billing, stating that:

No one has lived at that property for at least 5 years, therefore there are never any bins to empty. The house will never be occupied again, as it will cost too much to make it liveable.

This property contains a farmhouse which is surrounded by farming land. The property has been charged the WMSC since Council began making this service available in 2012 and this property was provided with a set of bins.

An onsite inspection was carried out with the owners present to confirm the status of the dwelling. The owners stated they do not intend to occupy the property or offer it for lease. The owners deemed the property uninhabitable due to it requiring extensive repairs including a new roof and electrical wiring.

For Rating purposes this property would still attract the Waste Management Service Charge even if the dwelling remained unoccupied. According to the Local Government Act and the nature of the service, this service charge could only be removed if the property were to become vacant land (i.e.. the dwelling demolished). Council have obtained legal advice regarding this request as per below:

“Council is able to impose a service charge (and/or service rate) in respect of land to which it provides or makes available a prescribed service, which includes the collection of waste. In the current circumstances, on the basis of the evidence available, the waste service is made available but it is not provided because of the circumstances of the property as set out in the correspondence from the owners. Therefore, despite the circumstances, on a strict application of Section 155 of the LG Act, the Council is able to impose and collect the service charge because it nevertheless makes the waste service available.”

“The ‘issue’ of course, is that the entire circumstances are suggestive of an inequity for the landowners because the service is not, unless there is a use of the property and with regard to service charges, ordinarily, being considered as a fee for service – where the service is made available and utilized by the landowners.”

“I am aware of other situations where a prescribed service is made available at land but in the circumstances is not and will not be used by the owner and the Ombudsman has strongly encouraged the council to waive the service charge because of those circumstances. If the Council considers that there is merit in such a waiver in these circumstances, that can be achieved by reliance upon Section 166(1)(m)(ii) of the LG Act. If this is the result decided by the Council, I also suggest that the collection service drivers be advised not to collect from the property and if there is any apparent intention to re-engage with use of the service (i.e. filled bins left out) that that be reported to the Council for consideration and removal of the discretionary rebate.”

Section 166(1)(m)(ii) of the Local Government Act 1999 states:

166—Discretionary rebates of rates

(1) A council may grant a rebate of rates or service charges in any of the following cases (not being cases that fall within a preceding provision of this Division):

(m) where the rebate is considered by the council to be appropriate to provide relief in order to avoid what would otherwise constitute—

(ii) a liability that is unfair or unreasonable;

Council is required by provisions of the Local Government Act to impose the service charge for this property under Section 155 of the Local Government Act or, however in the circumstances outlined by the owner, could decide to provide a discretionary rebate of this service charge upon annual request from the owner of the property whilst the circumstances remained unchanged.



MEETING: ORDINARY MEETING OF COUNCIL

DATE: 27 September 2023

DEPARTMENT: Corporate and Community

OFFICER: Ebony Smith, Community Development Coordinator

REPORT ITEM:	15.4.3
REPORT TITLE:	PORT PIRIE CHRISTMAS PAGEANT COMMITTEE INC – PROPOSED FUNDING AGREEMENT

Timeframe	Immediate			
Budget Impact	\$10,000 cash and \$2,000 in-kind as budgeted in 23/24 FY			
Risk Assessment	Primary Risk Type(s):		Reputation, Regulatory	
	Inherent Risk:	Likelihood	Consequence	Rating
		Possible	Moderate	Medium
	Controls:	▪ Maintain open communication and updates		
Residual Risk:	Unlikely	Minor	Low	
File Reference	2.38.1.9			

STRATEGIC REFERENCE:	
Theme	Our Leadership
Goal	Organisational Excellence
Strategy	One Council focused on consistent quality services underpinned by transparent and accountable decision making.

RECOMMENDATION:
<p>That Council:</p> <ul style="list-style-type: none"> ▪ note the purpose of the funding agreement and its aims to promote good governance and event management as per the Community Assistance Policy; and ▪ offer to support the Port Pirie Christmas Pageant Committee via the provision of a 4 year funding agreement based on a financial contribution by Council of up to \$10,000 and also an in-kind contribution of up to \$2,000 per annum as outlined in the funding agreement included in the agenda.

EXECUTIVE SUMMARY:
<p>Historically, Council has shown continuous support to many community events in the Council region, for example Australia Day, Smelters Picnic, Crystal Brook Show etc. These all provide a social connection and a community well-being benefit.</p> <p>Whether this may be a financial contribution or in-kind, an agreement between both parties should be formalised so that assistance can be secured and appropriately reviewed in the Council budget process to provide an agreed level of service.</p>

REPORT 15.4.3**Port Pirie Christmas Pageant Committee Incorporated – Proposed Funding Agreement (Cont'd)****EXECUTIVE SUMMARY (Cont'd):**

As part of section 7 in the Community Assistance Policy, existing Council supported events considered as standing or regular events such as the annual Port Pirie Christmas Pageant will require funding agreements in place for a period of four years so that there is opportunity to review the contribution amount during each term of the Council.

DISCUSSION

Council has had discussions with the Port Pirie Pageant Committee Incorporated regarding the opportunity to introduce a funding agreement so that future assistance is secured in the form of a mutually agreed, transparent agreement for both parties.

The purpose of this new process is to provide surety of funding for identified community events, reduce the annual application process where events are essentially the same year on year, promote transparency for the use of Council funds by committees enabling Council to be more aware of how the funds are being used, and more so exactly how it is benefiting the community to better gauge how Council allocates funds to community events through an acquittal process, similar to a grant to show evaluations of event successes and losses.

The benefits to this agreement are that it will be multi-year, and the committees will not need to write a letter to Council each year requesting payment. However, there will be annual reviews of the events held to analyse what can be done to improve or do things different - this is where my role comes into to support event committees.

Committees may also negotiate their level of Council assistance, based on evidence that their event requires improvements or change of equipment etc.

As mentioned, this can be reviewed each year, therefore levels of assistance can be negotiable by both parties.

MEMORANDUM OF AGREEMENT



between: **Port Pirie Regional Council**, (Council), PO Box 45 PORT PIRIE SA 5540 and **Port Pirie Christmas Pageant Committee Incorporated**, (Organisation).

WHEREBY IT IS AGREED:

1. **Council** agrees to grant the **Organisation** an amount to support the Port Pirie Christmas Pageant event for the term of this Agreement as shown in **Item 4** of the schedule.
2. That the granting of assistance is for the term as listed in **Item 6** of the schedule.
3. The funding amount is to be the total of in-kind and financial. The budget allocation is made available for the purpose of the event in that year only. Any Council budget allocation that is not used will not be carried forward to be used in a future event.
4. Within 60 days of each event being held, the Organisation is required to complete and return to Council, an **Event Evaluation Form** signed by the Principal Officer of the Organisation detailing outcomes and showing that the grant was expended as stated in the agreement must be forwarded to Council. This will assist to gain feedback on the event outcomes and achievements which will be used as a tool to determine future support and sustainability.
5. During the four (4) year period of this agreement, the amount of assistance will be reviewed annually as part of the annual budget process.
6. If the Organisation seek to change the amount of the contribution, financial or in-kind, this should be submitted in writing by March/April of the year to allow adequate time for consideration by Council as part of the Business Plan preparation, or otherwise at least four months prior to the event. The assistance granted will not be changed without the written consent of the Council.
7. Any additional in-kind event support, approval or permissions from specific areas of Council e.g. waste or traffic management requests, reserve/park hire or environmental issues will be described in this agreement and listed in **Item 8** of the schedule.
8. The Organisation must provide Council with relevant event permit documentation at least 30 days prior to each event. The Organisation must also keep a policy of insurance against risks to the public for the duration of the event. A copy of the current Public Liability Insurance Certificate must be attached to the event permit documentation.
9. If the Organisation does not comply with the conditions as set out in this Agreement, they may be considered ineligible for consideration for any future assistance.

SCHEDULE

Item 1	Name of Community Event	Port Pirie Christmas Pageant
Item 2	Name of Organisation/Committee Organisation Principal Officers	Port Pirie Christmas Pageant Committee Incorporated. Chairperson: Gail Reid Phone: 0458 697 654 Email: portpiriechristmaspageant@outlook.com.au Secretary: Tiahn Wendes Phone: 0458 697 654 Email: portpiriechristmaspageant@outlook.com.au Treasurer: Daniel Lauder Phone: 0458 697 654 Email: portpiriechristmaspageant@outlook.com.au
Item 3	Committee Fund Details	Account Name: Port Pirie Christmas Pageant Committee Incorporated BSB: 065 509 Account Number: 1022 3103 Bank: Commonwealth Bank of Australia ABN (if applicable): 48 383 263 043
Item 4	Amount of Grant Assistance	For 2023 event: Total \$ 12,000.00 \$ 10,000.00 monetary grant \$ 2,000.00 (in kind support)
Item 5	Timing of Monetary Grant payment	Within 30 days of receipt by Council of completed event permit documentation
Item 6	Term of the Agreement	Four (4) years Beginning 30 September 2023 and remains in valid until 29 September 2027.
Item 7	Grant Agreement Reviewed	Per annum in April each year.
Item 8	Additional Support or Special Conditions	In-kind assistance including traffic management, the use of council land including roads and footpaths as set out in the event documentation to be provided and the marking of the pageant route by council staff. <i>*This must be confirmed each year at least 4 months prior to the event</i>

SIGNED

For and on behalf of

Port Pirie Regional Council

..... Signed by Authorised Officer

..... (Name in block letters)

..... Date

For and on behalf of

Port Pirie Christmas Pageant Committee Incorporated

..... Signed by Chairperson

..... (Name in block letters)

.....Signed by Secretary

..... (Name in block letters)



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: Corporate and Community
OFFICER: Ebony Smith, Community Development Coordinator

REPORT ITEM:	15.4.4
REPORT TITLE:	PIRIE AND DISTRICTS AUTOMOTIVE RESTORERS CLUB – SHOW AND SHINE EVENT PROPOSED FOR APRIL 2024

Timeframe	Seeking approval to commence advertising for an event planned for April 2024		
Budget Impact	Nil at this time – possibly may lodge a Community Assistance Fund application		
Risk Assessment	Primary Risk Type(s):	Reputation, Regulatory, Community Club decides to surrender assets	
	Inherent Risk:	Likelihood	Consequence
		Possible	Moderate
	Controls:	<ul style="list-style-type: none"> Maintain open communication and updates with community organisation 	
Residual Risk:	Possible	Moderate	Medium
File Reference	40.091.003.001		

STRATEGIC REFERENCE:	
Theme	Our Leadership
Goal	Organisational Excellence
Strategy	One Council focused on consistent quality services underpinned by transparent and accountable decision making.

RECOMMENDATION:
<p>That Council:</p> <ul style="list-style-type: none"> note the Pirie and Districts Automotive Restorers Club (PADARC) intentions to host a show and shine event in April 2024; provide in-principle support to PADARC to conduct the event, subject to further investigation into a preferred venue and securing any necessary approvals; and assist with road closures for a potential street based event held in the Port Pirie CBD, subject to cooperation and general agreeance from potentially impacted businesses.

EXECUTIVE SUMMARY:
<p>The Pirie and Districts Automotive Restorers Club (PADARC) predominately, but possibly with other car clubs in the Port Pirie region are proposing to organise a 'Show and Shine' event to showcase a display of older motor vehicles and recognise their 40th year of the Club. Some combined meetings with Mayor Leon Stephens and CEO Peter Ackland have commenced to discuss the opportunity for Council support and event advice.</p>

REPORT 15.4.4**Pirie and Districts Automotive Restorers Club – Show and Shine Event proposed for April 2024 (Cont'd)****EXECUTIVE SUMMARY (Cont'd):**

PADARC propose to host the event in April 2024 and have had initial discussions about it being held on portions of Florence Street and Alexander Street, Port Pirie. PADARC have stated that street based events are common for other Show and Shine motor vehicle events in the state such as in the Riverland and Barossa.

DISCUSSION

Discussions with the Pirie and Districts Automotive Restorers Club (PADARC) have included the use of a few different venues however they have expressed interest in using sections of Florence Street and Alexander Street. PADARC have chosen the date of Sunday 21 April 2024 between 10am and 4pm. They intend to invite the Lions Club and Broughton Plains Heritage Society to offer food, however, also hope that local businesses could remain open to offer food and drink as part of the event and to also open and trade given the expectation of quite a few people being attracted to the event. It will be free entry. There will be a couple of bands for musical entertainment with an expectation of up to 200 vehicles with a possible 400+ visitors from out of town.

If PADARC choose to use these streets, they will require road closures. They have also discussed using the carpark on Florence Street for vehicles (including possibly unregistered) to be displayed. To allow time they will require roads to be closed some time before and after the event to allow set up and pack up. This could mean the road may be closed from 8am – 6pm.

Events on Council land require approval via event permit documentation which is processed by Council staff. If the event involves road closures, additional temporary road permits and SAPOL consent is required. The SAPOL consent request is facilitated by Council once the Club submits their permits. Public notice is also formally required by law to inform the community of the road changes.

Aside from the Council requirements, if the event is held in a CBD street, it is good practice that PADARC consult with business owners affected and enquire as to whether they would like to participate and/or ask if they feel there would any interference caused by the event times. There may be inconvenience to patrons of businesses that usually trade on Sundays and/or if the public cannot access the premises they may have to park further away. This may impact community members that require disabled parking. If there is significant resistance from businesses, PADARC may need to revise the event plans.

If mutually beneficial terms are not achieved, PADARC could consider amending the road closures to another street format or consider other venue options such as Memorial Park or Memorial Oval.

There are approximately 8 businesses who currently open at varied hours on a Sunday on Florence Street. These include a hotel with bottleshop entry, pharmacy, small gift shop, café, pizza shop, Chinese restaurant, motel, car wash and potentially two churches.

There are approximately 3 businesses who currently open at varied hours on a Sunday on Alexander Street. These include 2 hotels, including an exit for a bottleshop and a shoe shop.

Council supports community organisations who show initiative in bringing new events to the region, therefore has indicated in-principle support to PADARC, subject to this report and PADARC finalising their preferred venue. If they decide to proceed with a street based event, they will require cooperation and agreeance from the affected businesses.

This event and PADARC are likely eligible for Community Assistance Funding should they seek Council support to assist with traffic management or other contributions. Applications are available from January for projects/events in April. Approval of Community Assistance is delegated to the CEO, as per the Community Assistance Policy.



MEETING: ORDINARY COUNCIL MEETING
DATE: 27 September 2023

DEPARTMENT: Corporate and Community
OFFICER: Ebony Smith, Community Development Coordinator

REPORT ITEM:	15.4.5
REPORT TITLE:	COMMUNITY ASSISTANCE FUND

Timeframe	Current			
Budget Impact	Nil			
Risk Assessment	Primary Risk Type(s):		Reputation and Legal/Regulatory/Policy	
	Inherent Risk:	Likelihood	Consequence	Rating
		Possible	Moderate	Medium
	Controls:	<ul style="list-style-type: none"> ▪ Policy is reviewed and adopted by Council 		
Residual Risk:	Possible	Minor	Low	
File Reference	40.094.002.003			

STRATEGIC REFERENCE:	
Theme	Our Leadership
Goal	Organisational Excellence
Strategy	One Council focused on consistent quality services underpinned by transparent and accountable decision making.

RECOMMENDATION:	
That Council:	
<ul style="list-style-type: none"> ▪ note the application from the Port Pirie Greek Community attached in this agenda; and ▪ decline the application on the basis outlined within the agenda report. 	

EXECUTIVE SUMMARY:	
<p>Council has received an application from the Port Pirie Greek Community for monetary assistance to erect a Memorial Wall/Monument to commemorate the Greek 100 year anniversary, to be unveiled during the 100 year celebrations in 2024.</p> <p>It is recommended that Council decline the application on the basis that:</p> <ul style="list-style-type: none"> ▪ Council has recently supported the Greek Community via a Community Assistance Fund application from the last grant round assessed in June, of \$4,000 to contribute towards the same 100 year celebration for printing costs of the centenary book. ▪ The organisation has stated in their application they can complete the project without this grant funding. 	

REPORT 15.4.5**Community Assistance Fund (Cont'd)****DISCUSSION**

Council recognises the significant history of the Port Pirie Greek Community as being the first group in South Australia and second oldest in Australia. Council appreciate and acknowledge the Greek Community's efforts in planning this special anniversary event for 2024.

Council on 9 August 2023 received an application for monetary assistance from the Port Pirie Greek Community to erect a Memorial Wall/Monument to commemorate the Greek 100 year anniversary, to be unveiled during the 100 year celebrations in 2024.

The requested amount is \$4,000, with the total project being valued at \$17,700.

While the application meets most of the Community Assistance Grant criteria it is our assessment that the Organisation has already received maximum eligible monetary assistance (\$4,000) in the last grant funding round for the same event, being the 100 year anniversary celebration.

The Organisation has also stated in their application that the project could proceed without this grant funding. They have failed to provide information on attempts to seek assistance from other sources prior to applying for Council funding. Council's Community Assistance Policy is based on providing support funds to groups that cannot easily be obtained from other sources. Based on this evidence, the recommendation is not to approve on this occasion.

Council should be mindful that the Community Assistance Fund budget is to be available across four quarters of the year and if Council approves multiple \$4,000 cash contributions each quarter, the budget will quickly be expended.

The budget is currently sitting at the following:

- CAF Cash grants: \$27,467
- CAF in-kind: \$23,000

Total CAF Budget 2023/2024:

- Cash: \$40,000
- In-kind: \$27,000 (road closure support, event waste bins, facility and equipment hire etc)
- Other in-kind contributions: \$20,000 (waste disposal subsidies, DA concessions)

Community Assistance Fund Application



Submitted on	9 August 2023, 10:45AM
Receipt number	37
Related form version	7

DOES YOUR ORGANISATION QUALIFY?

Is your Organisation not-for-profit? Yes

Is your Organisation based within the Port Pirie Regional Council local government area? Yes

Do you have current Public Liability Insurance of \$20 million? Yes

Is your Organisation an incorporated entity under the Associations Act (or any other Act)? Yes

Is your Organisation affiliated with a parent or governing body that is incorporated?

Name of parent/governing/auspice incorporated body

ORGANISATION DETAILS

Name of Organisation Greek Community of Port Pirie SA Inc

Address Line 1 41 Florence Street

Address Line 2

Suburb PORT PIRIE SA

Postcode 5540

Is the physical address different to the postal address? No

Postal Address Line 1

Postal Address Line 2

Postal Suburb

Postal Postcode

Primary Contact Person First Name	Koula
Primary Contact Person Last Name	Korniotakis
Position	Secretary
Contact number	0459213848
Email address	tinmanrh@hotmail.com
Does your Organisation (or auspice) have an ABN?	Yes
ABN	32575941575
Is your Organisation (or auspice) registered for GST?	No
Is your Organisation registered with a club development program?	No
Please include details	
Aims, objectives and major activities of the Organisation	Provide community guidance and cultural support to our diverse multicultural and Greek community and preserving our heritage in Australia's Greek Migrant History within Port Pirie, being the first Greek community registered in SA in 1924.
No. of paid members in your Organisation?	50
No. of unpaid members in your Organisation?	10
No. of volunteers in your Organisation?	30
Has your Organisation previously received Community Assistance Funding in the past 2 financial years?	Yes
Purpose of grant last financial year	Contribution in printing costs towards our Centenary Book
Amount received	4000
Purpose of grant prior financial year	Purchase of air conditioner unit in Hellenic Centre
Amount received	2607
Have your acquittal(s) been submitted?	Yes

PROJECT / EVENT DETAILS

Project / Event Name	Memory Wall
Physical Address of Project or Event	41 Florence Street Port Pirie

Estimated Start Date	31/12/2023
Estimated End Date	31/12/2023
Event Date/s	31/12/2023
Description of the project/event	Erect a granite Memory Wall with names etched displaying respect and honour and remembering our loved ones who have made a contribution to the Greek Community of Port Pirie. Port Pirie Greeks being the first community founded in 1924 and incorporated in 1925, being the first in South Australia and the second oldest in Australia. The memory wall/monument will preserve culture and tradition and their legacy will be remembered by present and for future generations.
Who will benefit from the outcomes of the project/event?	Members Participants Visitors Community
How many people are expected to attend/be involved your event/project? *as an estimation	500
Who is the owner of the land where the project or event is to be located?	Your Organisation
Does your project /event require traffic management, waste management, facility hire, or other internal costs incurred by the Council for a community project/event?	No
Please specify	
Does the project/event require any further approvals such as planning or development approval?	No
Please provide further details and evidence	
approval documents	

ASSESSMENT CRITERIA

Inclusivity & Diversity	1.1.2 Volunteering is fostered for its contribution to the community and personal wellbeing 1.1.4 The strong identity of a culturally rich community is celebrated 1.1.5 Cultural and creative based organisations and activities are supported
Wellbeing	1.3.2 Community facilities are vibrant and increasingly multi use 1.3.5 Open spaces are enhanced through well maintained and attractive landscaping providing opportunity for increased community activity 1.3.6 Our townships and areas of significance are recognised by a strong sense of place that engenders community pride

Resilience	<p>1.2.1 Our community is supported through events that enhance community connectedness and build community pride</p> <p>1.2.2 Our community is prepared for and able to respond to emergency situations</p> <p>1.2.4 Our community feels safe</p>
Tourism	<p>2.3.1 Increasing visitation leads to new and expanded tourism attractions and experiences</p> <p>2.3.2 Our region is increasingly recognised for its events and cultural experiences</p>
How will the project/event benefit the community?	The Memory wall will represent Port Pirie families and acknowledge them, and this will coincide with our Centenary Book and our 100-year celebrations in 2024. The Centenary Ball is expecting approximately 300 people and 150 people from other cities. There are dignitaries expected with the Arch Bishop from Sydney attending. It will be a tourist attraction conveying the names of people who have contributed to our multicultural community.
How will your Organisation promote this project/event to the wider community?	<p>Social Media i.e. Facebook</p> <p>Local Paper</p> <p>Community Notice Boards</p> <p>Emailing List</p> <p>Other: Letters to other Greek Communities around Australia</p>
What outcomes is your Organisation hoping to achieve from this project/event?	The erection of the Memory Wall to coincide and be unveiled during our 100-year celebrations.
What method will your Organisation use to record your successes and shortcoming of the project/event?	The amount of etching of family names on the monument and people visiting the memory wall and town
How will your project/event cater for needs of people with disability?	<p>The area is on flat ground which is easily accessible and is also visible through the fencing.</p> <p>The area is wheelchair friendly.</p>

PROJECT / EVENT BUDGET

Is the Community Assistance Fund covering part or full funding for your event / project?	Part Funding
How much will this project/event cost in total? (including amount sought from Council, any contributions from your Organisation or other sources)	17700
How much are you seeking from the Community Assistance Fund in total?	4000
Please specify your assistance	Cash only

Partial Funding

My costs do not include more than 4 different costs

Amount of the 4th cost

Please specify your in-kind requirements

Please specify the cost of your in-kind requirements

Total Cost

SUPPORT CLARIFICATION

Could the project/event proceed if without this grant funding? Yes

Please provide an explanation how your Organisation will fund remaining amount of the project/event if unsuccessful? It will be difficult. We will be seeking sponsors/donors to help lower the costs but the \$4000 from grant funding will make it more achievable

Please provide some explanation why

Describe the efforts or attempts to seek funding from other sources prior to applying for this Community Assistance Fund? i.e. other sponsors

Please provide any additional information about your project/event that Council should be aware of

SUPPORTING DOCUMENTS

Please upload relevant quotes as evidence showing your costs are true and correct [Memorial quote.jpeg](#)

Please upload copy of recent certified (signed by club Treasurer) or audited financial statements or (Income and Expenditure Statement) and/or Statement of Financial Position (Balance Sheet) [Association Audit 2022 Report.pdf](#)

Please upload copy of the organisations (or auspice body) current Public Liability Insurance Indemnity Policy which provides the applicant organisation, the event or project activity, cover of at least \$20 million [Cert of currency Elders.pdf](#)

Please upload copy of the Associations Incorporated Certificate or evidence of being affiliated with an incorporated parent organisation [ASIC Extract 10.2.2020 - Greek Community.pdf](#)

Please upload relevant licence and approvals i.e. use of facility, development approval, have been included (if applicable)

FINAL CHECK LIST AND CERTIFICATION

Before submitting your application, please ensure you have included and attached the following documentation

All relevant sections of this application form have been completed

Any relevant quotes uploaded

Copy of the most recent certified (signed by club Treasurer) or audited Statement of Financial Performance (Income and Expenditure Statement) and/or Statement of Financial Position (Balance Sheet)

Copy of the organisations (or auspice body) current Public Liability Insurance Indemnity Policy which provides the applicant organisation, the event or project activity, cover of at least \$20 million

Copy of the Associations Incorporated Certificate or evidence of being affiliated with an incorporated parent organisation;

Relevant licence and approvals i.e. use of facility, development approval, have been included (if applicable)

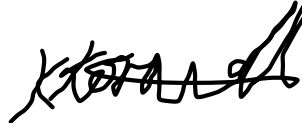
First Name

Koula

Last Name

Korniotakis

Signature



[Link to signature](#)

Name of Auspice Organisation

Name of delegated officer

Signature of delegated officer



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: INFRASTRUCTURE
OFFICER: Glenn Miller, Projects & Procurement Coordinator

REPORT ITEM:	16.1
REPORT TITLE:	MONTHLY CAPITAL PROJECTS STATUS REPORT

Timeframe	2023/24
Budget Impact	As per 2022/23 Capital Budget but approved for carry over into 2023/24. 2022/24 Capital Budget as adopted.
File Reference	14.73.1.4

DISCUSSION

This report contains a monthly status report for all Capital Projects totaling \$28,427,828 expected to be delivered under the following programs:

- 2023/24 Capital Works Program - \$11,220,000
- 2022/23 Capital Works Program as carried over to 2023/24 - \$17,207,828

Note that a number of projects included in the carryover figure will be delivered early in the current financial year as set out in report 15.3.3 of the June 2023 Ordinary Meeting of Council.

The projects are reported by Business Area as per Council's budget. This report provides a high-level overview for each project showing tracking against the expected timeframe for delivery, percentage complete and status. Where necessary, commentary is provided for each project highlighting any interesting milestones, key achievements, or issues of concern.

As flagged in the previous months report to Council, the reported commencement dates for each project have now been updated in accordance with the Project Management Plans provided by the Project Managers. A report will be presented to Council next month seeking approval on a small number of projects that have been identified as requiring more time to deliver, such as plant and equipment.



132
ACTIONS

29%
ACTIONS COMPLETION



● Draft ● Not started ● Behind ● On Track ● Overdue ● Complete → Direct Alignment ---- Indirect Alignment

CAPITAL PROJECTS PLAN

ADMINISTRATION

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
Administration Capital Program 23/24 : 100 %						46%	
→ Building Assets Replacement Program : 100 %	Building assets as identified in AMP.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				90%	Update:: Scoping - Complete. Procurement - Complete. Construction - The Depot Office renovations are near on completion. Only new carpet left to be installed.
→ Design of Solar PV Systems - CO : 100 %	Carryover of design to install system to Council buildings.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				50%	Update:: Procurement - Complete. System Designs - Design underway. Anticipated to be completed by 30 December 2023.
→ Improvements to Crystal Brook Library Door Access (LGIPP) - CO : 100 %	Carryover Improvements to Crystal Brook Library Door Access	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input checked="" type="checkbox"/>				100%	Update:: Project complete.
→ PP Admin - Roof Refurbishment (CO) and Soundproofing of Reception Area : 100 %	Carryover of gutter replacement and reception area sound proofing carpet tiles.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				80%	Update:: Roof Restoration - All roof restoration works are completed. Gutters to be replaced by 30 October 2023. Sound proofing - Carpet anticipated to be completed by 30 October 2023.
→ PP Admin Door Refurbishment : 100 %	Replacement of the back door in foyer & Mayors Office	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				0%	Update:: Scoping - Not started. Procurement - Not started. Construction - Not started.

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
→ PP Admin Floor Refurbishment : 100 %	Re-carpet Administration & Chamber Areas	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				0%	Update:: Scoping - Not started. Procurement - Not started. Construction - Not started.
→ Tourism Building Roof Upgrade : 100 %	Replacement of the Northern Roof and skylights	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: Scoping - Initial scoping has commenced. Procurement - Not started. Construction - Not started.
IT Services Capital Program 23/24 : 100 %						23%	
→ Agenda & Minutes Automation Software : 100 %	Implementation of software to automate the preparation and formatting of Council meeting agenda, minutes and resolutions.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: Planning & Sourcing - Software proposal being reviewed. Implementation - Not started.
→ Altus Payroll Implementation Software : 100 %	Altus Payroll Implementation Software	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: Planning - Initial scoping underway. Sourcing - Not started. Implementation - Not started.
→ CB Meeting Room IT Upgrade : 100 %	CB Meeting Room (improved cabling, computer & VC)	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: Planning - scoping underway. Sourcing - Not started. Implementation - Not started.
→ DRaaS - business continuity/disaster recovery : 100 %	DRaaS - business continuity/disaster recovery	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				95%	Update:: Planning - Complete. Sourcing - Complete. Implementation - Underway. Undergoing final testing.
→ FOUR further development : 100 %	FOUR further development	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				60%	Update:: Planning - Complete. Sourcing - Complete. Implementation - 90% of engagement 1 complete. Engagement 2 yet to commence.
→ IT workstation replacement plan : 100 %	Replacement of workstations	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				0%	Update:: Planning - Not started. Sourcing - Not started. Implementation - Not started.
→ Magiq budgeting & LTFP Software : 100 %	Magiq budgeting & LTFP Software	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				0%	Update:: Planning - Not started. Sourcing - Not started. Implementation - Not started.
→ Phone system Upgrade : 100 %	Phone system Upgrade	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				0%	Update:: Planning - Not started. Sourcing - Not started. Implementation - Not started.
→ Records Management Software : 100 %	Records Management - Altus. Q2 FY24	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				10%	Update:: Planning - Initial scoping underway. Sourcing - Not started. Implementation - Not started.

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23		% Completion	Status Update
↳ Sophos Firewalls (pt 2 of 2) : 100 %		A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>					50%	Update:: Planning - complete. Sourcing – Complete. Implementation – Equipment installed. Network hardening is all that remains.

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
Cemeteries Capital Program 23/24 : 100 %						37%	
→ CB Cemetery - Carpark & Roads : 100 %	Seal carpark and roads	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: Scoping - Underway. Procurement - Not started. Construction - Not started.
→ CB Cemetery - Shelters : 100 %	Installation of new shelter at Crystal Brook cemetery	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: Scoping - Initial scoping has commenced. Procurement - Not started. Construction - Not started.
→ Cemetery Projects + CO - Master Plan : 100 %	Projects - GIS Cemetery Map for PP & CB, Burial plots and expansion. Carryover of the development of the Master Plan	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				55%	Update:: Projects - GIS Cemetery Map for PP & CB, Burial plots and expansion - Pricing being evaluated for ESRI mapping. Master Plan - documentation presented to Asset Management Committee for comment.
→ PP Cemetery - Carpark & Roads : 100 %	Construction/Extensions of Internal Roads	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: Scoping - Underway. Procurement - Not started. Construction - Not started.
→ PP Cemetery - Install new lawn beams : 100 %	Continuation of development of lawn beam section as per cemetery master plan.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				0%	Update:: Scoping - Underway. Procurement - Not started. Construction - Not started.
→ PP Cemetery - Irrigation : 100 %	Sub-surface irrigation installation	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input checked="" type="checkbox"/>				100%	Update:: Project complete.
→ PP Cemetery - War Graves : 100 %	Carryover of new stone wall to rear of war graves area	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				92%	Update:: Scoping - Complete. Procurement - Complete. Construction - Wall construction now complete. Minor landscaping now being completed.
Halls Capital Program 23/24 : 100 %						67%	
→ Crystal Brook Institute Works : 100 %	CO - Carryover of Building Fire Safety Improvements	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				90%	Update:: Scoping - Complete. Procurement - Complete. Construction - All doors are now installed. Final fitting of locks required.
→ Improvements Railway Platform Community Buildings Access (LGIPP) - CO : 100 %	Carryover Improvements Railway Platform Community Buildings Access	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				90%	Update:: Scoping - Complete. Procurement - Complete. Construction - Ramp has been constructed. Handrailing to be installed by end of September 2023.

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
→ Improvements to Koolunga Institute Front Door and Toilets Access (LGIPP) - CO : 100 %	Carryover Improvements to Koolunga Institute Front Door and Toilets Access	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input checked="" type="checkbox"/>				100%	Update:: All works complete.
→ Improvements to Mundoora Soldiers Memorial Institute Access (LGIPP) - CO : 100 %	Carryover Improvements to Mundoora Soldiers Memorial Institute Access	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				30%	Update:: Scoping - Complete. Procurement - Complete. Construction - Contractor to commence works and complete by 30 November 2023.
→ Improvements to Redhill Community Centre Access (LGIPP) - CO : 100 %	Carryover Improvements to Redhill Community Centre Access	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input checked="" type="checkbox"/>				100%	Update:: Complete.
→ Improvements to Redhill Institute Carpark Access (LGIPP) - CO : 100 %	Carryover Improvements to Redhill Institute Carpark Access	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				90%	Update:: Scoping - Complete. Procurement - Complete. Construction - Works have commenced and are anticipated to be completed by 30 October 2023.
→ Improvements to Senior Citizens Centre Front Door Access (LGIPP) - CO : 100 %	Carryover Improvements to Senior Citizens Centre Front Door Access	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				30%	Update:: Scoping - Complete. Procurement - Complete. Construction - Not started but anticipate commencement by 1 September and completion by 30 November 2023.
→ Sari Hall Upgrade : 100 %	Replace eastern side of roof	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: Scoping - Initial scoping has commenced. Procurement - Not started. Construction - Not started.
Public Convenience Program 23/24 : 100 %						61%	
→ New Memorial Park Toilets (LGIPP) - CO : 100 %	Carryover of the construction of a new toilet & BBQ shelter	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: Scoping - Services Engineer engaged to investigate sewer connection and power supply. Procurement - Not started. Construction - Not started.
→ Upgrade of Lawrie Park Toilets (LGIPP) - CO : 100 %	Carryover of the replacement of the Lawrie Park toilets	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				50%	Update:: Scoping - Complete. Procurement - Complete. Construction - Works have commenced and will be completed by 30 October 2023.
→ Upgrade of Mortimer Park Toilets (LGIPP) - CO : 100 %	Carryover of the upgrade of the Mortimer Park toilets	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input checked="" type="checkbox"/>				100%	Update:: Complete.
→ Upgrade of Woodward Park Toilets (LGIPP) - CO : 100 %	Carryover of the replacement of the Woodward Park toilets	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				90%	Update:: Scoping - Complete. Procurement - Complete. Construction - Construction has commenced and will be completed by 30 October 2023.

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
Cultural Capital Program 23/24 : 100 %						40%	
→ Discovery Walking Trail and Norman St Public Art - CO : 100 %	Carryover of Discovery Walking Trail. Public Art on Norman Street.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				45%	Update:: Walking Trail - Story Mapping - Completed. - Signage - procurement process underway. - Installation to be completed in H1 2023/24. * Public Art: Scoping - Complete. Procurement - Alternate pricing being sought. Construction - Not started.
→ Replacement of City Park Christmas Tree : 100 %	Replacement of City Park Christmas Tree	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				25%	Update:: Scoping - Complete. Procurement - Preferred supplier now confirmed. Tree to be ordered and delivered before Christmas period. Delivery - Not started.
→ WW1 Gates Stonework 2023/24 + CO 2022/23. : 100 %	New stone repair work for WW1 entrance grates + 2022/23 CO, new Sports Precinct projects 2022/23 CO.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				50%	Update:: Scoping - 2022/23 scoping completed. 2023/24 scoping under way. Procurement - 2022/23 complete. 20223/24 not started. Construction - Not started.

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
Drainage Capital Program 23/24 : 100 %						27%	
→ Broughton River Floodplain Mitigation - CO : 100 %	Carryover of design finalisation and construction of floodway culverts.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				10%	Update:: Scoping & Design - Design anticipated to be completed by 30 October 2023. Procurement - Not started. Construction - Not started.
→ Flood and Drainage Studies + Harris Road and Haslam Road Catchment design reviews - CO : 100 %	Carryover of 2022/23 project for: - Redhill outfall construction, - Koolunga drainage easement, - Harris & Haslam Rd catchment design reviews.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				30%	Update:: Redhill Outfall: Scoping - Complete. Procurement - Materials purchased. Construction - Works by internal labour programmed for September/October 2023. * Koolunga drainage easement - Agreement with landholder yet to be reached. * Harris Road Catchment: Scoping & Design (only) - Complete. * Haslam Road Catchment: Scoping & Design - complete. Procurement - Complete. Construction - Minor maintenance works to drainage basin to be completed by 30 December 2023.
→ Harris Road Catchment Improvements : 100 %	Magor Rd to Kingston Rd network upgrades (Harris Rd Catchment)	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				10%	Update:: Scoping - Design consultant engaged to develop specification for tender. Procurement - Not started. Construction - Not started.
→ Lyons Street Stormwater Catchment Design : 100 %	Design of Lyons Street stormwater catchment	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: Scoping - Review of stormwater management plan has commenced to determine specification. Procurement - Not started. Construction - Not started.
→ Southwest Drainage Scheme construction - CO : 100 %	Carryover of outfall and culvert road crossings construction.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				20%	Update:: Multi Year Project - Scoping & Design - Council in discussions with land holder regarding acquisition of land in order to construct drainage infrastructure. Procurement - Not started. Construction - Not started.

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
→ Stormwater pits and pipes replacement program - CO : 100 %	<p>Carryover of:</p> <ul style="list-style-type: none"> - Replacement the Lower Broughton nest of pipes. - Upgrade of OTR corner side entry pit. - Warnertown round about pipe replacement. - Installation of George Street tidal valve 	<p>A) Initiation - <input checked="" type="checkbox"/></p> <p>B) Planning - <input checked="" type="checkbox"/></p> <p>C) Delivery - <input checked="" type="checkbox"/></p> <p>D) Close Out - <input type="checkbox"/></p>				80%	<p>Update:: Lower Broughton pipes: Scoping - Complete.</p> <p>Procurement - Complete.</p> <p>Construction - Complete.</p> <p>*</p> <p>OTR corner side entry pit: Scoping - Complete.</p> <p>Procurement - Complete.</p> <p>Construction - Complete.</p> <p>*</p> <p>Warnertown roundabout: Scoping - Design consultant to be engaged to develop tender specification.</p> <p>Procurement - Not started.</p> <p>Construction - Not started.</p> <p>*</p> <p>George Street tidal valve: Scoping - Complete.</p> <p>Procurement - Complete.</p> <p>Construction - Effected business to perform installation on private land on Council's behalf.</p>
→ Stormwater pits and pipes replacement program : 100 %	Replacement of pits and pipes as identified by the AMP.	<p>A) Initiation - <input checked="" type="checkbox"/></p> <p>B) Planning - <input type="checkbox"/></p> <p>C) Delivery - <input type="checkbox"/></p> <p>D) Close Out - <input type="checkbox"/></p>				0%	<p>Update:: Scoping - Not started.</p> <p>Procurement - Not started.</p> <p>Construction - Not started.</p>
→ Wandearah Road Rising Main Replacement & Roundabout Improvements - CO : 100 %	<p>Carryover of the upgrade of the stormwater Rising Main from Wandearah Rd pump station to PP River outlet as described in Wandearah Road Design Report - 20141376FR7B.</p> <p>Improvements to Wandearah Road/Mary Ellie Street roundabout.</p>	<p>A) Initiation - <input checked="" type="checkbox"/></p> <p>B) Planning - <input checked="" type="checkbox"/></p> <p>C) Delivery - <input checked="" type="checkbox"/></p> <p>D) Close Out - <input type="checkbox"/></p>				60%	<p>Update:: Wandearah Rising Main Replacement: Scoping - Complete.</p> <p>Procurement - Complete.</p> <p>Construction - works have commenced are on track for completion by late October 2023.</p> <p>*</p> <p>Wandearah Roundabout Improvements: Scoping - Complete.</p> <p>Procurement - Not started - subject to the completion of the Rising Main works.</p> <p>Construction - Not started.</p>
Street Services Capital Program 23/24 : 100 %						14%	

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
→ Bus Shelters - General repair work as identified 2023/24 + CO - Bus Shelter repairs 2022/23. : 100 %	Minor refurbishment of existing shelters 2023/24. Carryover of repairs from 2022/23.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: 2022/23 Carryover Works: Scoping - Near completion. Procurement - Not started. Construction - Not started. * 2023/24 Works: Scoping - Not Started. Procurement - Not started. Construction - Not started.
→ Bus Stop Access Upgrade (LGIPP) - CO : 100 %	Carryover of the upgrade of the access to Bus Stops	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: Scoping - Near completion. Procurement - Not started. Construction - Not started.
→ LED welcome sign - CO : 100 %	Carryover of sign installation	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				40%	Update:: Scoping - Complete. Procurement - Complete. Construction - Manufacture of sign underway. Installation anticipated by 30 October 2023.
→ Periodic refreshing of Entrance signs + CO 2023/23 : 100 %	Artworks and installation of signs. Carryover of artworks design.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: Scoping & Design - Scoping underway. Procurement - Not started. Construction - Not started.
Waste Management Capital Program 23/24 : 100 %						0%	
→ CB CWMS Manhole lid replacement program + structural repairs : 100 %	Manhole lid replacement + structural repairs as identified in condition assessment	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				0%	Update:: Scoping - Not started. Procurement - Not started. Construction - Not started.
→ Napperby CWMS Manhole lid replacement program + structural repairs : 100 %	Manhole lid replacement + structural repairs as identified in condition assessment	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				0%	Update:: Scoping - Not started. Procurement - Not started. Construction - Not started.
→ PP Waste Bay Refurbishment : 100 %	Strengthen storage bay walls x2	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				0%	Update:: Scoping - Not started. Procurement - Not started. Construction - Not started.

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
Land Capital Program 2023/24 : 100 %						30%	
<p>→ Residential land availability - CO : 100 %</p>	<p>Carryover of development of Senate Road land for residential sale.</p>	<p>A) Initiation - <input checked="" type="checkbox"/></p> <p>B) Planning - <input checked="" type="checkbox"/></p> <p>C) Delivery - <input checked="" type="checkbox"/></p> <p>D) Close Out - <input type="checkbox"/></p>				30%	<p>Update:: Senate Road Parcel: Investigation - Complete.</p> <p>Survey and Services - survey of land and sewer connections underway.</p> <p>Land Sale - Not Started</p> <p>*</p> <p>Three Chain Road Land Parcel: Investigation - On hold due to findings of soil results.</p> <p>Survey & Services - Not Started</p> <p>Land Sale - Not Started</p>

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
Marine Capital Program 23/24 : 100 %							
→ Fisherman's Wharf & Boat Mooring Facility Upgrades - CO : 100 %	Carryover of Fisherman's Wharf handrail repairs and refurbishment of public loading ramp.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				25%	Update:: Handrail Replacement - Replacement on hold pending outcome of structure condition assessment. Minor repairs only to be completed by end of September 2023.
						5%	Loading Ramp - Replacement on hold pending outcome of structure condition assessment and asset ownership arrangement
→ Port Davis Boat Ramp Upgrade (SABFAC) - CO : 100 %	Carryover of the upgrade of the boat ramp and parking area.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				45%	Update:: Scoping - Complete. Procurement - Complete. Construction - Development Approval now received. Onsite works to commence in September 2023 and be completed by Late March 2024.
→ Replacement of wharf sheet piling wall (investigation) : 100 %	Replacement of wharf sheet piling wall - to be investigated	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				0%	Update:: Scoping - On hold pending confirmation of asset ownership. Procurement - Not started. Construction - Not started.
→ Solomontown Boat Ramp Access Upgrade (PIRSA) - CO : 100 %	Carryover of linemarking and installation of fish cleaning station (Council contribution)	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				50%	Update:: Scoping - De-rigging lane completed. Line marking and facilities are in progress. Procurement - De-rigging lane completed. Line marking and facilities not started. Construction - De-rigging lane completed. Line marking and facilities not started.
Parks and Gardens Capital Program 23/24 : 100 %							
→ BBQ Replacement Program - CO : 100 %	Carryover of replacement of Memorial Park equipment replacement	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input checked="" type="checkbox"/>				29%	Update:: Complete.
→ Bowman Park Projects : 100 %	Restaurant septic upgrade, garden wall stoneworks, new retaining wall near BBQ Shelter.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				100%	Update:: Scoping - Not started - pending commencement of new Project Manager. Procurement - Not started.
→ Foreshore Master Plan - Upgrade of Solomontown Beach stage 1 - Basketball Court (LRCI) - CO : 100 %	Carryover of the construction of new basketball half court	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				0%	Construction - Not started.
						10%	Update:: Scoping - Completed. Procurement - Tender preparation is underway. Construction - Not started but planned from October to December 2023.

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
→ Foreshore Master Plan - Upgrade of Solomontown Beach stage 1 - Beach Shelter and deck (LRCI) - CO : 100 %	Carryover of the construction of a beach shelter and deck	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				10%	Update:: Scoping - Nearing completion. Procurement - Not started but due to be completed by 30 October 2023. Construction - Not started but planned to be performed from March to May 2024.
→ Foreshore Master Plan - Upgrade of Solomontown Beach stage 1 - Design (LRCI) - CO : 100 %	Carryover of the upgrade design (including Council contribution)	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input checked="" type="checkbox"/>				100%	Update:: Design Only - Complete. Minor modifications being performed as part of packages delivery.
→ Foreshore Master Plan - Upgrade of Solomontown Beach stage 1 - Micro Forest (LRCI) - CO : 100 %	Carryover of the establishment of a Micro Forest	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				10%	Update:: Scoping - Complete. Procurement - Underway. Construction - Not started but planned to be completed by 30 November 2023.
→ Foreshore Master Plan - Upgrade of Solomontown Beach stage 1 - Nature Playspace (LRCI) - CO : 100 %	Carryover of the construction of new Nature Playspace	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				10%	Update:: Scoping - Complete. Procurement - Underway and due to be completed by 30 October 2023. Construction - Not started but planned from February to April 2024.
→ Foreshore Master Plan - Upgrade of Solomontown Beach stage 1 - Picnic Shelters and Park Furniture (LRCI) - CO : 100 %	Carryover of installation of picnic shelters and park furniture	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				30%	Update:: Scoping - Complete. Procurement - Underway and to be completed by 30 September 2023. Construction - Not started but due to be performed from November to December 2023 as part of work hardening program.
→ Foreshore Master Plan - Upgrade of Solomontown Beach stage 1 - Promenade path and levee (LRCI) - CO : 100 %	Carryover of the construction of new concrete paths.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				15%	Update:: Scoping - Complete. Procurement - Underway and due to be completed by 30 October 2023. Construction - Not started but planned to be performed from November to December 2023 (eastern & western sections) and March to May 2024 (middle section).
→ Foreshore Master Plan - Upgrade of Solomontown Beach stage 1 - Pump Track (LRCI) - CO : 100 %	Carryover of the construction of new Pump Track	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				25%	Update:: Scoping - Complete. Procurement - Complete. Construction - Works to commence in October and be completed by November 2023.
→ Foreshore Master Plan - Upgrade of Solomontown Beach stage 1 - Toilet Block Refurbishment (LRCI) - CO : 100 %	Carryover of the refurbishment of the existing toilet block building	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				60%	Update:: Scoping - Completed. Procurement - Complete. Construction - Internal fit out is nearing completion. All works anticipated to be completed by 30 October 2023.
→ Greening - Port Pirie Railway Yards Greening Project : 100 %	Performed by SA Water.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				15%	Update:: SA Water has completed the rail yard soil assessment. Results on suitable plants for this location to be known in the coming months

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
→ Greening Port Pirie - Native Plants for the Community Project + CO 2022/23(DEW) : 100 %	Native Plants for the Community Project 2023/24 + 2022/23 Carryover.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				10%	Update:: Scoping - Complete. Procurement - Currently seeking suppliers and pricing. Order to be placed by 30 September 2023. Dispensing of Trees - Not started but anticipated to occur during March 2024.
→ Greening Port Pirie - Phoenix Park Wetland Project + CO 2022/23 (DEW) : 100 %	Phoenix Park Wetland Project 2023/24 + Carryover of Phoenix Park Wetland Project 2022/23	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				35%	Update:: Irrigation: Scoping & Design - Consultant engaged. Council currently reviewing concept design. Procurement - Not started. Construction - Not started. * Landscape: Scoping & Design - Consultant engaged. 70% design to be developed by mid-October and 100% design by 30 November 2023. Procurement - Not started. Construction - Not started.
→ Greening Port Pirie - Solomontown Greening Project 2022/23 (DEW) - CO : 100 %	Carryover of Solomontown Greening Project 2022/23.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				30%	Update:: Scoping - Complete. Procurement - Complete. Construction - Trees, ground covers and kerb inlets have been delivered. Installation works to be carried out as part of the project to seal Solomontown footpaths.
→ Greening Port Pirie - WSUD Infrastructure Project + CO 2022/23 (DEW) : 100 %	WSUD Infrastructure Project 2023/24 + Carryover of 2022/23 work.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				25%	Update:: Scoping & Design - Design has been incorporated into the scope of the engaged landscape Consultant. 70% design to be developed by mid-October and 100% design by 30 November 2023. Procurement - Not started. Construction - Not started.
→ Park Furniture Renewal Program : 100 %	Park furniture replacement as required by priority (i.e. seats, picnic, bins)	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: Scoping - Complete. Procurement - Underway. Construction - Not started.
→ Parks Structures Renewal Program : 100 %	Irrigation, Shelters/Structures, Playground, Bunyip septic upgrade	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: Scoping - Initial scoping has commenced. Procurement - Not started. Construction - Not started.

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
→ Port Pirie & Crystal Brook Dog Park Upgrades 2023/24 + CO 2022/23 : 100 %	Construction of the Port Pirie and Crystal Brook dog parks with consideration to the public consultation process completed in the previous year. Carryover of 2022/23 portion of works.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				50%	Update:: Crystal Brook Dog Park: Scoping - Complete. Procurement - Complete. Construction - Fencing, gate and shelter installation all complete. Furniture to be installed by end of September. Drinking fountain to be installed by 30 October 2023. * Port Pirie Dog Park: Scoping - Complete. Procurement - Complete. Construction - Shelters x 2 have been installed. Furniture to be installed by end of September. Drinking fountain and fencing to be installed by 30 October 2023.
→ Woodward Park Upgrade : 100 %	Nature Playspace, Kitchen/Shelter, Bike Track/CCTV	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				40%	Update:: Nature playspace: Scoping - Complete. Procurement - Complete. Construction - Complete. * Bike track: Scoping & design - Complete. Procurement - Process underway. Construction - Not started, but anticipated to be completed by 30 October 2023. * Kitchen/Shelter: Scoping - Initial scoping underway. Procurement - Not started, but anticipated to be completed by 30 November 2023. Construction - Not started. * CCTV: Scoping - Scoping underway. Procurement - Not started. Construction - Not started.
Pool Capital Program 23/24 : 100 %						31%	

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
→ CB Pool - CCTV Installation : 100 %	Additional CCTV	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				10%	Update:: Scoping - Initial scoping has commenced. Procurement - Not started. Construction - Not started.
→ CB Pool - Improvements to public buildings (LGIPP) - CO : 100 %	Carryover of Improvements of changeroom facilities at Crystal Brook Swimming Pool.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				90%	Update:: Scoping - Complete. Procurement - Complete. Construction - Construction well underway. Completion anticipated by 30 October 2023.
→ CB Pool - Wifi Install : 100 %	Install NBN & Wifi	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				25%	Update:: Scoping - Essentially complete. Procurement - Components have been ordered in preparation for install. Construction - Not started.
→ CB Pool Projects : 100 %	Resurface childrens pool.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: Scoping - Initial scoping has commenced. Procurement - Not started. Construction - Not started.
→ Port Pirie - New pump house design, ground sealing, fencing works. (CO) : 100 %	Carryover of new pump house design, ground sealing, additional fencing works.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				70%	Update:: Pumphouse Design: Scoping & Design only - Design is progressing and anticipated to be completed by November 2023. * Ground Sealing: Scoping - Complete. Procurement - Complete. Construction - Complete. * Additional Fencing: Scoping - Not started. Procurement - Not started. Construction - Not started.
→ Port Pirie Pool Re-line : 100 %	Replacement of Pool Liner.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				10%	Update:: Scoping - Specification nearing completion. Procurement - Not started, but anticipated to commence in September 2023. Construction - Not started, but will need to be performed in the 2024 winter shutdown period making this project a multi-year project.

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
<ul style="list-style-type: none"> → PP Pool - Pump Shed upgrade : 100 % 	Construction of a new replacement Pump House.	<ul style="list-style-type: none"> A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/> 				10%	<p>Update:: Scoping & Design - Design is progressing and anticipated to be completed by November 2023. Procurement - Not started but anticipated to be performed in January/February 2024.</p> <p>Construction - Not started, but will need to be performed in the 2024 winter shutdown period making this project a multi-year project.</p>
<p>Sport and Recreation Capital Program 23/24 : 100 %</p> <ul style="list-style-type: none"> → Sports Precinct Projects 2023/24 : 100 % 	Sports Precinct projects 2023/24 + 2022/23 Carryover.	<ul style="list-style-type: none"> A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/> 				20%	<p>Update:: Pirie West Oval irrigation equipment - all works complete. Pirie West Oval Footpath - Seeking quotes for artificial turf. Installation to be carried out September/October 2023.</p> <p>Function Centre Building - Scoping underway for roof/ceiling works.</p>

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
Aerodrome Capital Program 23/24 : 100 %						20%	
→ Aerodrome Master Plan (design only) - CO : 100 %	Carryover of the finalisation of master plan and detailed design of waiting room replacement.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				20%	Update:: Scoping & Design Only - Master Plan consultant has been engaged and final plan is anticipated to be completed by 30 December 2023.
Bridges Capital Program 23/24 : 100 %						10%	
→ Replacement of Merriton Bridge Culverts : 100 %	Carryover of the design and construction required for installation of new drainage culverts	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				10%	Update:: Scoping & Design - Design is taking longer than expected due to geotechnical survey results. Further modifications required to design before specification can be completed. Procurement - Not started but anticipated to be completed by November 2023. Construction - Not started but anticipated to be completed by 28 February 2023.
Footpath Capital Program 23/24 : 100 %						16%	
→ Footpath - New : 100 %	TLAP Housing Project (new)	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: Scoping & Design - The development of the design documentation is on hold pending advice on project viability from SA Housing as a result of updated service costs received. Procurement - Not started. Construction - Not started.

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
→ Footpath Replacement Program 2023/24 : 100 %	Renewal of existing footpaths due to poor condition or change of material.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				20%	Update: Frith Road (CB) - Design only: Scoping - Complete. Procurement - Consultant engaged to complete design by 30 November 2023. Construction - To be performed in 2024/25. * Eyre Road (CB): Scoping - Complete. Procurement - RFQ evaluation complete. Developing contract with preferred contractor. Construction - Not started. * Replacement Program: Scoping - Complete. Procurement - Tender issued to seek pricing. Construction - Not started.
→ Norman Street Pedestrian Crossing - CO : 100 %	Carryover of new pedestrian crossing to be constructed.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				10%	Update: Scoping - Complete. Procurement - Procurement process underway and due to be completed by 30 October 2023. Construction - Not started. Anticipated to be performed in February 2023.
→ Sealing of Solomontown Footpaths - CO : 100 %	Carryover of Sealing of Solomontown Footpaths 2022/23.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				30%	Update: Trial Section - Prince Street: Scoping - Complete. Procurement - Complete. Construction - Initial scope complete. Additional scope has taken longer than expected but should be completed by 30 September 2023. * Remaining Sections: Scoping - Complete. Procurement - Complete. Construction - Works are well under way with a large portion of work to be completed by 30 September 2023. Works will be ongoing until 30 December 2023. Date for further works to be determined once APA Group have completed pipe inspection and rectification works.
Kerb Capital Program 23/24 : 100 %						5%	

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
→ Kerb - New : 100 %	New kerbing as identified by the AMP.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: Scoping - Initial scoping has commenced. Procurement - Not started. Construction - Not started.
→ Kerb Replacement Program 2023/24 : 100 %	Replacement of kerbing associated the annual reseal program	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: Scoping - Initial scoping has commenced. Procurement - Not started. Construction - Not started.
Sealed Roads Capital Program 23/24 : 100 %						22%	
→ Boundary Road construct and seal - CO : 100 %	Carryover of Boundary Road construct and seal.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				25%	Update:: Scoping - Complete. Procurement - Submissions being evaluated. Award anticipated by 30 September 2023. Construction - Not started.
→ Design & Construction of Mais Tce/Mercowie Rd intersection + CO (Design) : 100 %	Works to improve intersection safety. Carryover of design works from 2022/23.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				15%	Update:: Scoping & Design - Preliminary design being reviewed. Final design anticipated to be completed by October 2023. Procurement - Not started. Construction - Not started.
→ Road Reseal Program 2023/24 : 100 %	Reseal program including roads associated with TLAP Housing Project (Osborne St & Greer St)	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				25%	Update:: Scoping - Complete. Procurement - Complete (Multi-year contract). Construction - Works programming underway.
Unsealed Roads Capital Program 23/24 : 100 %						32%	
→ Heavy Grades - Various - CO : 100 %	Carryover of the grading of selected unsealed roads.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				30%	Update:: Scoping - Complete. Procurement - Complete. Construction - To be programmed to in conjunction with the resheeting program.
→ Road Resheeting Program 2023/24 + CO 2022/23 Works : 100 %	Road Resheeting Program 2023/24 Carryover of works from 2022/23 Road Resheeting Program	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				35%	Update:: Scoping - Completed. Procurement - Contracts awarded - complete. Construction - Works commenced 11 September 2023.
→ Track Upgrade Program 2023/24 : 100 %	Tracks upgraded as approved by AMC.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				30%	Update:: Scoping - Complete. Procurement - Complete. Construction - Programmed for February 2024.

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
Plant Capital Program 23/24 : 100 %						13%	
→ Admin Vehicles Replacement + CO : 100 %	Replacement of Acadia Wagons X 2 + carryover of the replacement of the Admin X Trail.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: New Vehicles: Scoping - Under way. Procurement - Not started. Supply/Delivery - Not started. * Carryover Vehicles: Scoping - Initial scoping has commenced. Procurement - Not started. Supply/Delivery - Not started.
→ EWP Replacement - CO : 100 %	Carryover of the replacement of cherry picker.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				10%	Update:: Scoping - Complete. Procurement - on hold. Supply/Delivery - Strategy changed to refurbish existing equipment in February 2024 and assess new equipment being tested by Tea Tree Gully Council.
→ Plant Equipment - Grader & Roller Replacement + CO : 100 %	Replacement of John Deere Grader + Carryover of the replacement of a Grader and the tow behind roller.	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: John Deere Replacement: Scoping - Complete. Procurement - Underway, aim to source via DCMR plant/vehicle panel. Supply/Delivery - Not started. Delivery anticipated to be completed by 30 December 2024. * Carryover Grader & Roller: Scoping - Complete. Procurement - Underway, aim to source via DCMR plant/vehicle panel. Supply/Delivery - Not started. Delivery anticipated to be completed by 30 December 2024.
→ Plant Equipment - Replacement of ATV : 100 %	Replacement of Kawasaki ATV	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: Scoping - Complete. Procurement - Underway, aim to source via DCMR plant/vehicle panel. Supply/Delivery - Not started. Delivery anticipated to be completed by 30 November 2024.

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
→ Plant Equipment - Replacement of Mower/Roller : 100 %	Replacement of 360 Mower and Mentay Pitch Roller	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				10%	Update:: Mower: Scoping - Underway. Procurement - Not started. Supply/Delivery - Not started. Delivery anticipated to be completed by 30 September 2024. * Roller: Scoping - Complete. Procurement- Underway. Supply/Delivery - Not started. Delivery anticipated to be completed by 30 April 2024.
→ Plant Equipment - Replacement of Tractor + CO : 100 %	Replacement of Hitachi Wheeled Excavator + Carryover of the replacement of CASE Tractor	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input checked="" type="checkbox"/> D) Close Out - <input type="checkbox"/>				50%	Update:: Wheeled Excavator: Scoping - Underway. Procurement - Not started. Aim to source via DCMR plant/vehicle panel. Supply/Delivery - Not started. Delivery anticipated to be completed by 30 December 2024. * Carryover tractor: Scoping - Complete. Procurement - Complete. Supply/Delivery - Equipment ordered, awaiting confirmation of delivery date.
→ Truck Replacement + CO : 100 %	Replacement of: - Hino Tipper - Hino Tipper - Mitsubishi * Carryover of 2022/23 replacement: - Hino X Long, - Hino 300 Series Single cab - Mitsubishi Tandem (TBC)	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				12%	Update:: New Trucks: Scoping - Complete. Procurement - Underway, aim to source via DCMR plant/vehicle panel. Supply/Delivery - Not started. Delivery anticipated to be completed by 30 June 2025. * Carryover Trucks (inc X Long): Scoping - Complete. Procurement - Pricing being sought. Supply/Delivery - Not started. Delivery anticipated to be completed by 30 June 2025.

Actions	Details	Project Phase	Q1 '23	Q2 '23	Q3 '23	% Completion	Status Update
<ul style="list-style-type: none"> → Ute Replacement + CO : 100 % 	Replacement of Triton Ute + Carryover of Ute Replacement: - Ranger (C&M Leading Hand) - Nissan (Fire & Animal Control) - Rodeo (Workshop Ute).	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input checked="" type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				5%	Update:: New Ute: Scoping - Underway. Procurement - Not started. Aim to source via DCMR plant/vehicle panel. Supply/Delivery - Not started. Delivery anticipated to be completed by 30 September 2024. * Carryover Utes: Scoping - Initial scoping has commenced. Procurement - Not started. Supply/Delivery - Not started.
Works Depot Capital Program 23/24 : 100 %						0%	
<ul style="list-style-type: none"> → CCTV Upgrades : 100 % 	Implementation of CCTV at the PP Works Depot	A) Initiation - <input checked="" type="checkbox"/> B) Planning - <input type="checkbox"/> C) Delivery - <input type="checkbox"/> D) Close Out - <input type="checkbox"/>				0%	Update:: Planning - Not started. Procurement - Not started Implementation - Not started.

COMMUNITY DEVELOPMENT

Cemeteries Capital Program

Port Pirie War Graves Wall
Lawn replacement complete.



Halls Capital Program

LGIPP – Public Building Access Upgrades – Redhill Community Centre
Construction of a new carpark and entry ramp complete.



Public Convenience Capital Program

LGIPP – Public Toilet Upgrades – Woodward Park

Building structure installed. Construction nearing completion.



LGIPP – Public Toilet Upgrades – Lawrie Park
Slab construction complete.



ENVIRONMENT

Drainage Capital Program

Stormwater Pits & Pipes Replacement

Replacement of Lower Broughton culvert pipes is now complete.



Stormwater Pits & Pipes Replacement

Replacement of drainage infrastructure adjacent OTR is now complete.



Wandearah Road Rising Main & Round about upgrades
Rising Main pipework replacement underway during night works.



RECREATION

Parks and Gardens Capital Program

Woodward Park Nature Playspace
Construction is now complete.



Foreshore Master Plan - Upgrade of Solomontown Beach stage 1 - Toilet Block Refurbishment (LRCI)
Refurbishment of toilets are underway.



Port Pirie and Crystal Brook Dog Park Upgrades
Shelter installation complete at both parks.



Pools Capital Program

Crystal Brook Swimming Pool – Changeroom Upgrade
Construction nearing completion.



TRANSPORT

Footpath Capital Program

Sealing of Solomontown Footpaths

Concreting underway on King Street and Parks Street.



Sealed Roads Capital Program

Mundoora Main Street Improvements

Improvements to Mundoora Main Street are progressing.





MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: Office of the Chief Executive
OFFICER: Peter Ackland

REPORT ITEM:	16.2.1
REPORT TITLE:	MAYOR AND CEO CREDIT CARD EXPENDITURE – AUGUST 2023

Timeframe	N/a
Budget Impact	Within budget
File Reference	N/a

DISCUSSION

At the June 2022 Ordinary Meeting Council resolved that the Chief Executive Officer's Credit Card expenditure report be tabled at the Ordinary Meeting in a similar format and detail as the Mayors (OM225/22).

Mayor		
Date	Description	Amount
07/08/2023	Parking – Norman Waterhouse Meeting - Adelaide	\$15.22
25/08/2023	Parking – Legatus Group AGM & Ordinary Meeting - Adelaide	\$18.00

Chief Executive Officer		
Date	Description	Amount
07/08/2023	Refreshments - Norman Waterhouse meeting	\$51.20
10/08/2023	Advertiser online monthly subscription	\$28.00
24/08/2023	Zoom monthly subscription	\$139.55



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: DEVELOPMENT AND REGULATION
OFFICER: Chris Davey, Director

REPORT ITEM:	16.3.1
REPORT TITLE:	TRANSITION TO FOOD ORGANICS GARDEN ORGANICS

Timeframe	March 2024
Budget Impact	Within budget
File Reference	5.36.1.1

DISCUSSION

At the Ordinary Meeting of Council held on 22 February 2023 the Council resolved OM51/23 to implement a Food Organics Garden Organics (FOGO) Kerbside Collection Service.

To assist with tracking our future landfill diversion performance by implementing weekly FOGO collection we arranged for KESAB Environmental Services to undertake a base line audit of our current system usage and Rawtec to collate these results. The findings are provided for your information and do clearly support the decision to transition to a weekly FOGO service with 36% of all material found in the general (red) waste bin being food waste.

Baseline Kerbside Audit

Kerbside audits provide insight into the waste and recycling behaviour, KESAB Environmental Solutions delivered the audit in August 2023. Cleanaway collected the audit sample of general waste bins and garden organics bins from 100 households. Bins were collected on the regular collection day and an audit supervisor made sure the appropriate sampling method was followed. Collected materials were sorted and weighed based on material type at our Waste Transfer Station.

General waste bin composition

The introduction of weekly FOGO recycling will mean nearly two thirds of the general waste bin can be recovered and recycled if materials are sorted correctly (Figure 1) 36% of material is food waste and can be recycled in the new FOGO service. Some of this material is packaged organics that will need to be separated before it is placed in the FOGO bin.

8% is garden waste that should be recycled through the existing organics recycling bin (this may be placed in the general waste bin because the organics bin is full) and 17% of materials were recycling and can be recycled through the yellow lid comingled recycling bin.

We have confirmation from Rawtec that these results are consistent with other councils and provide strong evidence to support the transition to weekly FOGO. They can also be a powerful tool in the communications to residents. Correctly separating and recycling materials will help residents to manage the fortnightly collection of the general waste bin.

Baseline audit - General waste composition (% weight)

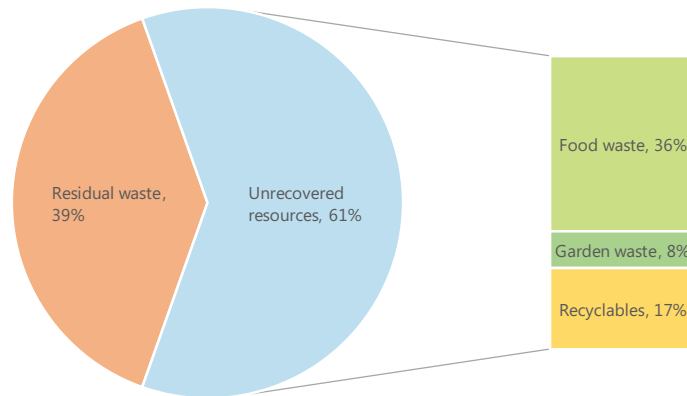


Figure 1: General waste bin composition, % weight

Organics recycling bin composition

The composition of the organics recycling is typical for a garden waste only bin. The majority is garden waste, and a small proportion of food and contamination (Figure 2).

The contamination level is low at 0.9%. KESAB did note that the Cleanaway drivers thought the loads were less contaminated than usual. However, this cannot be independently verified and contamination in the organics can often be very visible but may not be significant based on weight (e.g. plastics).

Baseline audit - Organics recycling composition (% weight)

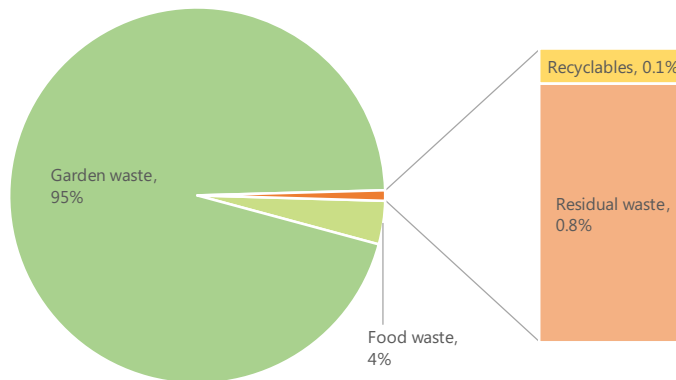


Figure 2: Organics recycling bin composition, % weight

Considerations for the weekly FOGO transition

The audit results provide strong evidence to support Council's communications.

Weekly FOGO and fortnightly general waste collections are being introduced to recycle food waste which is over one third of the general waste bin.

The extra bin capacity will also support residents to recycle the garden waste that is in the general waste bin.

A focus on keeping contamination low will be important, especially the separation of food and packaging.

Summary of composition data

Description	General waste (kg)	Proportion %	Organics recycling (kg)	Proportion %
Loose food	184.2	17.3%	70.3	3.3%
Food in comp. bags	13.7	1.3%	9.0	0.4%
Packaged food	189.5	17.8%	0.6	0.0%
Garden waste	32.6	3.1%	2,021.8	95.3%
Other organics	48.2	4.5%	2.3	0.1%
Non-compostable garden waste	37.6	3.5%	0.2	0.0%
Recyclables	179.7	16.9%	2.2	0.1%
Residual waste	379.4	35.6%	15.7	0.7%
Total	1,065.0		2,122.2	
Unrecovered Resources/Contamination	647.91	61%	18.73	0.9%
Unrecovered FOGO	468.2	44%		
Unrecovered Recyclables	179.7	17%		

Options for additional services

As part of our transition to weekly FOGO Council are committed to investigate options from other Councils to assist persons that may require additional services based on a demonstrated need of the household, such as medical waste.

Consultants Rawtec have been assisting the author with the FOGO transition project-management and together with the guidance from our Sustainability Portfolio, and other internal team members have undertaken research to identify preferred options for residents that may have the extra service needs. Preferred options are provided as follows:

Kerbside service – Proposed changes

Weekly food organics and garden organics (FOGO) will help Council to achieve a higher performing kerbside bin system that reduces greenhouse gas emissions. It allows residents (and some businesses) to recycle their food waste into compost and reduce their environmental impact and it will mitigate service cost increases in the coming years.

This report outlines the proposed arrangement for:

- Residents to access additional bins if they need additional bin capacity.
- Businesses with a Council kerbside waste service.

Additional Residential Bins

Weekly FOGO provides an increase in service to residents with 860 litres bin capacity over a fortnight compared to 760 litre which they currently receive.

There may be a small proportion of residents that want extra bin capacity. The option for residents to purchase one additional bin per stream provides flexibility for them to match their needs with the appropriate service level.

Costs

The proposed costs for each stream are outlined below. Additional bins need to be renewed each year. The transition to weekly FOGO is scheduled for March 2024. The first renewal period for additional bins could be scheduled for June 2025 to avoid needing to renew bin entitlements after three months.

Service	Bin size, collection frequency	Additional bin fee per year
General waste (landfill)	140 litre MGB, collected fortnightly	\$100
Comingled recycling	240 litre MGB, collected fortnightly	\$100
FOGO recycling	240 litre MGB, collected weekly	\$125

Exemptions

Council can grant exemptions and waive the additional bin fee in particular circumstances.

Discussions with the Sustainability Portfolio indicated to limit exemptions to instances of:

- Medical considerations (e.g. where a medical condition means a household generates a larger volume of waste than a typical household).
- At the discretion of Council (for any other requests).

Supporting information from the resident may be required to allow Council to assess the request. The process for applying for an additional bin and an exemption will be finalised in the coming months.

Business kerbside services

Approximately 200 businesses currently pay for kerbside bin services and it is estimated only one quarter of these businesses may want a FOGO recycling bin.

Continuing to provide a kerbside service that reduces the impact on businesses and does not cause unnecessary resistance and distraction to the switch to weekly FOGO will be important.

Service entitlement and costs

A slight change to the kerbside service entitlement is proposed to provide businesses with the same capacity as their current system (with the general waste collected fortnightly) and another option to increase their capacity and introduce a weekly FOGO bin.

Standard service option

- 2x 140 litre general waste bins collected fortnightly
- 1x 240 litre comingled recycling bin collected fortnightly

Business FOGO service option

- 1x 140 litre general waste bins collected fortnightly (additional bin can be offered at cost).
- 1x 240 litre comingled recycling bin collected fortnightly
- 1x 240 litre FOGO recycling collected weekly

Each option would have the same service charge (e.g. \$280 in 2023/24 FY - subject to review for 2024/25 FY).

This will simplify the collection logistics for Council and Cleanaway and maintain a single collection schedule for residents and businesses.

Transition to weekly FOGO

Businesses have already paid for their kerbside services for the 2023/24 financial year. Therefore, the March transition to weekly FOGO needs to consider this and simplify the changes for businesses and Council.

The proposed approach to manage this is:

1. Send businesses a letter outlining the new service entitlements, this will outline that additional bins will be delivered and that they should contact Council if they have any queries or would like to request the FOGO service option.
2. The FOGO service option will be offered as a free, 4-month FOGO trial with the opportunity to continue with this option for the 2024/25 financial year.

Maintain the same renewal process for businesses for the 2024/25 financial year.



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: Development and Regulation
OFFICER: Chris Davey, Director

REPORT ITEM:	16.3.2
REPORT TITLE:	PRESCRIBED BURN – NELSHABY RESERVOIR

Timeframe	April – May 2024
Budget Impact	N/A
File Reference	5.3.2.2

DISCUSSION

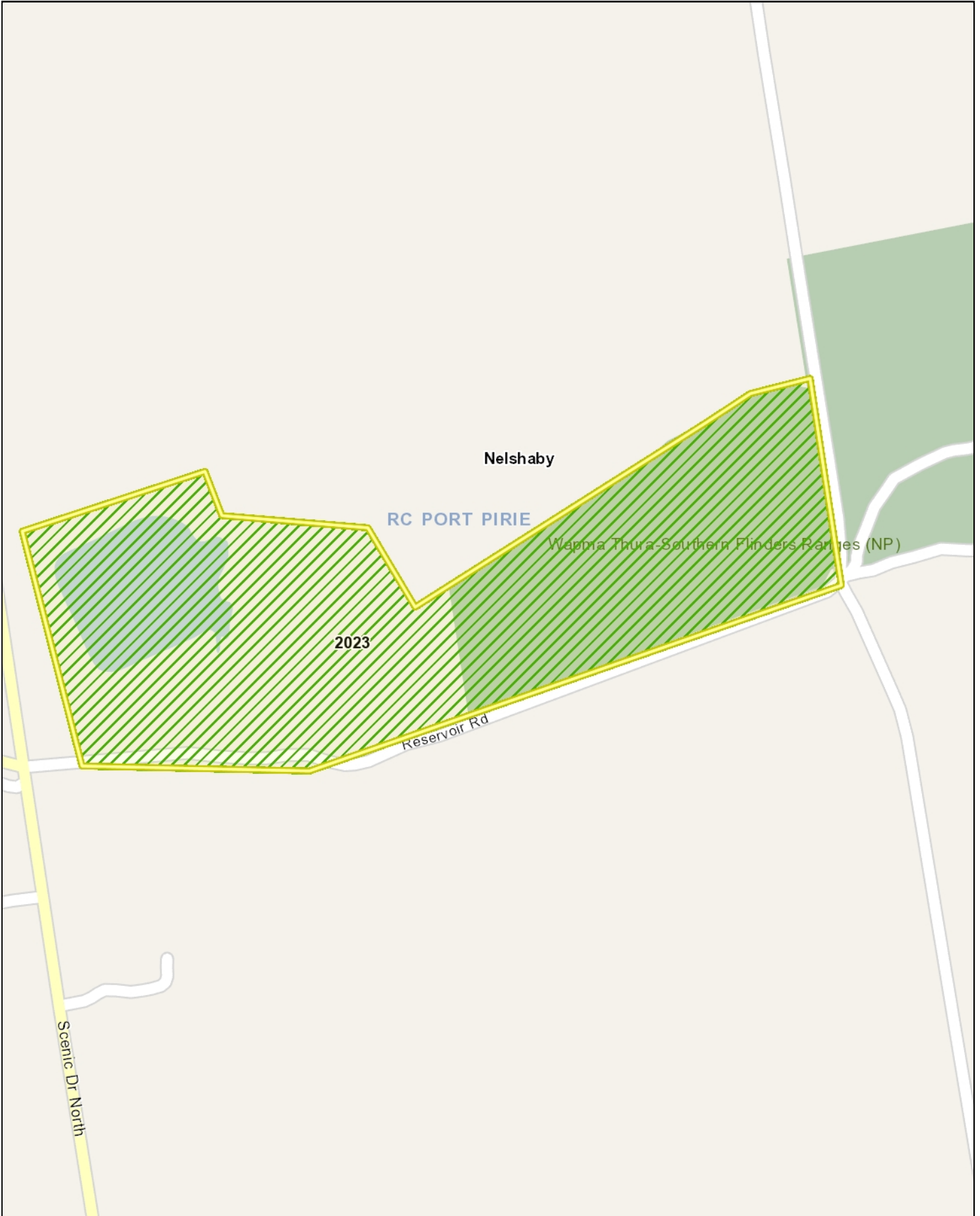
Department Environment and Water (DEW) continues to partner with CFS on regional and state-wide [bushfire management area plans](#), along with local councils and the land management, conservation and primary industry sectors who assess bushfire risk and determine the most appropriate strategies to reduce this risk on public and private land. DEW also has a team of skilled fire managers and fire fighters with significant resources across the state to prepare for and respond to bushfires wherever they occur.

A Prescribed burn is being planned for the Nelshaby Reservoir area and the surrounding Crown Land, refer to map attached. The purpose of this burn is to reduce fuel loads and minimize the risk and effects of a potential fire. Fire hazard reduction works are proposed to be carried out around the Nelshaby Reservoir and these works will be undertaken late in the 2023/24 fire danger season, April – May 2024. The works will be carried out by DEW staff from National Parks and Wildlife Division in conjunction with CFS and Council.

Council staff have met with representatives from DEW and had in depth discussions to plan the steps required prior to this burn being undertaken. A project management plan is currently being developed (attached) and will detail the timeline and steps that will need to be undertaken. Please be aware that this project management plan is still being developed and is not the final version. A part of this plan will include detailed and comprehensive communications with all neighbouring property owners along with other interested parties. For members interest the proposed access and work arrangements submitted by DEW is attached.

At the completion of the burn access to the site will be restricted for 6 weeks. Details of these restrictions are contained within the site hand over document (attached).

Council staff will keep members informed of the progress of any activities related to this prescribed burn as they occur.



Map data is compiled from a variety of sources and hence its accuracy is variable.
Generated at www.environment.sa.gov.au/firemanagement/Fire_Management_Maps

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0  394 Metres


Compiled: 20-Jul-2023
Datum: Geocentric Datum of Australia, 2020
Projection: Web Mercator (Auxiliary Sphere)



Legend

Planned Burns - Subject to change

 AUTUMN

 SPRING

Burning on Private Land



Government of South Australia
Department for Environment
and Water

Attachment B: Proposed Access and Work Arrangements

The owner(s) / managing authority of the property (Nelshaby Reservoir)

Port Pirie Regional Council

115 Ellen Street
PO Box 45
Port Pirie SA 5540

1. WORKS

The works DEW will undertake:

a Vegetation surveys

DEW will conduct vegetation surveys before undertaking any prescribed burn.

b Property assessment

DEW will conduct an assessment of the property to assess what property conditions exist in order to develop an operational plan for the prescribed burn.

The owner is requested to provide DEW with details of all property conditions, including details of any specific hazards or dangers on the property and any infrastructure to be protected by DEW during the prescribed burn.

If the owner agrees to the property assessment prior to the prescribed burn, DEW will require the owner to sign a copy of the Property Assessment Form (**FORM 1**). This will form an agreed record of:

- the property conditions (including details of any infrastructure to be protected by DEW during the prescribed burn);
- the proposed area of the prescribed burn marked clearly on a plan of the property (including initial control lines);
- the preparatory works DEW considers necessary (including preparatory works to be conducted by the owner);
- the obligations and safety rules which the owner must comply with prior to, during and after the prescribed burn.

Burning on Private Land



Attachment B: Proposed Access and Work Arrangements

c Site induction

Prior to the prescribed burn, DEW requests that the owner/representative attend a site induction at a time and date suitable to the owner where DEW will discuss the property conditions and the written outcomes of the property assessment.

d Preparatory works

DEW will conduct the preparatory works prior to the prescribed burn in agreement with the owner and may also request that the owner conduct various preparatory works. Preparatory work include, but are not limited to:

- clearance of vegetation along roads, tracks, easements and fences or other assets
- firebreak construction (e.g. brush cutting control lines and edge burning)
- rake hoeing around hazardous/habitat trees
- felling of feral trees
- removal/mulching of woody weeds
- establishment of water points
- erection of temporary signs

Prescribed burn

The owner/representative must not access any part of the property during the prescribed burn unless the owner has received permission from the Incident Controller and the owner must follow the instructions of the Incident Controller.

e Post burn assessment

Once the prescribed burn has been completed to the Incident Controllers satisfaction, DEW will:

- conduct an assessment of the property;
- identify and notify the owner of any hazards and if possible either provide instructions or guidance on how to manage the identified hazards;
- identify any areas of the property that remain hazardous for people or animals to access;
- identify and notify the owner of any damage to infrastructure.

f Site handover

Once the post burn assessment is complete the owner/representative will attend a site handover at a time and date suitable to the owner and DEW will discuss with the owner the Site Handover Form (**FORM 2**).

If the owner agrees to the details contained in the Site Handover Form, DEW will require the owner to sign a copy of the form and this will form an agreed record of:

- the property conditions at the date of the site handover;
- the owner's satisfaction that the infrastructure to be protected by DEW was protected (if that is the case);
- the warning of hazards and safety precautions specified by DEW on the Site Handover Form.

Burning on Private Land



Attachment B: Proposed Access and Work Arrangements

2. ACCESS

a Access to undertake works

DEW will require that the owner provides access to the section of the property that is required to complete the works outlined in item 4. DEW may also require additional access to complete any further works as agreed which (if necessary) DEW will arrange with the owner directly.

Works may be undertaken from Monday to Saturday (excluding public holidays) between the hours of 7am and 7pm, except the prescribed burn which, for its duration, will require access 24 hours a day, and may occur on any day of the week.

b Access to property after works

Once all works have been completed, DEW may require access to the property from time to time to undertake an inspection of the outcome of the prescribed burn. If required, this access will be arranged and carried out in liaison with the owner.

DEW would appreciate the owner notifying it of any issues in relation to the works once completed. To do so, please contact Joe Tilley on 0419 803 918

3. MAINTENANCE OF THE PROPERTY

a DEW's responsibility on completion of the works

Following the completion of works, DEW will not undertake nor be responsible for any further maintenance or fire prevention measures on the property.

b The owner's responsibility for on-going maintenance on the property

Prior to, during and after completion of the works the owner will continue to be responsible for its own fire prevention measures on the property, including any obligations imposed under the *Fire and Emergency Services Act 2005* or any other legislation.

4. NOTIFICATIONS

a DEW will undertake pre burn notification to Regional CFS, Group Captain and Local brigade captains.

b DEW will develop and issue prescribed burn notification letters for distribution to Nelshaby/Napperby residents surrounding neighbours and landholders

c Port Pirie Regional Council will provide assistance to DEW to identify and distribute notifications to all stakeholders

d Port Pirie Regional Council will contact and liaise with SA Water in respect of SA waters assets within the reservoir /burn area, and will record and inform DEW of any and all requirements for protection of those SA water assets.

5. DEW CONTACT DETAILS

Please contact Ken Anderson Fire management officer ken.anderson@sa.gov.au 0429690382



Burning on Private Land Form 2: Site Handover Prescribed Burn Site

This Handover Form is to be used once prescribed burn operations have been completed by Department for Environment and Water.

The form is to formally inform the owner / occupier of the following:

- Known hazards and safety precautions
- Requirement for remedial action
- Contact for future queries

If the person being handed the form declines to sign, write in the signature space 'refused to sign' and give the person a copy of the site handover form as instructed. If the form is sent electronically and they do not return it, write in the signature space 'form sent electronically on XX date'.

Burning on Private Land

Form 2: Site Handover



1. Prescribed Burn Details

Prescribed Burn Name:	Date of Prescribed Burn:
Private Property Address:	
Owner/Occupier Name:	

2. Warning of Hazards and Safety Precautions:

Hazards commonly encountered at prescribed burn sites:

Hazard:	Recommended Safety Precautions:
Falling trees / limbs	Avoid entering the site within 6 weeks following the burn Avoid entering the site during windy conditions Wear construction helmet if entering the site
Hot spots	Avoid entering the site within 6 weeks following the burn Wear safety boots, leather gloves and long sleeve shirt/pants if entering the site
Ash / Smoke	Avoid entering the site within 6 weeks following the burn Wear safety glasses / goggles and P2 dust mask if entering the site

Other known hazards identified:

Hazard:	Safety Precautions:

3. Requirement for remedial action:

Damage:	Agreed remedial action:

Burning on Private Land

Form 2: Site Handover



4. Other Instructions / recommendations:

5. Handover Acceptance:

I,

- Understand the warnings and recommended safety precautions contained within this document;
- Agree and give consent to DEW undertaking the specified remedial action;
- Accept full responsibility for the site.

Signature of person accepting responsibility:	
Company / Government Name (if relevant):	
Address:	
Time of Handover:	Date:
Signature of Incident Controller:	
Name of Incident Controller:	

6. Contact for future queries regarding the burn site:

Name:
Position:
Address:
Phone Number:
Email:

Should a hazard present an imminent risk to life or property, please call 000 immediately



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: DEVELOPMENT AND REGULATION
OFFICER: Chris Davey, Director

REPORT ITEM:	16.3.3
REPORT TITLE:	DEVELOPMENT APPLICATIONS AND STATISTICS

Timeframe	Ongoing
Budget Impact	N/A
File Reference	3.36.1.1

DISCUSSION

This monthly information report on development applications and approval status also includes property searches and is provided for Elected Member information. The Plan SA ePlanning Portal went live on Friday 19 March 2021. All applications received from that date are now lodged via the portal.

A report covering the period from 16 August – 19 September has been extracted from the Plan SA Portal and is attached to this report.

For member's information and interest, this report contains a comparison between 2022 and 2023 of development applications lodged and searches received.

Development Applications Lodged January – December 2022 and January – August 2023.

2022	DA's lodged	2023	DA's lodged
Jan	20	Jan	21
Feb	25	Feb	17
March	18	March	14
April	30	April	16
May	16	May	16
June	17	June	23
July	22	July	18
August	36	August	25
September	10		
October	22		
November	20		
December	23		
Total	259		140

Types of Development Received January – August 2023

The information contained in the table below was extracted from the PlanSA Portal and lists the types of development contained within an application, it is not a reflection of the number of development applications received.

2023	Carport/ Garage	Demolition/ Change of use/Adverti sing/ Boundary realignment/ Pool	Dwelling alteration/ addition	Land Division	House	Shed	Verandah	Commercial
Jan	1	5	4	-	2	3	-	3
Feb	3	2	2	-	1	4	1	-
Mar	2	-	1	2	2	5	1	1
April	3	3	1	-	1	2	1	-
May	3	-	1	-	4	5	1	-
June	1	1	3	1	-	5	5	3
July	-	1	-	-	2	4	3	4
Aug	1	4	2	1	1	7	3	-

Searches Received January – December 2022 and January - August 2023

2022	General Searches	2023	General Searches
Jan	50	Jan	39
Feb	75	Feb	42
March	65	March	70
April	47	April	51
May	52	May	74
June	58	June	69
July	48	July	39
Aug	58	Aug	59
Sep	56		
Oct	47		
Nov	62		
Dec	43		
Total	661		443

Submission Lodgement Decision



Financial Year All **Quarter** All **Month** All
 16/08/2023 19/09/2023

Council Area Port Pirie Regional Coun... **Application Status** All **Suburb** All **Transitional Status (A)** All

Zone All **Subzone** All **Overlay** All **Parent > Refined Element** All

About this Report i

This report includes information related to Applications (Applications Dashboard) or Consents (Consent Dashboard) within the Area regardless as to which Relevant Authority assessed the consent, (i.e. Council, Accredited Professional or State Planning Commission).

Top N Development Trends:

This section of the report lists refined elements identified on an application within the Area. Where an application includes multiple element categories, the report counts each element.

Information can be filtered by zone, subzone, overlay and suburb.

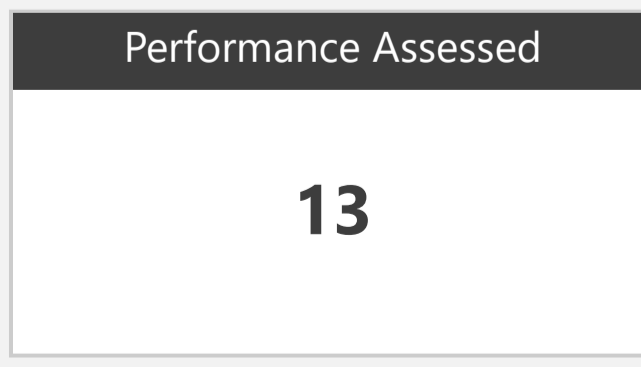
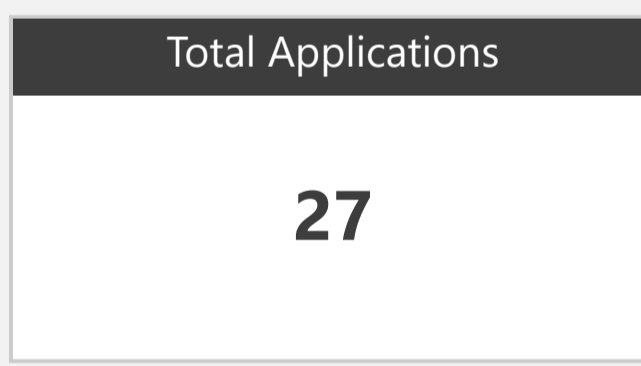
Underlying Data:

The report provides access to the underlying data for applications and consents in the Area (regardless as to which Relevant Authority assessed the consent, i.e. Council, Accredited Professional or State Planning Commission).

Information can be filtered by zone, subzone, overlay and suburb.

Application Metrics Using Application Submission Date		
Application Metric	Applications	Development Cost
Submitted	27	\$1,573,848
Lodged	14	\$1,103,716
Decided	1	\$17,250

Of the **27** submitted applications using the application submitted date in the selected date range, a total of **14** applications were lodged and a total of **1** applications were decided.



Application Category of Development Metrics Using Application Submission Date		
Category of Development	Applications	Development Cost
Performance Assessed	13	\$1,063,413
To Be Determined	9	\$431,641
Deemed To Satisfy	3	\$52,054
Accepted	2	\$26,740
Total	27	\$1,573,848

Application Decision Metrics Using Application Submission Date		
Application Decision	Applications	Development Cost
Granted	1	\$17,250
Total	1	\$17,250

Performance Assessed Metrics Using Application Submission Date	
Performance Assessed Metric	Applications

Submission | Lodgement | Decision



Financial Year: All
Quarter: All
Month: All
 Council Area: Port Pirie Regional Coun...
Application Status: All
Suburb: All
Consent Status: All
Authority Type: All

16/08/2023
19/09/2023
Allocated Assessor: All
Zone: All
Subzone: All
Overlay: All
Parent > Refined Element: All
Transitional Status (C): All

Consent Metrics Using Consent Decision Date

Consent Metric > Authority Type	Planning	Planning & Land Division	Land Division	Building	Total
Submitted	21		1	18	40
ACP				5	5
Council	21		1	13	35
Lodged	21		1	18	40
ACP				5	5
Council	21		1	13	35
Decided	21		1	18	40
ACP				5	5
Council	21		1	13	35

Total Consents

40


Consent by Application Category of Development Metrics Using Consent Decision Date

Application Category of Development	Planning	Planning & Land Division	Land Division	Building
Accepted				3
Deemed To Satisfy	4			1
Performance Assessed	17		1	14
Total	21		1	18

Consent Decision Metrics Using Consent Decision Date

Consent Decision	Planning	Planning & Land Division	Land Division	Building	Total
Granted	21		1	18	40
Total	21		1	18	40

Of the **40** consents submitted using the consent decision date in the selected date range, a total of **40** consents were lodged and a total of **40** consents were decided.

Submission Lodgement Decision 



Top 50 Development Trends For All Applications (Using Application Submission Date)

Refined Element	Accepted	Deemed To Satisfy	Exempt	Performance Assessed	Total
Outbuilding (Shed)		2		3	5
Verandah	1	1		1	3
Boundary realignment				2	2
Dwelling addition				2	2
Advertisement				1	1
Building Alterations				1	1
Carport				1	1
Detached dwelling				1	1
Land division				1	1
Outbuilding				1	1
Outbuilding (Carport or garage)				1	1
Total	1	3		15	19

Disclaimer: This report relies on the data related to development categories as determined by the Relevant Authority. For some 2 application(s) development categories were not assigned for all elements within the planning consent. This equates to a discrepancy of 0.3% of all applications used as basis for the report data.

These refined elements have been excluded when determining the Top Trends in this section of the report.



MEETING: ORDINARY MEETING OF COUNCIL
DATE: 27 September 2023

DEPARTMENT: INFRASTRUCTURE
OFFICER: Kathryn Johnson, Director Infrastructure

REPORT ITEM:	16.4.1
REPORT TITLE:	RIVERBANK PRECINCT MASTER PLAN STAGE 1 WORKS - UPDATE

Timeframe	2023/24
Budget Impact	\$1,111,462 LRCI Round 3 \$555,731 LRCI Round 4 \$570,000 Council funding \$225,000 Coastal Protection Board funding
File Reference	16.55.8.9

DISCUSSION

A report was presented to the Ordinary Meeting of Council on 26 July 2023, highlighting the scope of works for each works package, the allocated budget and expected timeline for delivery. The resolution is as follows:

That Council:

- *confirm the priority works packages identified in the agenda report proposed to be delivered with the funding available;*
- *endorse the following works packages to be delivered by 31 December 2023:*
 - *Pump track*
 - *Picnic shelters and park furniture*
 - *Toilet block refurbishment*
 - *Micro forest*
- *endorse the following works packages aimed to be delivered by 31 December 2023, subject to the outcome of the required procurement process:*
 - *Basketball court*
 - *Nature play space*
 - *Promenade path and levee (eastern and western sections)*
- *endorse the following works packages to be delivered by 30 June 2024, subject to the required procurement process:*
 - *beach shelter and deck*
 - *Promenade path and levee (middle section)*
- *note that other (miscellaneous) works as identified in the agenda report will be delivered if funding allows with Council approval sought to determine the priorities of any additional works.*

At the time of the report to Council in July, it was reported that there has been delays with finalising the design for some of the works packages, however with some of the works packages it was expected that there was enough detail in the 70% design to enable procurement to proceed while the detailed design is completed.

Unfortunately, there have been further delays relating to finalising some of the technical details that were required to be included in the procurement documents, which has in turn delayed the procurement process. Having said that, it is hoped that this will not have too much impact on the overall delivery timeline, but this cannot be confirmed until the tender submissions are received.

This report provides an update on the status of project delivery and more details on each works package are provided in the following pages.

Priority Works Packages (to be delivered by 31 December 2023)

Pump Track

The pump track will be delivered through a collaboration between Lighthouse Youth Projects and Trailscapes.

Lighthouse Youth Projects are in the process of recruiting participants to be involved in the planning, design, and construction process.

Construction of the pump track will commence in October 2023, with completion by mid December 2023. A Get Stoked! opening event will be held prior to Christmas to open the pump track.

Picnic Shelters and Park Furniture

The picnic shelters and park furniture have been ordered and are expected to arrive at various times across October and into early November 2023.

Council has engaged with Carey Training and Workskil Australia to engage participants in a work hardening program. This process has been facilitated by the RDA Yorke and Mid North and the Local Jobs Program Employment Facilitator. Participants will achieve a Certificate II in Resources and Infrastructure Work Preparation, as well as additional modules in workplace health and safety, concrete work and roller operations.

The target number of participants is 15, with an expected completion rate of 80% (12).

Council's internal labour and plant resources will work along-side the work hardening program participants to assemble and install the picnic shelters and park furniture in October and November 2023.

Toilet Block Refurbishment

The toilet block refurbishment is progressing well and will be completed in November 2023. A variation has been issued to render the exterior of the building which will greatly improve the aesthetics as well as making it easier to apply a mural at some stage.

Micro Forest

It is proposed to construct a micro forest adjacent to the Beach Road access, with species selection and planting details already prepared. Consideration is being given to including the preparation of the planting areas in the work hardening program. This will be confirmed at the site walk over on 26 September 2023, therefore this work will be completed in October and November.

Priority Works Packages (desirable to be delivered by 31 December 2023)Basketball Court

The Request for Tender document has been issued and closes 12 October 2023. There was a delay in finalising the detailed design with regard to the technical details for the construction and expansion joints to ensure that these were suitable to enable the coloured coating to be applied and not detract from the overall intent of the design.

The basketball backboard and hoop unit has been purchased ready for installation.

It is expected that if the concrete can be constructed this side of Christmas, that the coloured coating will not be applied until the end of January due to the contractor not being available. This delay will also allow time for the concrete to cure properly before the coating is applied.

While the timeline requested in the Request for Tender is for completion by the end of December 2023, the timeline for construction will be confirmed when the tender submissions are received.

Nature Play Space

The updated concept for the nature play space has now been received from Climbing Tree Creations. A copy is provided with this report. Note that adjustments have been made as per the previous recommendation to include a swing, and the footprint has been decreased to reduce the impact on the lawn area. The arrangement for the picnic shelters in this area still needs to be finalised.

As previously reported, this concept plan prepared by Climbing Tree Creations will now be used as the basis for a design and construct Request for Tender.

It is expected that the Request for Tender will be released by the end of September 2023, and the timeline requested in the Request for Tender will be for completion by the end of December 2023. The timeline for construction will be confirmed when the tender submissions are received. However, it is more likely that the nature play space will be delivered after the school holidays and Australia Day celebrations.

Promenade Path and Levee (Eastern and Western Section)

The delivery of the promenade path and levee has been broken into three main sections for delivery. The eastern and western sections will be constructed first, with the middle section constructed as part of the scope of works for the beach shelter and deck.

Once again, there was a delay in finalising the detailed design with regard to the technical details relating to the exposed aggregate blend and determining the availability locally. The Request for Tender document is currently being finalised for the eastern and western sections and is expected to be released by the end of September 2023, with a closing date in October 2023.

The timeline requested in the Request for Tender is for completion by the end of December 2023. The timeline for construction will be confirmed when the tender submissions are received.

The Request for Tender for the middle section will be released in conjunction with the beach shelter and deck by the end of October 2023, with a likely construction timeframe commencing in March 2024 to avoid the busy period over the summer school holidays.

Priority Works Packages (to be delivered by 30 June 2024)

Beach Shelter and Deck

This element is one of the key features and is a major change from what currently exists at the beach. As such, there has been greater focus on the design to ensure the beach shelter and deck detailing is accurate, as a high level of detail is required.

It is expected that the detailed design will be completed by the end of September to enable the Request for Tender to be released by the end of October 2023, with a likely construction timeframe commencing in March 2024 to avoid the busy period over the summer school holidays.

Mangrove Boardwalk

This is not in the current scope of works but the design will be completed to enable the calling of tenders at some point in the future.

Public Art

A report was recently presented to Council’s Public Arts and Culture Advisory Committee (PACAC) regarding the public art opportunities within the Stage 1 Works. Once the delivery timeframes have been confirmed for the elements that will be enhanced with public art, further work will be done to determine the scope of works and the budget required.

Caravan Park Improvements

Discussions with the management team of the Edwards Group, who own the Beach Caravan Park, have been ongoing.

Work to clear the vegetation in the area immediately adjacent to the caravan park has been completed and the caravan park owner has erected a new fence along the property boundary. The cleared area will be landscaped with irrigation and turf. Trees will be planted similar to other areas along the foreshore to create shade as the trees mature. Investigations are continuing to extend the existing path lighting and CCTV system to this area.

The table below shows the indicative delivery timeline for the priority packages of works as reported in July. The grey represents the design/procurement phase and the black represents the construction phase. Green indicates on track and yellow indicates behind schedule.

Work Package	Cost	J	A	S	O	N	D	J	F	M	A	M	J
Pump track	\$200,000												
Picnic shelters and park furniture	\$300,000												
Toilet block refurbishment	\$170,000												
Micro forest	\$20,000												
Basketball court	\$100,000												
Nature play space	\$150,000												
Promenade path and levee	\$645,000												
Beach shelter and deck	\$1,000,000												
	\$2,585,000.00 *												

* note: the overall project cost has been increased to include the expected cost for the toilet block refurbishment.

PREVIOUS REPORTS

26 July 2023 – Ordinary Meeting of Council – Agenda Item 15.3.2
24 May 2023 – Ordinary Meeting of Council – Agenda Item 15.3.2
22 February 2023 – Ordinary Meeting of Council – Agenda Item 15.3.5
23 January 2023 – Design Workshop for Stage 1 Works
27 Jul 2022 – Ordinary Meeting of Council – Agenda Item 15.3.4
24 August 2022 – Ordinary Meeting of Council – Agenda Item 17.5
22 September 2021 – Ordinary Meeting of Council – Agenda Item 15.3.2
18 February 2021 - Special Meeting of Council – Agenda Item 4.1.1
27 January 2021 - Ordinary Meeting of Council – Agenda Item 15.3.1
2 December 2020 - Special Meeting of Council – Agenda Item 4.2.1

01 | OVERALL SITE PLAN

Design intention:
The design draws inspirations from its surroundings environments such as the Flinders Ranges and the natural land that forms the gulf. The water course and the sand pit takes on an abstract form mirroring the landscapes.



Water push tap located in stone/ boulder that provides a stream of water to run through the carved concrete water course, slowly flowing into the adjacent sand pit.

Initial proposed fence line by client/architect

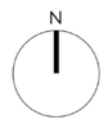
Opening/gate in proposed fence for access

Water pipe located inside stone/ rock boulder that sprays water in an upward motion with tap located in a separate location. Water spillage will travel through the water course.

Proposed shelter locations.

- SURFACE LEGEND:**
- Extent of Works
 - Soil
 - Sand
 - Grass Mound/ Existing Lawn
 - Concrete
 - Water/ Course

- Rocks/ Stone
- Timber Logs
- Timber Posts
- Existing Trees



1 Main Deck - engage in imaginative play as you climb the ladder or log scramble up to the main deck of the ship and take the slide to escape the shipwreck into the ocean.

2 Ship Mast - fallen mast that landed adjacent to the platform, the mast contains foot notches and nets that can be climbed to survey the surrounds.

3 Fallen Ship Scramble - challenge your gross motor and problem solving skills across the random assortment of logs that make up the shipwreck.

4 Fallen Ship Bow - Bow of the ship which has washed up on shore in an entirely different place

5 Rope Traverse [Ship Ribs] - scattered ship ribs with connections of ropes that challenge gross motor skills that focus on upper body and core strength

6 Bridge - over the water play to enhance the water play as it travels under the bridge into the sandpit.

7 Basket Swing - easy access from the path for all ages, fun swinging play that increases awareness of body in motion.

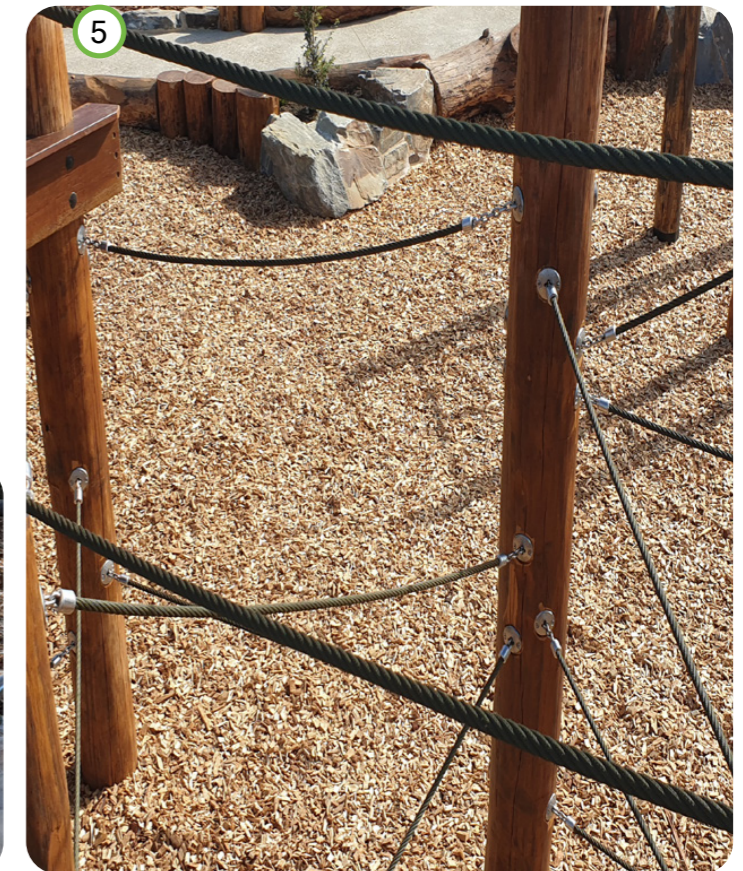
8 Garden Beds - capturing excess water from the water play feature to water the plants while offering a buffer from the play zone.



9 Sand Pit - a play area filled with sand where children can dig and create, only limited by their imaginations

10 Seating Nooks - log nooks in edging are a place to sit and observe or rest.

11 Water Push Tap - push tap hidden within the boulder allowing for water to slowly trickle down into the winding course



12 Water Fountain - push button that allows for large amount of water to spray from a hidden pipe in the rock

13 Water Course - artificial channels created from concrete allowing for paths to be dammed and redirected, Shallow channels approx 10-50mm. High areas provide all access to the central area.

14 Rock Boulders - used as low balance/ guide for the water channel which allows water to move smoothly through its course.

