# EXPRESSION OF INTEREST

## Future Use & Management: 17 Bowman Street, Crystal Brook

**Closing Date:**

Monday, 26 October 2026

**Enquiries:**

Jodie Christensen, Property Officer
E: jchristensen@pirie.sa.gov.au

**Submissions:**

Completed EOI Submission Forms can be submitted by:

**Email:**
jchristensen@pirie.sa.gov.au

**Mail:**
Jodie Christensen, Property Officer
Port Pirie Regional Council
PO Box 45
Port Pirie SA 5540

**In person at the following locations:**
Council Administration Centre: 115 Ellen Street, Port Pirie
Port Pirie Library: 3 Wandearah Road, Port Pirie
Crystal Brook Library: Bowman Street, Crystal Brook

# FORM 1 – ORGANISATION DETAILS

## Expression of Interest - 17 Bowman Street, Crystal Brook

The Port Pirie Regional Council is seeking Expressions of Interest (EOIs) from community organisations, sporting clubs and not-for-profit groups interested in the future use and management of the community facility at 17 Bowman Street, Crystal Brook.

The facility includes a clubhouse and established croquet greens.

Organisations interested in the site are invited to provide information about their organisation and proposed use of the facility to assist Council in assessing the EOIs received.

***Please complete all relevant sections of this form and provide any additional information required to support your submission.***

| **Organisation Details** | |
|---|---|
| Name of Organisation: | |
| Incorporation Details:<br>*(if applicable)* | |
| ABN: | |
| Registered Address: | |
| Postal Address: | |
| Telephone: | |
| Website/Social Media:<br>*(if applicable)* | |

| **Primary Contact Person** | |
|---|---|
| Name: | |
| Position / Job Title: | |
| Telephone *(preferably mobile):* | |
| Email: | |

| **Organisation Membership / Participation** | |
|---|---|
| Current No. of Members: | |
| No. of Staff/Volunteers: | |

| | |
|---|---|
| Anticipated No. of Members:<br>*(over next 5 yrs):* | |

# FORM 2 - EXPRESSION OF INTEREST

## Proposed Use of 17 Bowman Street, Crystal Brook

### 1. Organisation and Purpose

**Please provide a brief overview of your organisation, including its primary purpose, activities and the services or programs it currently provides.**

### 2. Proposed Use of the Facility

**Please describe how your organisation proposes to use the facility at 17 Bowman Street.**
Please include, where relevant:

- the activities or services proposed;
- the target demographic or community groups;
- the expected number of users or participants;
- proposed days and times of use;
- whether the use would be seasonal or year-round; and
- the proposed lease term.

### 3. Community Benefit

**Please describe the community benefit that would be provided through your proposed use and management of the facility.**

For example, this may include opportunities for participation, recreation, social connection, community programs, sporting activities or other benefits to the Crystal Brook community.

## 4. Management of the Facility

**Please describe how your organisation proposes to manage and operate the facility, including:**

- who will be responsible for day-to-day management;
- the availability of volunteers and/or staff;
- how bookings and access to the facility would be managed; and
- how the organisation would manage any impacts on neighbouring properties and the surrounding area.

## 5. Financial Capacity

**Please provide information demonstrating your organisation's capacity to meet the costs associated with occupying and managing the facility.**

This may include information regarding:

- current financial position;
- sources of income or funding;
- membership or participation fees;
- grants or other funding arrangements; and
- capacity to meet ongoing operational, maintenance and utility costs.

***Supporting financial information may be attached where appropriate.***

## 6. Proposed Improvements or Works

**Please identify any improvements, alterations, upgrades or other works your organisation proposes to undertake at the facility.**

For each proposed improvement or work, please provide an indication of:

- the nature and purpose of the work;
- the anticipated timing;
- how the work would be funded; and
- who would be responsible for undertaking and maintaining the work.

## 7. Existing Premises

**Does your organisation currently occupy or operate from another premises?**

☐ Yes ☐ No

If yes, please provide details of the location and briefly explain why your organisation is seeking to use 17 Bowman Street.

## 8. Shared Use of the Facility

**Would your organisation be willing to share the facility or parts of the site with another community organisation, sporting club or not-for-profit group, where this could be accommodated?**

☐ Yes ☐ No ☐ Maybe

Please provide any relevant comments:

## 9. Additional Information

**Please provide any other information you consider relevant to your Expression of Interest.**

***Please feel free to attach additional pages or supporting documentation where required.***

## FORM 3 – DECLARATION

## Expression of Interest - 17 Bowman Street, Crystal Brook

I _____ certify that I am an authorised representative of the organisation named in this Expression of Interest (EOI) on behalf of the organisation. I confirm that the information provided in this EOI is, to the best of my knowledge, accurate and complete.

I acknowledge that:

- submission of an Expression of Interest does not guarantee that Council will enter into a lease or licence with the organisation;
- Council may shortlist some, all or none of the Expressions of Interest received and may seek further information or clarification from applicants;
- Council is not obliged to accept any Expression of Interest or proceed with a lease or licence;
- any future lease or licence will be subject to further Council consideration and approval, applicable Crown land requirements and relevant statutory processes, including community consultation where required;
- the organisation will be responsible for the costs associated with any works, upgrades or improvements it proposes to undertake, subject to any future agreement with Council;
- any future maintenance, operational and utility responsibilities will be determined as part of any future lease or licence arrangement; and
- information provided in the Expression of Interest may be included in a publicly available Council meeting agenda or report, subject to applicable confidentiality requirements.

**Inspection of Facility**

I confirm that I have inspected the facility at 17 Bowman Street, Crystal Brook, or have had the opportunity to arrange an inspection with Council.

I acknowledge that any future occupation of the facility will be subject to the terms and conditions of any lease or licence subsequently approved by Council.

Name: _____ Position: _____

Signature: _____ Date: _____/_____/ 2026